

HELP LEARNING RESOURCE CENTRE

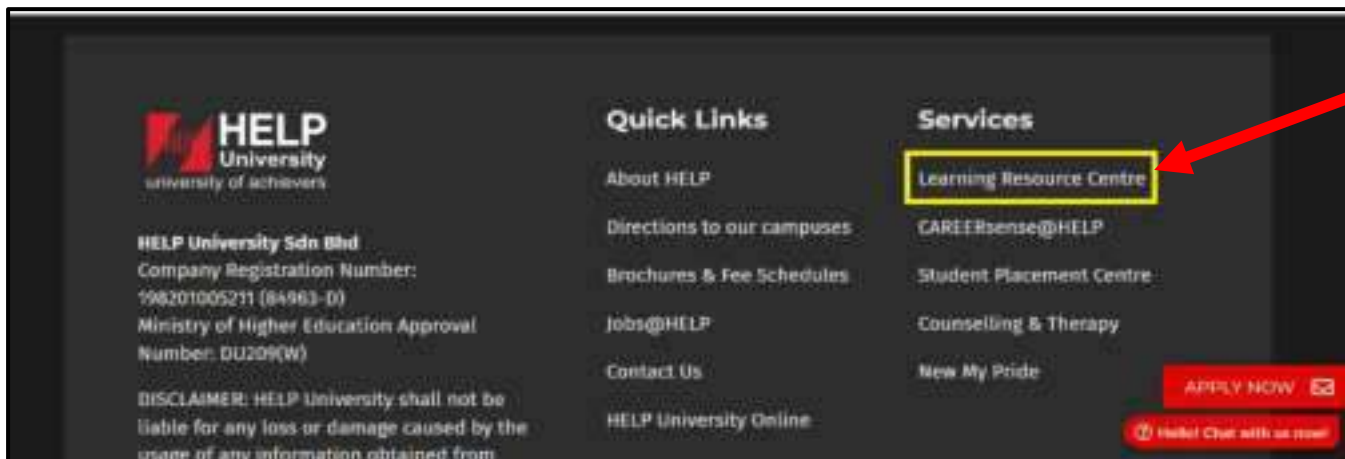
LIBRARY FACILITIES

ACCESS LEARNING RESOURCE CENTRE

✓ **Library Homepage:** <https://library.help.edu.my/>

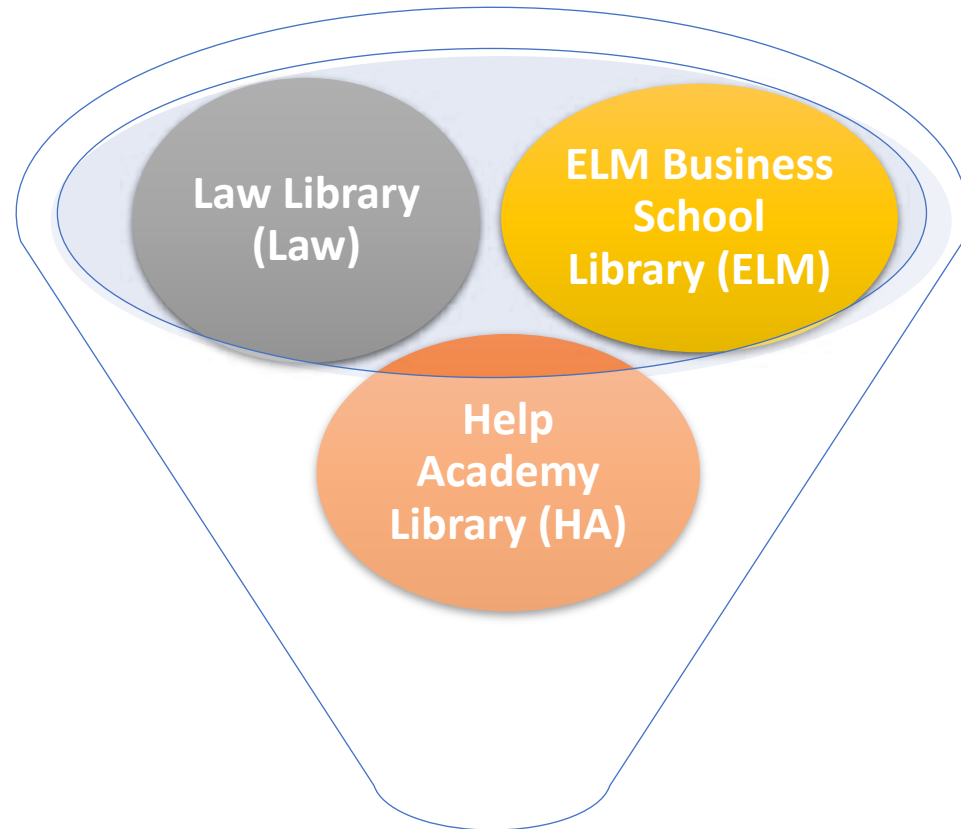


✓ **HELP Homepage:** <https://university.help.edu.my/>

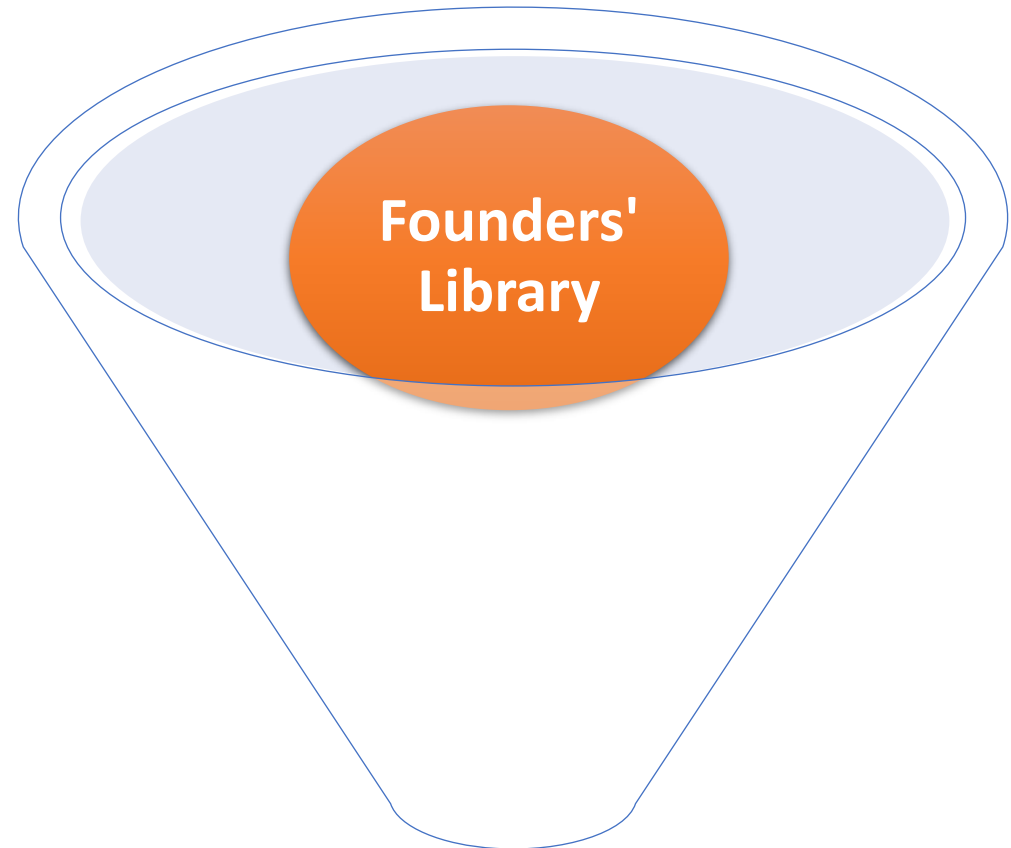


Click 'Learning Resource Centre'

HELP LIBRARIES



**ELM Business School
Library, LL ELM**



Subang 2



OPENING HOURS AND LOCATION

	S2 LIBRARY	ELM LIBRARY
Monday – Friday	8.30AM to 8.30PM	8.30AM to 6.00PM
Saturday	9.00AM to 1.00PM	9.00AM to 1.00PM
Sunday and Public Holidays	CLOSED	

ADDITIONAL STUDY AREAS:

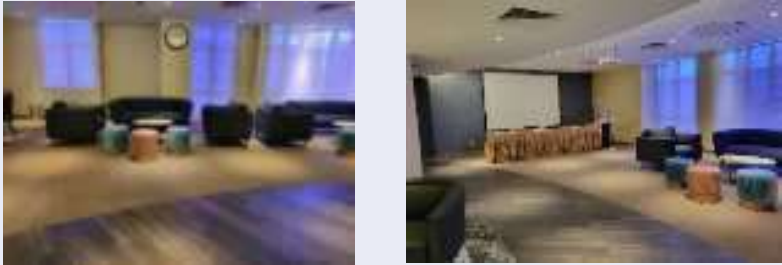



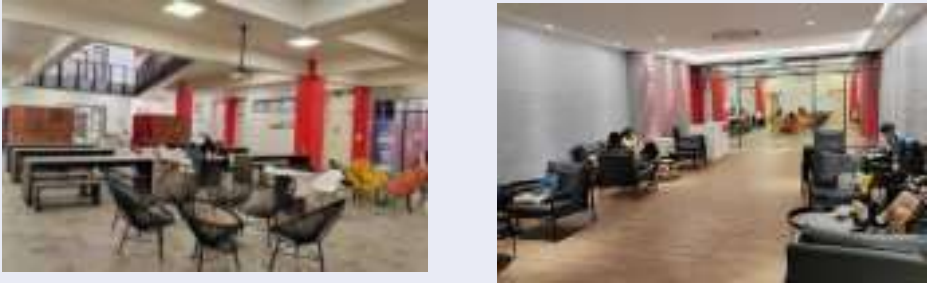
After the library is closed, alternate study areas are at:

- Students at **S2 Library** can use **Student Lounges at G-floor next to CMD office and Batic at Block H, S2 campus**
- Students at **ELM Library** can use **Student Lounge, 9th Floor ELM**

Campus Library Location can be found at <https://library.help.edu.my/contact-us/>



ADDITIONAL STUDY AREAS

ELM Business School Library	<p>Student lounge on UL Floor, ELM Business School (for Postgraduate Students only)</p> 	<p>Skyline lounge on 9th Floor, ELM Business School</p> 
	<p>Study Room next to ELM library, ELM Business School</p> 	
Founders Library	<p>Student lounge on Ground Floor (next to CMD Office), S2 campus</p> 	<p>Student lounge at BATIC, Block H, S2 campus</p> 



LIBRARY PRINTING FACILITIES



➤ **Self- Service Printing, Photocopying and Scanning (Ricoh & HP Printer)**

Ricoh : RM0.15 / page for black and white

Ricoh : RM1.00 per page for colour

HP : RM0.10 / page for black and white

HP : RM1.00 per page for colour

➤ **If library staff card access**
RM0.20 page for black and white
RM1.50 page for colour



LIBRARY FACILITIES



LIBRARY FACILITIES - COMPUTER FACILITIES

PC and Workstations



BOOKS – LOAN POLICY (STAFF/STUDENTS)

Loan Policy	Open Shelf	Redspot	Magazine	Bound Magazines
Pre University/ Undergraduate Students	4 books/ 14 days	<ul style="list-style-type: none"> • Non-circulating • Can be borrowed and used within library for 3 hours 	Non-circulating	1 copy / 14 days
Postgraduate Students	5 books/ 14 days		Non-circulating	1 copy / 14 days
Staff	6 books/ 90 days		Non-circulating	1 copy / 14 days



BOOKS – FINES

BOOKS	FINES (inclusive of holidays)
Open Shelf	RM 0.50 per book per day
Redspot	RM 1.00 per book per hour

LOSS OR DAMAGE

A **replacement copy** (being the latest edition at the time of loss) at borrower's own expense + **Overdue Fines** (if any)

OR

The borrower **pays double the price of the current market price** of the latest edition of the lost or damaged item + **Overdue Fines** (if any).



OVERDUE NOTICE (email) : 1 - 2



**3 DAYS
BEFORE DUE**



**ON THE
SAME DAY**

{ Note: Overdue notice will be sent to student Helplive email Inbox account }

Overdue notices

A reminder only

Courtesy notices only

**Library will not accept responsibility
for undelivered notices regardless of
the circumstances.**

A red rectangular button with rounded corners and a white border, containing the word 'REMINDER' in white capital letters.

OPEN PUBLIC ACCESS CATALOGUE (OPAC KOHA)



How to look for book?



OPEN PUBLIC ACCESS CATALOGUE (OPAC KOHA)


[Advanced search](#) | [Browse by hierarchy](#) | [Authority search](#) | [Libraries](#)

[Home](#)

WELCOME TO HELP LEARNING RESOURCE CENTRE

This is the Online Catalogue (OPAC) of materials found in the library. This system allows library users to search for materials by Author, Title, Keyword, ISBN, Subject, etc.

HELP LIBRARY NEW ARRIVALS (CURRENT AND LAST MONTH)



Welcome, Chia Yip Ping

1 checkout(s)

My Library Account Login

[Need help to login Library](#)

[Account?](#)

Online Database Login



OPEN PUBLIC ACCESS CATALOGUE (OPAC KOHA)

Advanced search | Browse by hierarchy | Authority search | Libraries

Home / Chia Yip Ping / Your summary

Hello, Chia Yip Ping
[Click here if you're not Chia Yip Ping](#)

your summary
your charges
your personal details
your search history
your checkout history
your holds history
your purchase suggestions
your lists
Your ILL

Checked out (1)

1 Item(s) checked out

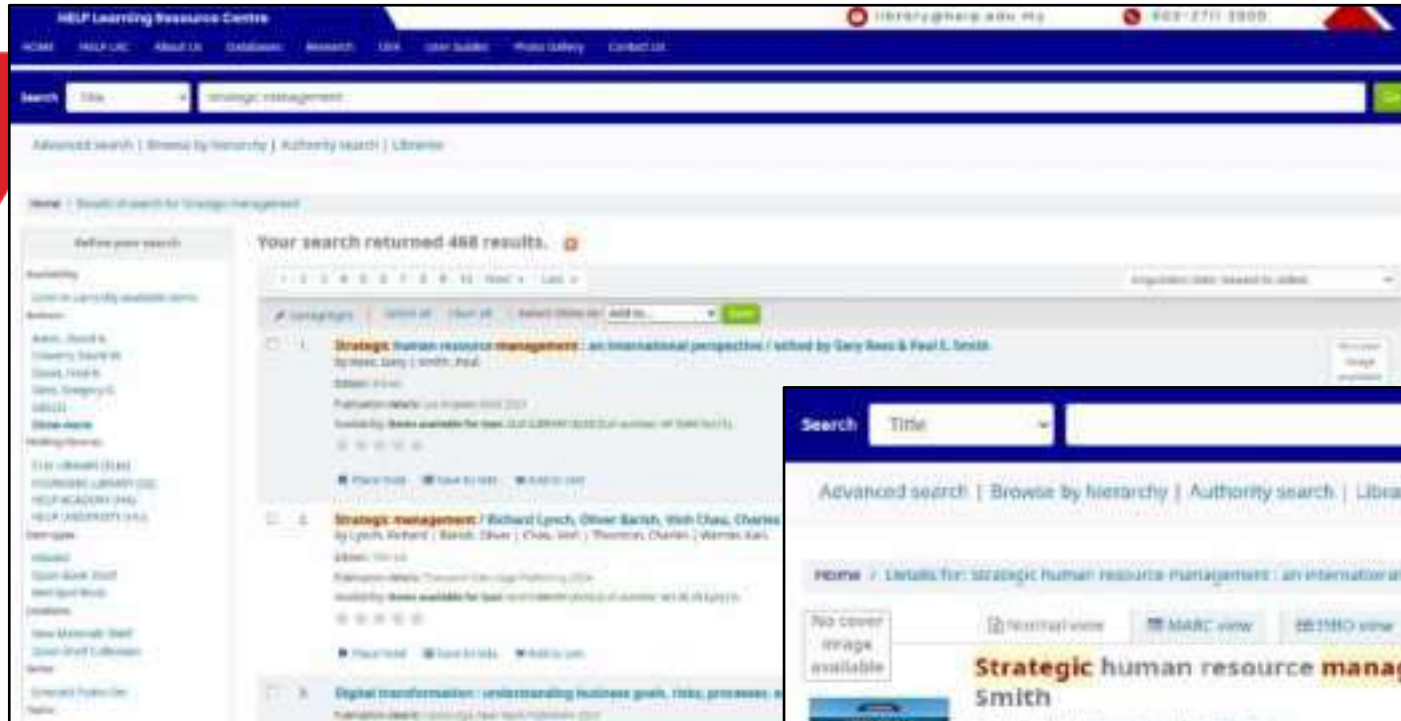
[Renew selected](#) [Renew all](#)

Title	Author	Due	Call no.	Renew	Fines
 Misgovernance : grand corruption in Malaysia ★★★★★ Average rating: 0.0 (0 votes)	Gomez, Edmund Terence	20.12.2025	JQ 1065 Gom 2024	<input checked="" type="checkbox"/> Renew (3 of 3 renewals remaining)	No

Renew selected
Renew all

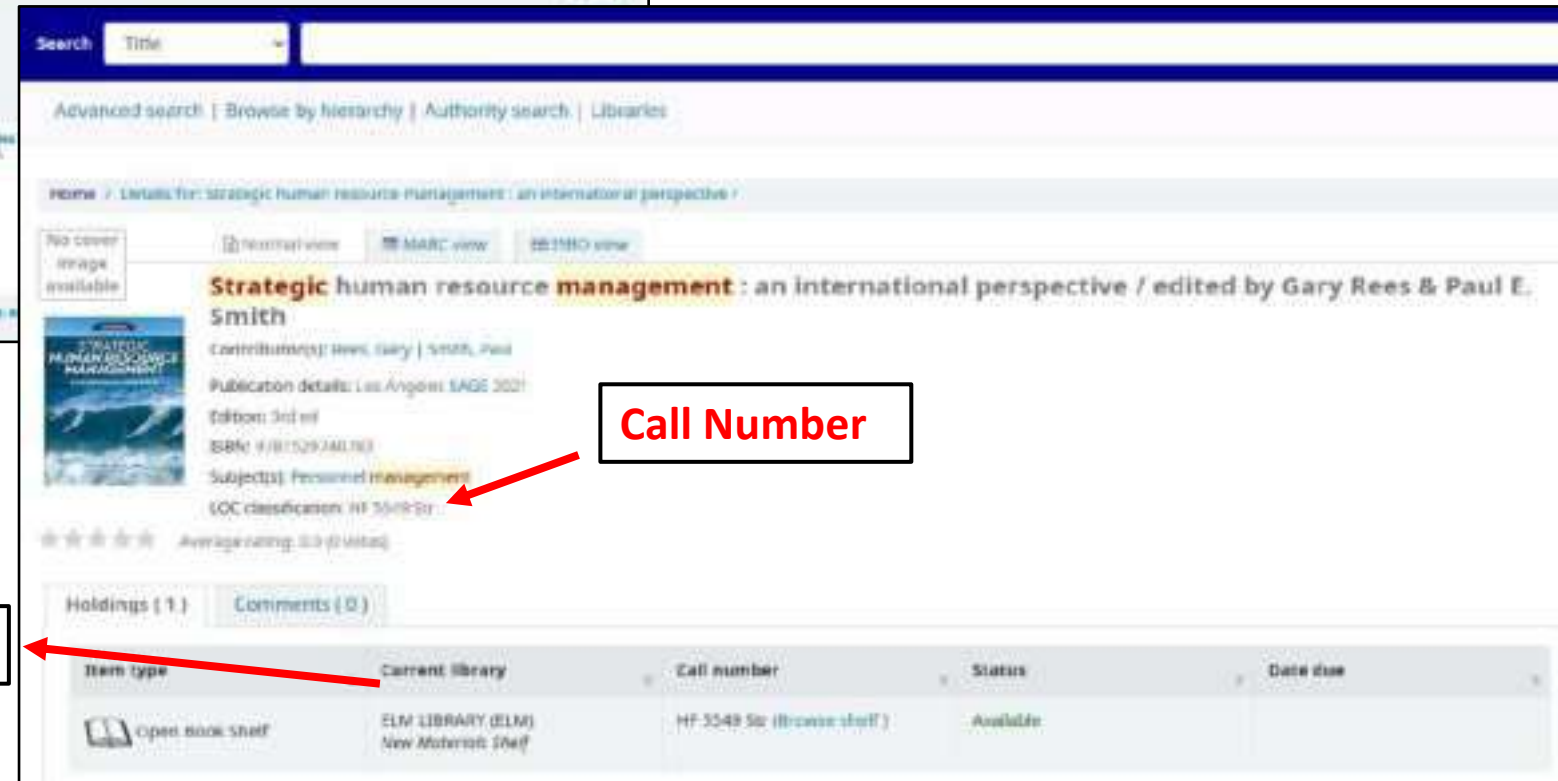


BOOKS SEARCH RESULTS (OPAC KOHA)



Jot down

1. Call Number
2. Title
3. Author
4. Barcode
5. Location
6. Status



Location of Print Book

Call Number





Library of Congress (LC) Classification

A - G



A: General Works
(Dictionary)
B: Philosophy,
Psychology, Religion
C : Auxiliary Science of
History
D: World History and
History of Europe,
Asia, Africa, etc
E: History of Americas
F: History of Americas
G: Geography,
Anthropology,
Recreation

H - P



H: Social Sciences
HB: Economics,
HF: Accounting,
Business,
Finance,
HM: Sociology,
HV: Criminology
J: Political Science
K: Law
L: Education
M: Music
N: Fine Arts
P: Language and
Literature

Q - Z



Q: Science
QA: Mathematics ,IT
QC: Physics
QD: Chemistry
QH: Biology
R : Medicine
S : Agriculture
T: Technology
TA: Engineering and
Technology
TT: Arts and Crafts
TX: Hospitality
U: Military Science
V: Naval Science
Z: General, Library

US Library of Congress (LC) Classification System



Books arranged on the bookshelves according to LC classification system:

Call Number: *HF 5635 Wat*

HF	Accounting, Business & Finance
5635	Specific 'Accounting' subject
Wat	First 3 digits of Author Surname



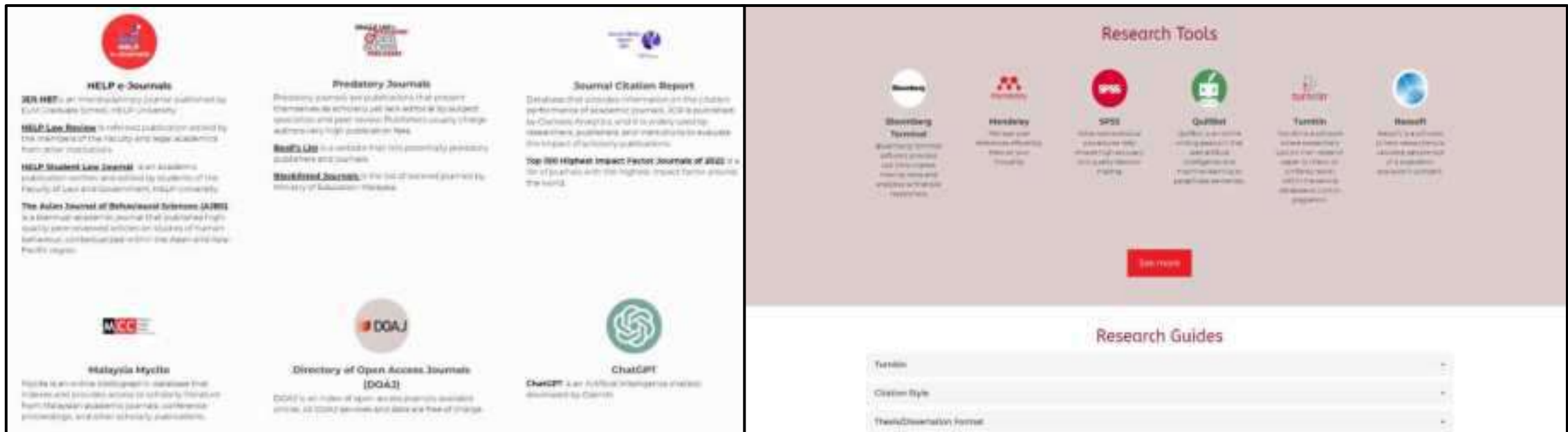
RESEARCH PORTAL FOR POSTGRADUATE STUDENTS

<https://library.help.edu.my/research-portal-2/>



RESEARCH PORTAL FOR POSTGRADUATE STUDENTS

<https://library.help.edu.my/research-portal-2/>



User Manual

<https://library.help.edu.my/wp-content/uploads/2025/02/HELP-LRC-User-Manual-2025-2026-8-Feb-2025.pdf>

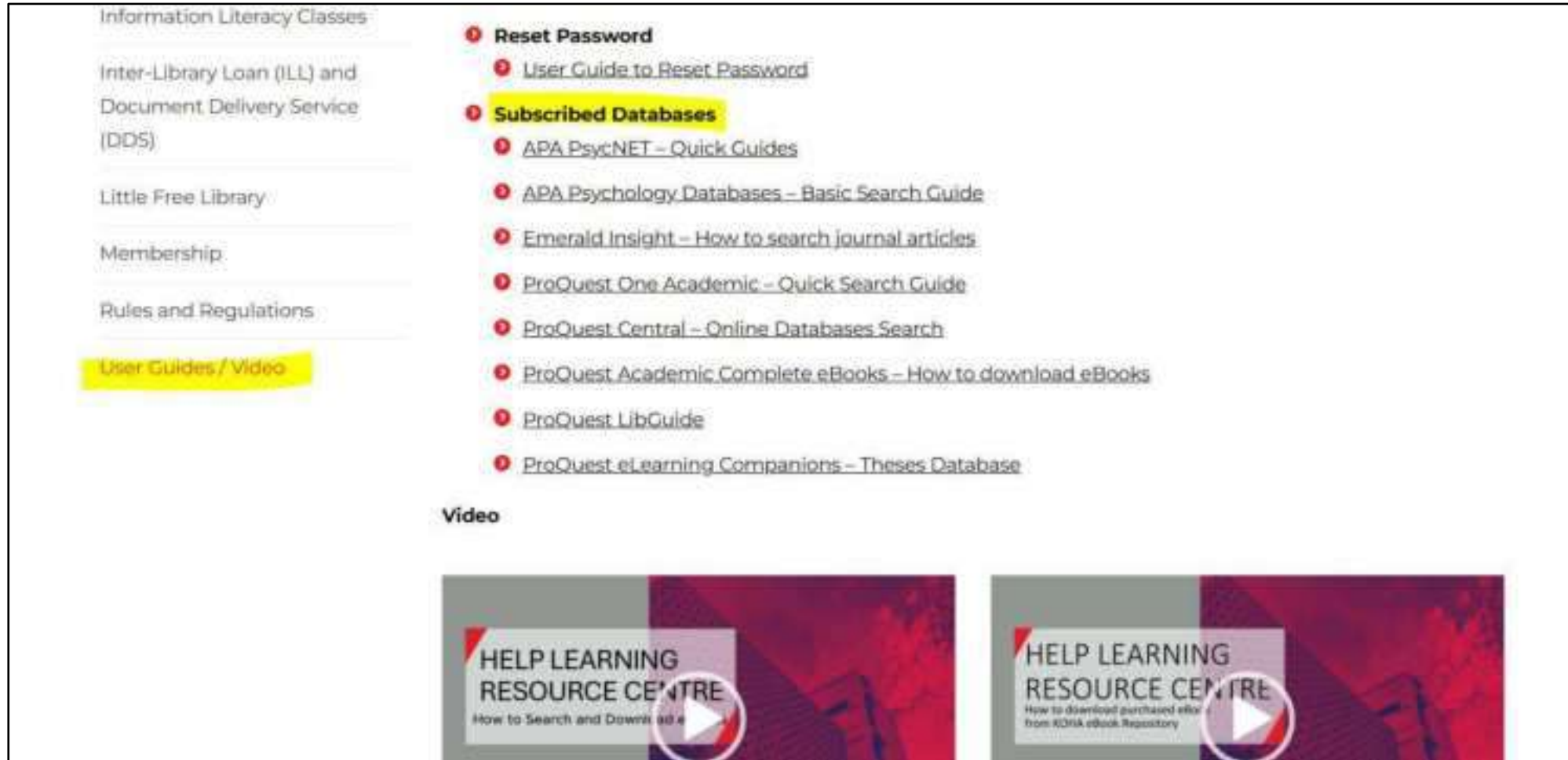


HELP Learning Resources Centre
User Manual



User Guides

<https://library.help.edu.my/user-guides-video/>



The screenshot displays the 'User Guides / Video' section of a library website. On the left is a sidebar menu with the following items: 'Information Literacy Classes', 'Inter-Library Loan (ILL) and Document Delivery Service (DDS)', 'Little Free Library', 'Membership', 'Rules and Regulations', and 'User Guides / Video' (which is highlighted in yellow). The main content area lists several guides, each preceded by a red circular icon with a white number. The guides are: 'Reset Password' (with a sub-link 'User Guide to Reset Password'), 'Subscribed Databases' (highlighted in yellow), 'APA PsycNET – Quick Guides', 'APA Psychology Databases – Basic Search Guide', 'Emerald Insight – How to search journal articles', 'ProQuest One Academic – Quick Search Guide', 'ProQuest Central – Online Databases Search', 'ProQuest Academic Complete eBooks – How to download eBooks', 'ProQuest LibGuide', and 'ProQuest eLearning Companions – Theses Database'. Below this list is a 'Video' section featuring two video thumbnails. Both thumbnails have a red and white geometric background and a play button icon. The first thumbnail is titled 'HELP LEARNING RESOURCE CENTRE' and 'How to Search and Download eBooks'. The second thumbnail is also titled 'HELP LEARNING RESOURCE CENTRE' and 'How to download purchased eBooks from KDIRK eBook Repository'.

Information Literacy Classes

Inter-Library Loan (ILL) and Document Delivery Service (DDS)

Little Free Library

Membership

Rules and Regulations

User Guides / Video

- 1 Reset Password
 - 2 User Guide to Reset Password
- 1 Subscribed Databases
 - 1 APA PsycNET – Quick Guides
 - 1 APA Psychology Databases – Basic Search Guide
 - 1 Emerald Insight – How to search journal articles
 - 1 ProQuest One Academic – Quick Search Guide
 - 1 ProQuest Central – Online Databases Search
 - 1 ProQuest Academic Complete eBooks – How to download eBooks
 - 1 ProQuest LibGuide
 - 1 ProQuest eLearning Companions – Theses Database

Video

HELP LEARNING RESOURCE CENTRE
How to Search and Download eBooks

HELP LEARNING RESOURCE CENTRE
How to download purchased eBooks from KDIRK eBook Repository



Online Databases



What is the difference ?
Why Print/eBooks and Database Journals ?



Difference – Books vs Journals Articles

- **BOOKS (Print or eBooks)**

- Books authors need time to write the book usually take 1 to 2 years.
- The book content is slightly outdated because of time taken to publish.
- Books are required to obtain information on theories and facts of a topic or subject area.

- **DATABASE JOURNALS**

- Journals published the latest findings of a subject area.
- For research, assignment and final year projects, you need the latest
 - findings of a subject area.
- But you also need books for theories and facts.



Using AI Tools for Study

1. What is ChatGPT



AI chatbot developed by OpenAI



Understands and generates human-like text



Trained on internet data and knowledge



Can assist with questions, summaries, writing, coding



Using AI Tools for Study

2. What is the Benefit for Student?



Understand complex topics faster



Brainstorm ideas for assignments



Paraphrasing and grammar help



Summarize long texts or chapters



Using AI Tools for Study

- **AI is a tool to improve literature searches not a shortcut**
- **Use AI to reduce time spent on routine tasks**
- **Understand the concept, please do not just copy and paste**
- **Combine AI with reliable sources**
- **Use prompts creatively**
- **Use AI responsibly and ethically**
- **Always verify information accuracy**
- **Explore different tools**
e.g. ChatGPT / DeepSeek / Co-Pilot



Using AI Tools for Study

3. What is the danger in using ChatGPT



May provide inaccurate or outdated information



Risk of plagiarism if content is copied blindly



Can lead to over-reliance and lack of critical thinking



Students may submit work they don't fully understand



Databases Access

Website: <https://library.help.edu.my/digital-library-resources/>



Databases Access

Website: <https://library.help.edu.my/digital-library-resources/>

**Enter
(Student ID and
Helplive email PW)
or
(Staff PC Login User
and PW)**

HELP University
university of achievers

HELP Learning Resource Centre

Databases Access

Login

Note:
For students, please sign in with HELP assigned Student id and Password
For staff, please sign in with staff PC/laptop User and Password

Trouble signing in?
Please contact Helpdesk staff or email to:
Helpdesk@helplive.edu.my



Databases Access

Website: <https://library.help.edu.my/digital-library-resources/>

Students Login:

Student Id and Student Helplive Email password
(e.g. D2500952@helplive.edu.my)

Helplive email Student ID and PW are used for

- 1) HELPlive email.
- 2) Microsoft Teams.
- 3) Library Online Database.
- 4) Computer and Library PCs.
- 5) WIFI.

Note: Mypride & HLMS use *DIFFERENT User Id* and PW

MyPride: e.g. For student results, fees, etc

HLMS: e.g. For Course materials, assignments, etc

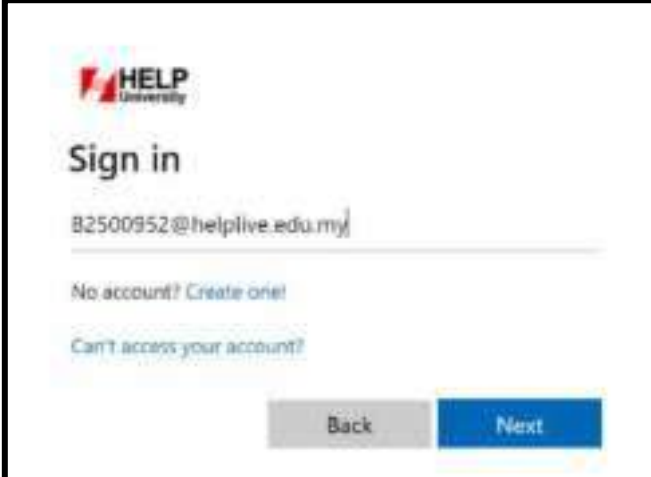


Databases Access

Website: <https://library.help.edu.my/digital-library-resources/>

HELPlive email Student ID and PW are used for

- 1) HELPlive email.
- 2) Microsoft Teams.
- 3) Library Online Database.
- 4) Computer and Library PCs.
- 5) WIFI.

A screenshot of the HELP University sign-in page. The page features the HELP University logo at the top left. Below the logo, the text "Sign in" is displayed. A text input field contains the email address "B2500952@helpive.edu.my". Below the input field, there are two links: "No account? Create one!" and "Can't access your account?". At the bottom of the page, there are two buttons: a grey "Back" button and a blue "Next" button.

Databases Access

Website: <https://library.help.edu.my/digital-library-resources/>

MyPride: e.g. For student results, fees, etc



The screenshot shows the 'CRM/EMS Login' page for HELP University. It features the HELP University logo at the top left and the HELP Academy logo at the top right. Below the logos, the text 'CRM/EMS Login' is centered. There are two input fields: 'Username' and 'Password'. Below the password field is a dropdown menu labeled 'SELECT'. At the bottom, there is a blue 'Login' button and a link that says 'Forgot Password?'. The background is white with a light blue border.

HLMS: e.g. For Course materials, assignments, etc



The screenshot shows the 'HELP e-Learning' login page. It has a red header with the text 'HELP e-Learning'. Below the header, there is a section titled 'How to login?' with a paragraph of text and a blue button labeled 'New Password?'. To the right, there is a section titled 'Already have an account?' with two input fields for 'Email' and 'Password', a checkbox for 'Remember me', and a red 'Log In' button. At the bottom, there is a link for 'Forgot your username?'. The background is white with a light blue border.



User Guide to Reset Password

<http://library.help.edu.my/wp-content/uploads/2022/12/User-Guide-to-Reset-Password-1.pdf>

HELP University **HELP Academy** **SELF SERVICE PASSWORD RESET (SSPR)**
LEARNING RESOURCE CENTRE
<https://library.help.edu.my/>

STEP 1
Scan QR Code or go to Reset Password URL:
<https://aka.ms/ssprsetup>

STEP 2
Enter your helpive email address

STEP 3
Click "Forgot my password"

STEP 4
Your email address/ User ID appears. Enter the characters given and click 'Next'

STEP 5
Select 1 of the 2 options, i.e., 'I forgot my password' (note the individual explanation for the 2 options). Click 'Next'

STEP 6
Select 1 of the options to receive a verification code, i.e., via mobile phone's SMS – key in your mobile phone no. and click 'Text'

STEP 7
The verification code is then sent to your mobile phone via SMS. Enter the code received and click 'Next'

E-books and Search Database Guide Access

Website: <https://library.help.edu.my/digital-library-resources/>

Online Databases

Open Access Resources

OER

HELP Publications

Login Required!

Online Databases

A B C D E F G H I J K L M N
O P Q R S T U V W X Y Z

A

- ABI/INFORM Collection(ProQuest)
- Accounting, Tax & Banking Collection(ProQuest)
- Advanced Technologies & Aerospace Database(ProQuest)
- Arts & Humanities Database(ProQuest)
- APA PsycNET
- APA PsycNET (PsycArticles)
- APA PsycNET (PsycBooks)
- APA PsycNET (PsycTests)
- APA PsycNET (PsycTherapy)

Login Required:

1. HELP University Library - [HelpLive Account Login](#)
2. (PNM) National Library of Malaysia - [Member Login](#)
3. (SSL) Sarawak State Library - [Member Login](#)

List of Databases



Subscribed Databases/ eBooks

No	Database	Estimated No of Journals / Tools	Estimated No of e-Books
1.	APA PsycBooks		4,702
2.	ProQuest Academic Complete (eBooks)		273,557
3.	APA PsycARTICLES	122	
4.	APA PsycTESTS	Psychological Test Tool	-
5.	ProQuest Dissertation and Thesis (5M with 3M fulltext)	3,000,000	
6.	ProQuest Academic Video Online	71,400	
	ProQuest ONE Academic (47 Journals and News Streams Databases):		
7.	ProQuest ABI/INFORM Collection	9,851	
8.	ProQuest Accounting, Tax & Banking Collection	1,396	
9.	ProQuest Advanced Technologies & Aerospace	3,744	
10.	ProQuest Agriculture Science	1,335	
11.	ProQuest Arts and Humanities	707	
12.	ProQuest Asian & European Business Collection	714	
13.	ProQuest Australia & New Zealand	227	
14.	ProQuest Biological Science	2,474	
15.	ProQuest Business Market Research	114	

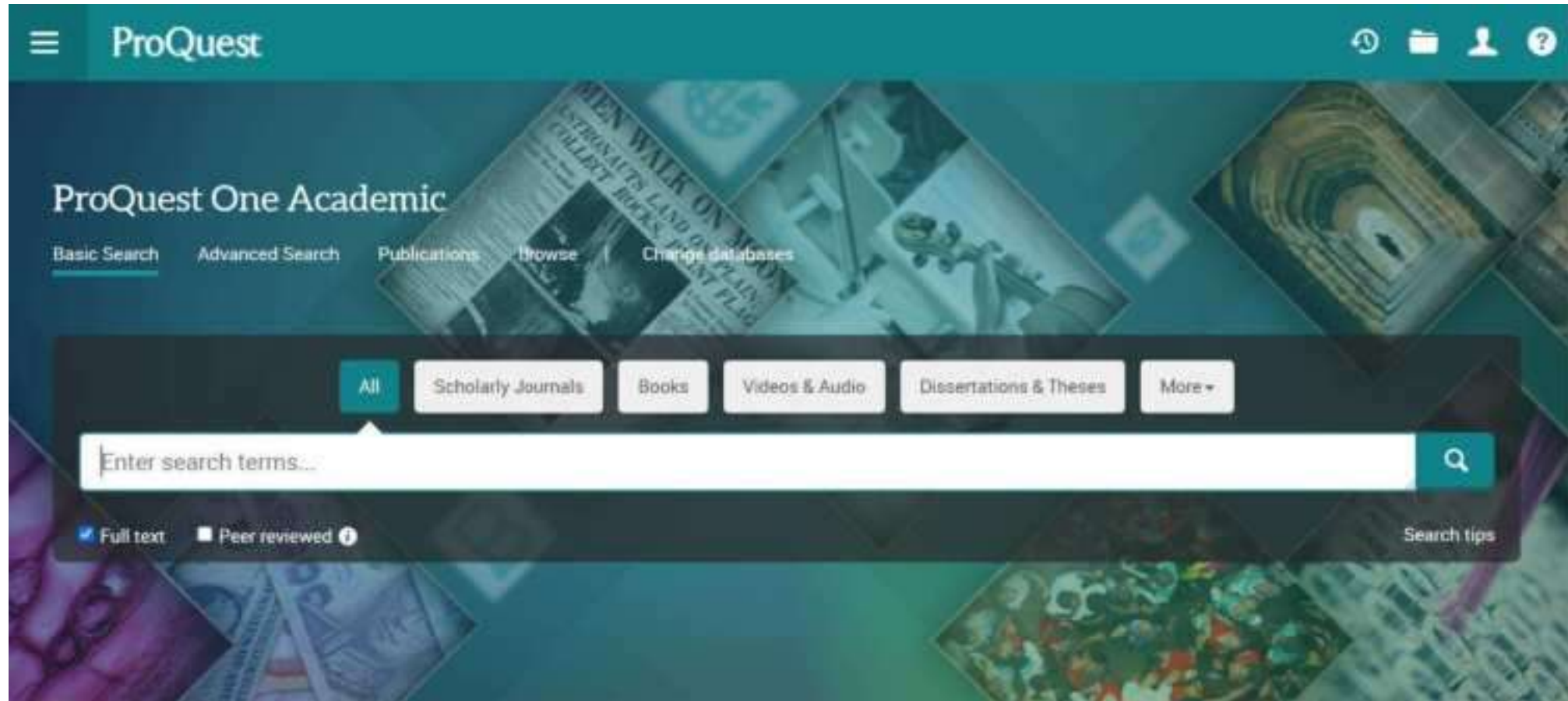
Total Subscribed Databases: 56

Total Journals: 166,768; Theses: 3M; eBooks: 278,259; Videos 71,400



E-books and Search Database Guide Access

Website: <https://library.help.edu.my/digital-library-resources/>



CITATION

CITE : APA / HARVARD

The screenshot shows the ProQuest One Academic interface. At the top, there are navigation links: Basic Search, Advanced Search, Publications, Browse, and Change databases. Below this, a search result is displayed for the article "Augmented versus Virtual Reality Laparoscopic Simulation: What Is the Difference?: A Comparison of the ProMIS Augmented Reality Laparoscopic Simulator versus LapSim Virtual Reality Laparoscopic Simulator" by Sanne M.B.I. Botden et al. The article is from the "World Journal of Surgery". On the right side of the article, there are several icons for actions: Download PDF, Cite, Email, Print, and All Options. The "Cite" icon is highlighted with a yellow box. A red arrow points from this "Cite" icon to a yellow box labeled "CITE". Another red arrow points from the "Cite" icon to a yellow box labeled "APA OR HARVARD". Below the article title, there is a section titled "Cite" with the heading "Copy citations directly into your paper". Under this heading, there is a dropdown menu showing "APA 7th (basic) - No Case Changes (No Title Casing). DOI: empty". Below the dropdown, the full citation is displayed: "Sanne M.B.I. Botden, Buzink, S. N., Schijven, M. P., & Jakimowicz, J. J. (2007). Augmented versus Virtual Reality Laparoscopic Simulation: What Is the Difference?: A Comparison of the ProMIS Augmented Reality Laparoscopic Simulator versus LapSim Virtual Reality Laparoscopic Simulator. *World Journal of Surgery*, 31(4), 764-72. <http://dx.doi.org/10.1007/s00268-006-0724-y>".

ProQuest One Academic

Basic Search | Advanced Search | Publications | Browse | Change databases

< Back to results 1 of 48,835 >

Full Text | Scholarly Journals

Augmented versus Virtual Reality Laparoscopic Simulation: What Is the Difference?: A Comparison of the ProMIS Augmented Reality Laparoscopic Simulator versus LapSim Virtual Reality Laparoscopic Simulator

Sanne M.B.I. Botden, Buzink, S. N., Schijven, M. P., & Jakimowicz, J. J. (2007). *World Journal of Surgery*, 31(4), 764-72. <http://dx.doi.org/10.1007/s00268-006-0724-y>

Download PDF | **Cite** | Email | Print | All Options

CITE

APA OR HARVARD

Cite

Copy citations directly into your paper

APA 7th (basic) - No Case Changes (No Title Casing). DOI: empty

Sanne M.B.I. Botden, Buzink, S. N., Schijven, M. P., & Jakimowicz, J. J. (2007). Augmented versus Virtual Reality Laparoscopic Simulation: What Is the Difference?: A Comparison of the ProMIS Augmented Reality Laparoscopic Simulator versus LapSim Virtual Reality Laparoscopic Simulator. *World Journal of Surgery*, 31(4), 764-72. <http://dx.doi.org/10.1007/s00268-006-0724-y>



APA FORMATTING AND CITATION GUIDE

The screenshot displays the 'Library Guides' page for the University of Malaysia. The header includes the university's logo and the title 'Library Guides' in large blue and yellow letters, with the subtitle 'DIGITAL SCHOLARSHIP & INFORMATION COMMONS'. Below the header, a navigation menu on the left lists various guide categories, with 'REFERENCE FORMAT' selected. The main content area is titled 'APA Style 7th Edition' and 'Reference Format'. It features a search bar and a list of source types: Books, E-Books, Articles in Periodicals, Encyclopedias, Secondary Sources, Government Documents, Private Organization Report, Conference Papers, Thesis, Electronic Sources, Webpages and Websites, Computer Software / Mobile Apps, Other Non-Print Sources, and Social Media. The 'Basic Format for Books' section provides examples for one and two authors, with and without editions, and for articles or chapters in edited books. The examples use color-coded text to highlight the required format elements.

UNIVERSITI MALAYA

Library Guides

DIGITAL SCHOLARSHIP & INFORMATION COMMONS

University of Malaysia Library > Library Guide > APA Style 7th Edition > REFERENCE FORMAT

APA Style 7th Edition

Search this Guide Search

HOME

GENERAL RULES

IN-TEXT CITATIONS

REFERENCE FORMAT

- Books
- E-Books
- Articles in Periodicals
- Encyclopedias
- Secondary Source
- Government Document
- Private Organization Report
- Conference Papers
- Thesis
- Electronic Source
- Webpages and Websites
- Computer Software / Mobile Apps
- Other Non-Print Sources
- Social Media

REFERENCES

Reference Format

Books E-Books Articles in Periodicals Encyclopedias Secondary Sources Government Documents

Private Organization Report Conference Papers Thesis Electronic Sources Webpages and Websites

Computer Software / Mobile Apps Other Non-Print Sources Social Media

Basic Format for Books

1 Author :

Author Surname / Last Name, First Initial, Middle Initial. (Year of publication). *Title of work: Capital letter also for subtitle*. Publisher

2 Authors :

Author, A. A. & Author, B. B. (Year of publication). *Title of work: Capital letter also for subtitle*. Publisher

With Edition :

Author, A. A., & Author, B. B. (Year of publication). *Title of book* (edition). Publisher

Article or Chapter in an Edited Book :

Author, A. A., & Author, B. B. (Year of publication). Title of chapter. In A. Editor & B. Editor (Eds.), *Title of book* (pages of chapter). Publisher.

UM LIBRARY Citation format - APA Style 7th Edition

URL:

<https://umlibguides.um.edu.my/c.php?g=939660&p=6807651>



CITATION FORMAT - BOOK

Basic Format for Books - 1 Author :

Author Surname / Last Name, First Initial. Middle Initial. (Year of publication). *Title of work: Capital letter also for subtitle.* Publisher

Example :

Source Type	Reference List	In-Text Citations (Parenthetical & Narrative)
1 Author	<p>Jackson, L. M. (2019). <i>The psychology of prejudice: From attitudes to social action.</i> (2nd ed.). American Psychological Association.</p> <hr/> <p>Sapolsky, R. M. (2017). <i>Behave: The biology of humans at our best and worst.</i> Penguin Books.</p>	<p>(Jackson, 2019) Jackson (2019)</p> <p>(Sapolsky, 2017) Sapolsky (2017)</p>

URL: <https://umlibguides.um.edu.my/c.php?g=939660&p=6807650>



CITATION FORMAT - **EBOOK**

Basic Format for eBooks :

Author, A. A. (Date of publication). *Title of book*. Publisher. <http://www.someaddress.com/full/url/>.

Example :

E-Books		
Author, A. A. (Date of publication). <i>Title of book</i> . Publisher. http://www.someaddress.com/full/url/ .		
Source Type	Reference List	In-Text Citations (Parenthetical & Narrative)
E-Books	Steed, J., & Stevenson, F. (2012). <i>Sourcing ideas</i> . AVA Publishing. http://search.ebscohost.com/login.aspx?direct=true&db=nlebk&AN=441961&site=ehost-live	(Steed & Stevenson, 2012) Steed and Stevenson (2012)

URL: <https://umlibguides.um.edu.my/c.php?g=939660&p=6807651>



CITATION FORMAT – JOURNAL

Basic Format for Journal :

Author, A. A., Author, B. B., & Author, C. C. (Year). Title of article. *Title of Periodical*, volume number (issue number), pages.

Example :

Article Type	Reference List	In-Text Citations (Parenthetical & Narrative)
Article in Journal Paginated by Volume	<p>Rush, M. A., Skora, J. I., Lawrence, J. H., & D'Aurora Richardson, L. (2019). Health care's new wilderness: The intersection of telehealth and ancillary services. <i>Journal of Health Care Compliance</i>, 21, 5-16.</p> <p>Note : Continuous pagination throughout volume.</p>	<p>(Rush et al., 2019)</p> <p>Rush et al. (2019)</p>

URL: <https://umlibguides.um.edu.my/c.php?g=939660&p=6807652>



CITATION FORMAT - CONFERENCE

Basic Format for Conference :

Contributor, A. A., & Contributor, B. B. (Year). Title of paper. In D. D. Editor, & E. E. Editor (Eds.), Title of conference (pages). Publisher. <https://doi.org/xxxx> OR <https://xxxxx>

Example :

Proceedings published regularly online	Gross, J., & Böhm, R. (2020). Voluntary restrictions on self-reliance increase cooperation and mitigate wealth inequality. <i>Proceedings of the National Academy of Sciences</i> , 202013744. https://doi.org/10.1073/pnas.2013744117	(Gross & Bohm, 2020) Gross and Bohm (2020)
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URL: <https://umlibguides.um.edu.my/c.php?g=939660&p=6807663>



CITATION FORMAT - WEBSITE

Basic Format for Website :

Author or Group name. (Date of publication). Title of page. Site name (if applicable). <http://www.someaddress.com/fullurl>

Example:

Webpage Type	Reference List	In-Text Citations (Parenthetical & Narrative)
Webpage on a Website with an Individual Author	Ellis, R. (2020, September 11). <i>Dining out linked to increased Covid-19 risk</i> . WebMD. https://www.webmd.com/lung/news/20200911/diningout-linked-to-increased-covid-19-risk	(Ellis, 2020) Ellis (2020)
Webpage on a Website with Group Author	World Health Organization. (2020). <i>Coronavirus disease (COVID-19) pandemic</i> . https://www.who.int/emergencies/diseases/novelcoronavirus2019?gclid=Cj0KCQjwoJX8BRCZARIsAEWBFMKdXYCSRt6lENnNd4RZ0tgjoPvcaC1vv8j61WKEYME5esHOOVxEqnkaAl4pEALw_wcB	(World Health Organization, 2020) World Health Organization (2020)

URL: <https://umlibguides.um.edu.my/c.php?g=939660&p=6807669>



CITATION FORMAT - **THESIS**

Online :

Author, A. A. (Year). Title of thesis [Type of thesis, Name of institution awarding degree]. Name of archive or site. <https://xxxxxx>

Example :

Academic Exercise / Thesis (Unpublished)	Cheah, W. Y. (2019). <i>Microalgae cultivation in palm oil mill effluent for fuel feedstock production</i> [Unpublished doctoral dissertation]. Universiti Malaya.	(Cheah, 2019) Cheah (2019).
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Database:

Author, A. A. (Year). Title of thesis (Database Publication number, if assigned) [Type of thesis, Name of institution awarding degree]. Database Name.

Example:

Master's Thesis / Doctoral Dissertation from a commercial database	Richardson, D. D. (2019). <i>Purloined subjects: Race, gender, and the legacies of colonial surveillance in the British Caribbean</i> (Publication No. 27602842) [Doctoral dissertation, The University of Akron]. ProQuest Dissertations and Theses Global.	(Richardson, 2019) Richardson (2019)
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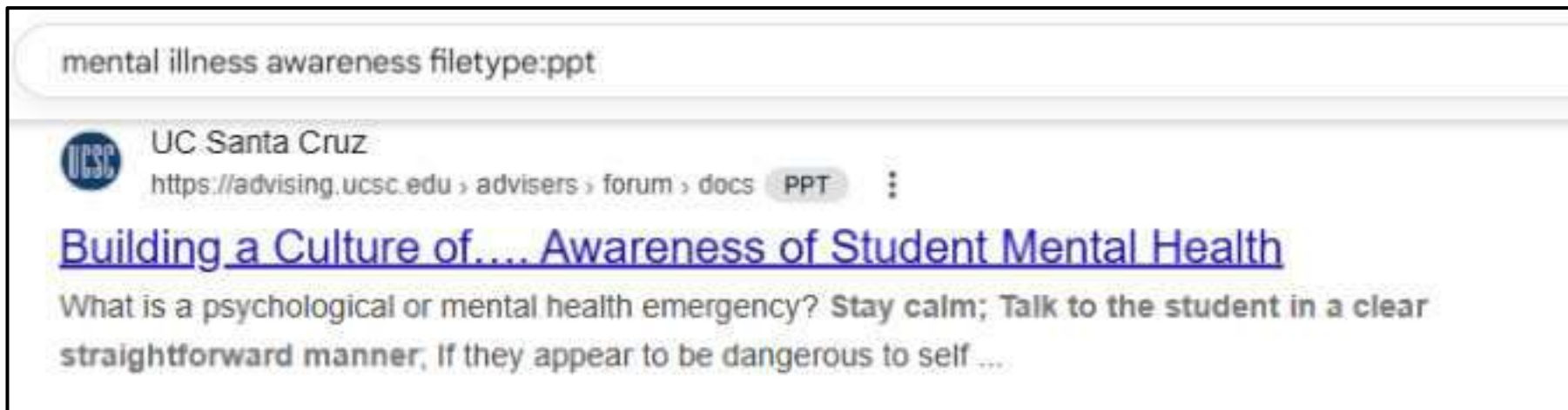
URL: <https://umlibguides.um.edu.my/c.php?g=939660&p=6807664>

Difference between Google and Google Scholar

GOOGLE

You can use google to search for freely accessible online reliable sources by using these searching techniques:

- Phrases searching using quotation marks like searching for **“mental illness awareness”** will only return results containing that exact phrase
- Use "filetype:" operator to filter search results by specific document formats. For example: **“mental illness awareness filetype:ppt”** will return PowerPoint files related to mental illness awareness. This method can also be used with other file types, such as DOCX, PDF, XLSX, and more



Difference between Google and Google Scholar

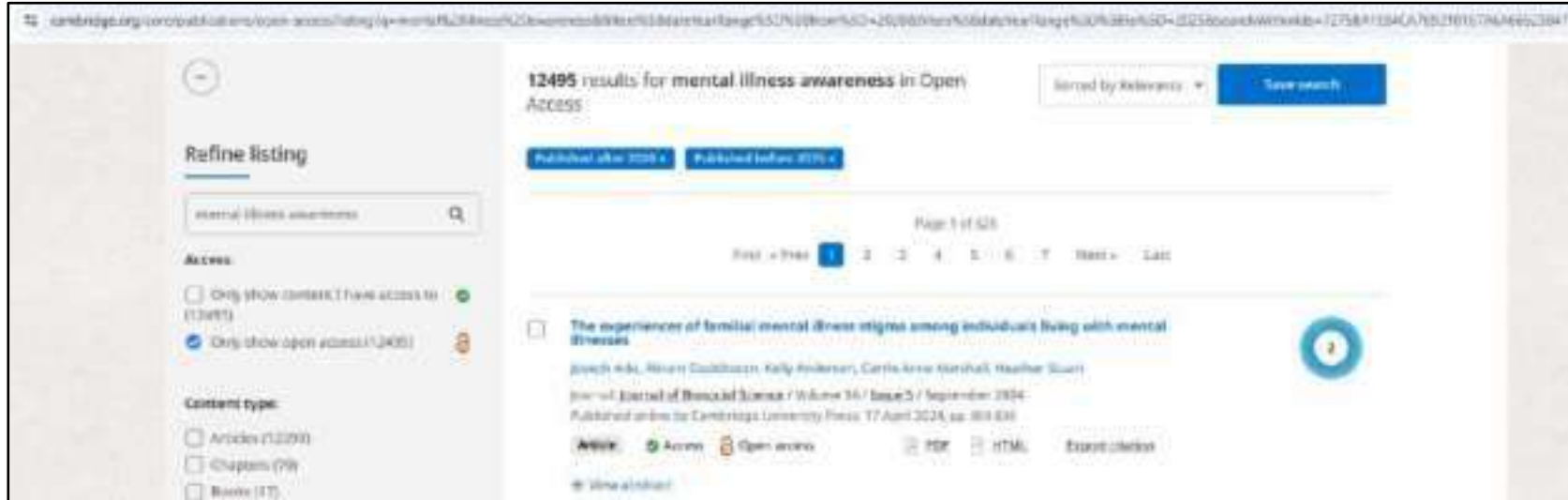
GOOGLE

- Include .. (Range): Use two periods to search for results within a specific number range (e.g., 2020..2023). For example: “**mental illness awareness 2020..2023**” will only show content from that range
- Browse **open access journal** articles from universities, research institutions, publisher’s websites such **Cambridge University Press, Taylor & Francis** and more
- Prioritize information sourced from highly reputable, authoritative, and trustworthy domains, such as **educational institutions (.edu), government agencies (.gov), and established organizations (.org)**



GOOGLE

Example of **open access** articles from **publishing companies**



URL:

<https://www.cambridge.org/core/publications/open-access>



URL:

<https://www.tandfonline.com/openaccess/open-journals>



Example of news from an educational institution



URL: https://brain.harvard.edu/hbi_news/emotional-awareness-and-mental-health/

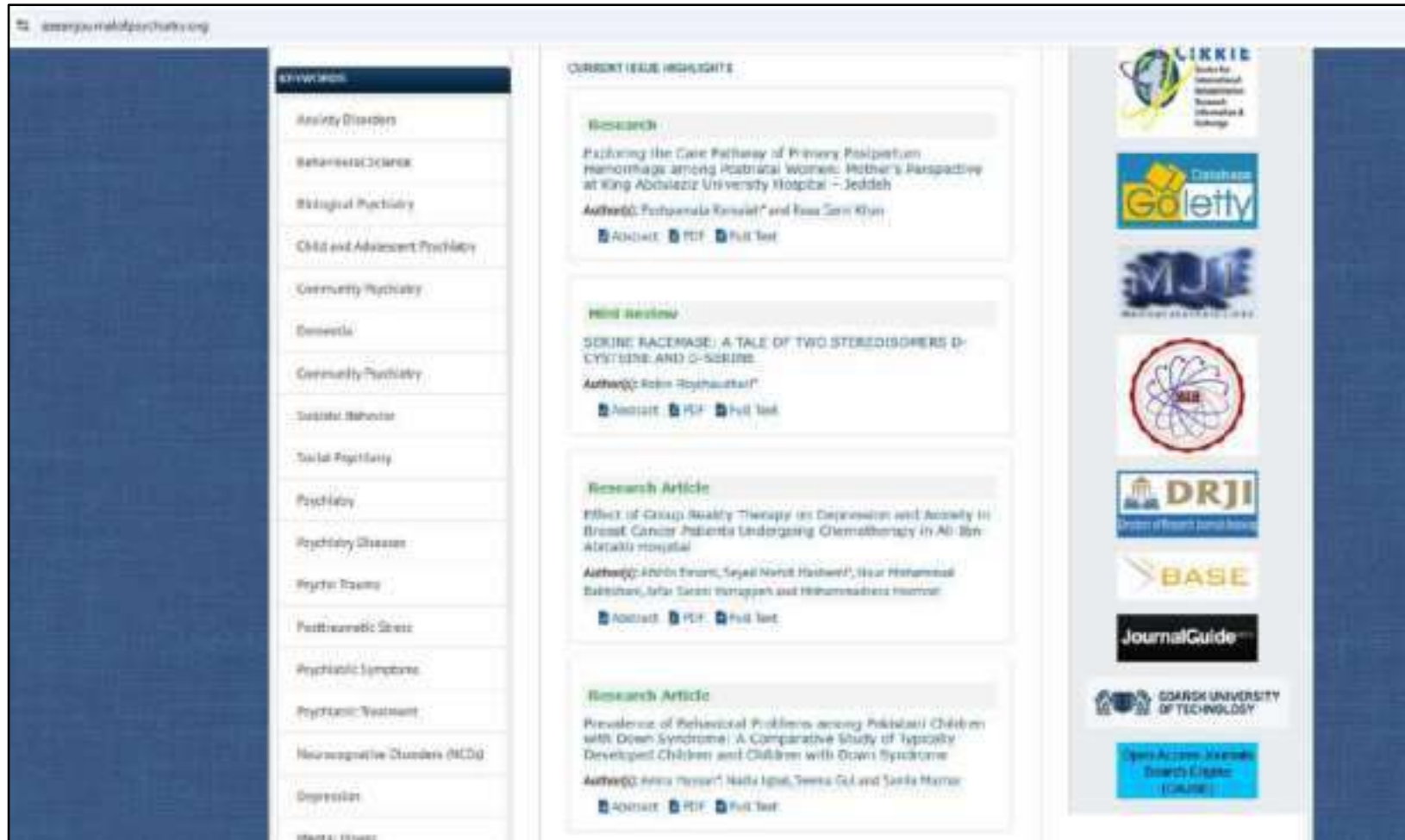


Example of information from a government agency



URL: <https://www.nimh.nih.gov/health/topics>

Example of **open access** journal from **established** organization and domain



URL: <https://www.aseanjournalofpsychiatry.org/>



GOOGLE

Example of Google page of **reputable** organization and domain



Reference: Malaysian Journal of Economic Studies. (n.d.). <https://mjes.um.edu.my/>



GOOGLE

Example of website **with inaccurate and misleading** information



Reference: Who's behind the (Mis)Leading report? (2023, October 31). Science Feedback.
<https://science.feedback.org/who-is-behind-the-misleading-leading-report/>

Difference between Google and Google Scholar

GOOGLE SCHOLAR <https://scholar.google.com/>

- A wide range of scholarly literature such as journal articles, conference papers, theses, dissertations, and preprints
- A mix of peer-reviewed and non-peer-reviewed articles
- Not all available full-text, you may find full-text article on the publisher's website or through HELP subscribed databases
- Covers the open web and access to most scholarly information
- Students may miss relevant and important research that is not available for free online



GOOGLE SCHOLAR

<https://scholar.google.com/>

The screenshot shows the Google Scholar interface with the search term 'digital marketing'. The results are sorted by relevance. The first result is a book titled '[BOOK] Digital marketing' by D Chaffey and F Ellis-Chadwick, published in 2019. The second result is an article titled 'Business Information Sciences emphasizing Digital Marketing as an emerging field of Business & IT: A Study of Indian Private Universities' by P Paul, A Bhuimall, PS Aithal, and S Bhowmick, published in 2018. The third result is an article titled 'Digital marketing strategies, online reviews and hotel performance' by P De Pelsmacker, S Van Tilburg, and C Holthof, published in 2018. The fourth result is an article titled 'Exploring Social Media Marketing Knowledge Among Students and Professionals' by R Priluck and M Topol, published in 2018. A red arrow points from a text box to the fourth result.

Google Scholar digital marketing SIGN IN

Articles About 26,500 results (0.06 sec) My profile My library

Any time Since 2019 Since 2018 Since 2015 Custom range

Sort by relevance Sort by date

☒ Include patents ☒ Include citations

Create alert

[BOOK] Digital marketing
D Chaffey, F Ellis-Chadwick - 2019 - books.google.com
Seventh Edition 1st Digital MARKETING - 8 STRATEGY, IMPLEMENTATION T. Y⁸ AND PRACTICE
Dave Chaffey Fiona Ellis-Chadwick ... Seventh Edition DIGITAL MARKETING Dave Chaffey
Fiona Ellis-Chadwick TP Pearson * * * * * T⁸⁸ H. * - T⁸ = 8⁸ut - T⁸ = 8⁸ h I. 8 DDDD ... Brief contents ...
☆ 99 Cited by 361 Related articles All 5 versions

Business Information Sciences emphasizing Digital Marketing as an emerging field of Business & IT: A Study of Indian Private Universities [PDF] researchgate.net
P Paul, A Bhuimall, PS Aithal, S Bhowmick - 2018 - papers.ssm.com
Informatics is an interdisciplinary area and domain responsible for information related affairs with the help of technologies, particularly Information Technologies and Computing. Business Informatics initially was termed and popularized as a practicing area for the ...
☆ 99 Cited by 6 Related articles All 2 versions

Digital marketing strategies, online reviews and hotel performance [PDF] isisell.com
P De Pelsmacker, S Van Tilburg, C Holthof - International Journal of ... 2018 - Elsevier
We investigate to what extent digital marketing strategies (such as having a digital marketing plan, responsiveness to guest reviews, and monitoring and tracking online review information) influence hotel room occupancy and RevPar directly, and indirectly through the ...
☆ 99 Cited by 12 Related articles All 13 versions

Exploring Social Media Marketing Knowledge Among Students and Professionals.
R Priluck, M Topol - International Journal of Marketing & ... 2018 - search.elsevier.com
... Specifically, the Digital Marketing Institute surveyed 908 employees in the UK, the US, and Ireland engaged in marketing for their organizations and found that two-thirds believe there is a shortage of people with digital knowledge (O'Brien, 2016) ... Digital Marketing Institute ...
☆ 99 Related articles

Full Text at
Subscribed
Database

GOOGLE SCHOLAR

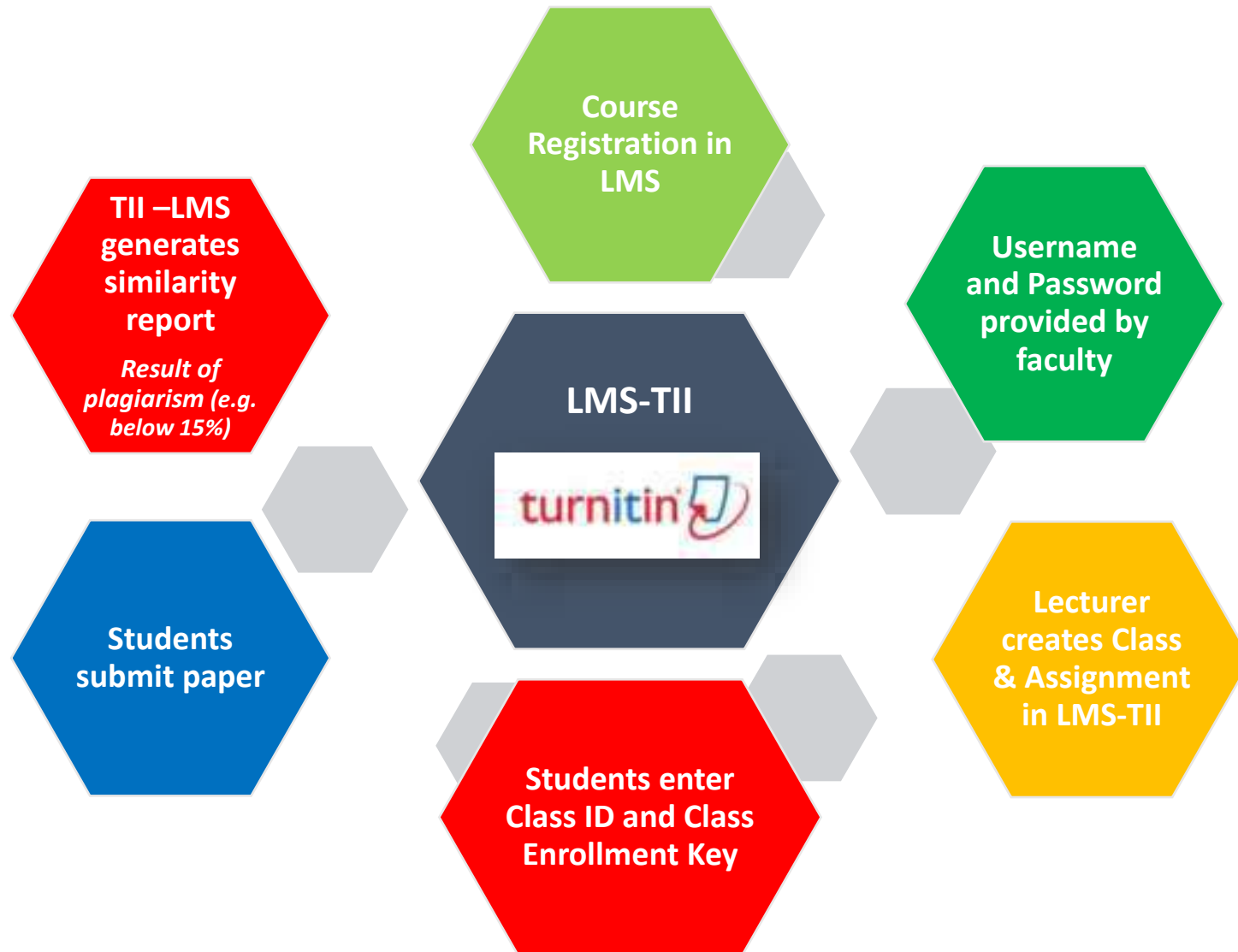
<https://scholar.google.com/>

The screenshot shows the Google Scholar interface with the search term 'incubators'. The search results list several articles. A citation popup is open, showing the citation for the article 'Networked incubators' by Hansen, Morten T., et al. (2000). The popup displays the citation in MLA, APA, Chicago, Harvard, and Vancouver styles. The APA and Harvard styles are highlighted with red boxes. A red box on the right side of the image contains the text 'Cite (") APA Harvard' with arrows pointing to the APA and Harvard citation styles in the popup.

Google Scholar search results for 'incubators'. The search results list several articles. A citation popup is open, showing the citation for the article 'Networked incubators' by Hansen, Morten T., et al. (2000). The popup displays the citation in MLA, APA, Chicago, Harvard, and Vancouver styles. The APA and Harvard styles are highlighted with red boxes. A red box on the right side of the image contains the text 'Cite (") APA Harvard' with arrows pointing to the APA and Harvard citation styles in the popup.

Cite (") APA Harvard

AVOID PLAGIARISM - TURNITIN (LMS-TII)



AVOID PLAGIARISM - TURNITIN (LMS-TII)

Account

- Students register for the subject in LMS
- Faculty provides Username and Password for LMS account

Enroll Class

- Lecturer creates a class and assignment in LMS-TII
- Lecturer provides **the Class ID and Class Enrollment Key** (Password) for students to submit an assignment
- Students enroll for the class with the Class ID and Class Enrollment Key provided by the lecturer

Submit Paper

- Upload assignment/document in LMS-TII according to class enrolled

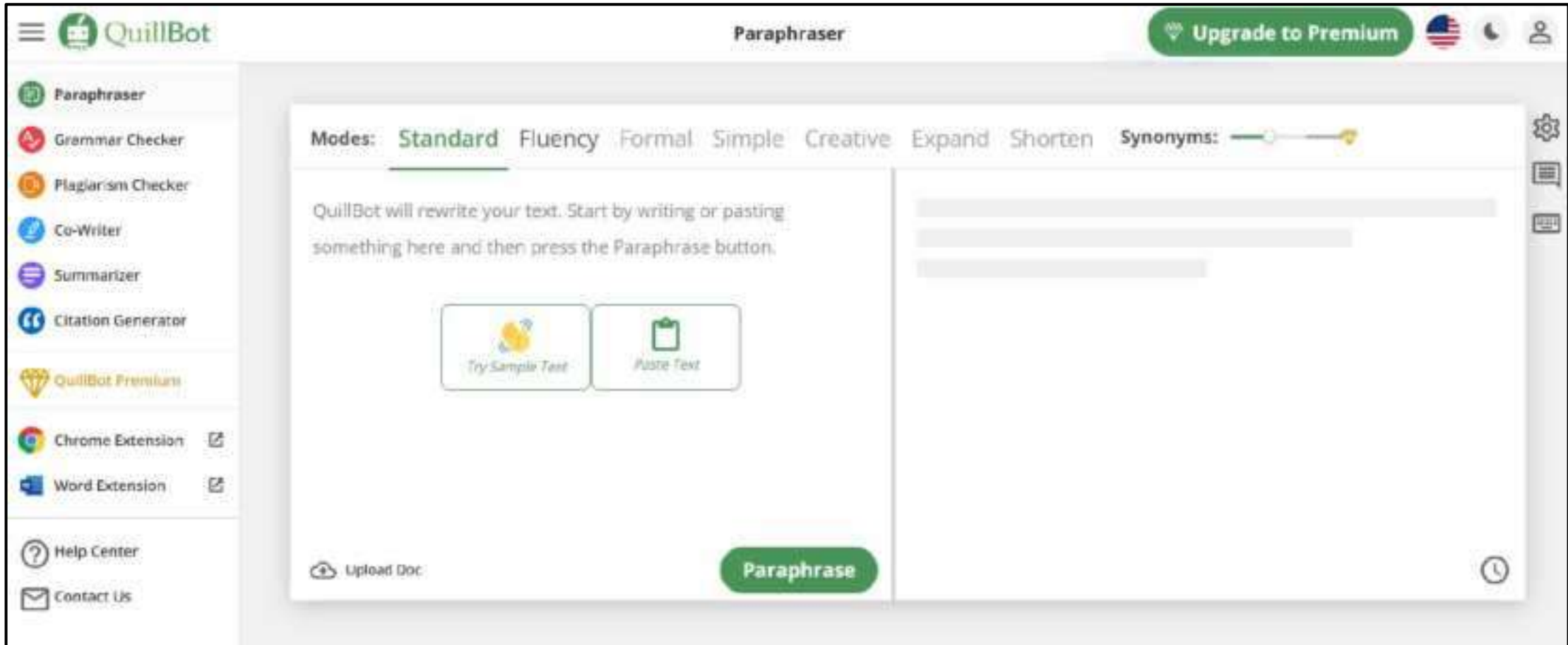
Check Similarity

- Turnitin in LMS generates Similarity Report
- Result of plagiarism/similarity % (e.g. below 15%)



AVOID PLAGIARISM

QUILLBOT PARAPHRASING TOOL



HOW TO IDENTIFY FAKE NEWS OR INFORMATION

1. Do a visual assessment

Does the news article and website seem high quality?

2. Identify the news outlet

Is the news outlet well known, well respected, and trustworthy?

3. Check the web domain

Does the URL seem legitimate?

4. Check the “about us” section

Does the site provide detailed background information and contacts?

5. Identify the author

Does the article have a trusted or well known author?

6. Identify the central message

Does the article seem fair, balanced, and reasonable?



HOW TO IDENTIFY FAKE NEWS OR INFORMATION

7. Access spelling, grammar and punctuation

Does the article have proper spelling, grammar, and punctuation?

8. Analyze sources and quotes

Does the article include and identify reliable sources?

9. Find other articles

Are there multiple articles by other news outlets on this topic?

10. Turn to fact checker

Do the fact checkers say the news story is true?

Reference:

ProQuest. (n.d.). *How to identify fake news in 10 steps.*

<https://library.pfeiffer.edu/Fake-News-Worksheet.pdf>. Retrieved September 28, 2021, from <https://library.pfeiffer.edu/Fake-News-Worksheet.pdf>



Rules and Regulations

✓ Return Borrowed Items before graduation

❖ Student must return borrowed items and settle outstanding fines by the last day of final examinations or before withdrawing from University.

✓ Copyright

❖ Copyright protection in Malaysia is governed by the Copyright Act 1987. Patrons must comply with copyright laws and licensing agreements when using computers, software, online resources and photocopying facilities.

❖ Copyright Act 1987



Rules and Regulations

- ❖ Library patrons should be **decently attired**
- ❖ **Silence** should be observed in the Library. Mobile phones should be kept on silent mode in order not to disturb other users
- ❖ **Library users who do not comply** with the library rules and regulations or **cause disturbances** may be asked to leave the library by the library staff
- ❖ **Reservation of seats is not allowed** in the library. Any items left unattended in the Library will be removed
- ❖ Follow **MOH SOPs** in the library



Library Food and Drink Policy

✓ Drinking water is OK



NO beverages

(eg. no coffee, tea, milk or sugary drinks)



NO food

(eg. No hot, smelly, messy or greasy food)



Otherwise, the ants, rats and other pests will come !



<http://theconversation.com>



<https://www.hiclipart.com>



<https://emojiiisland.com>



FOR FURTHER INFORMATION

Library related matters, please refer to

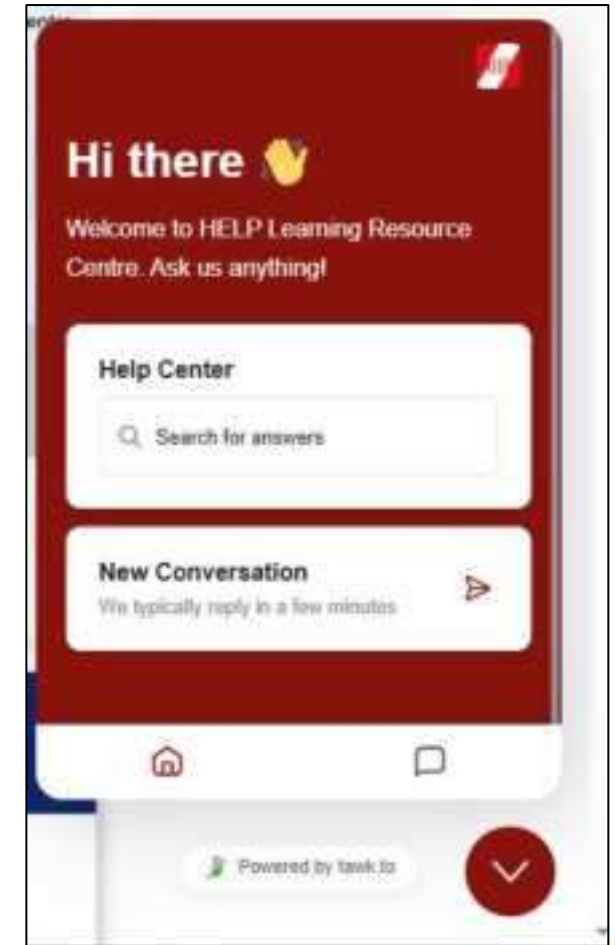
- **Library AI Chatbot on website**

OR

- Email to : library@help.edu.my

Password related matters

- Email to : helpdesk@helplive.edu.my



THANK YOU



No. 15, Jalan Sri Semantan 1, Off Jalan Semantan, Bukit Damansara, 50490 Kuala Lumpur, Malaysia.

T +603-2716 2000

www.help.edu.my

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