



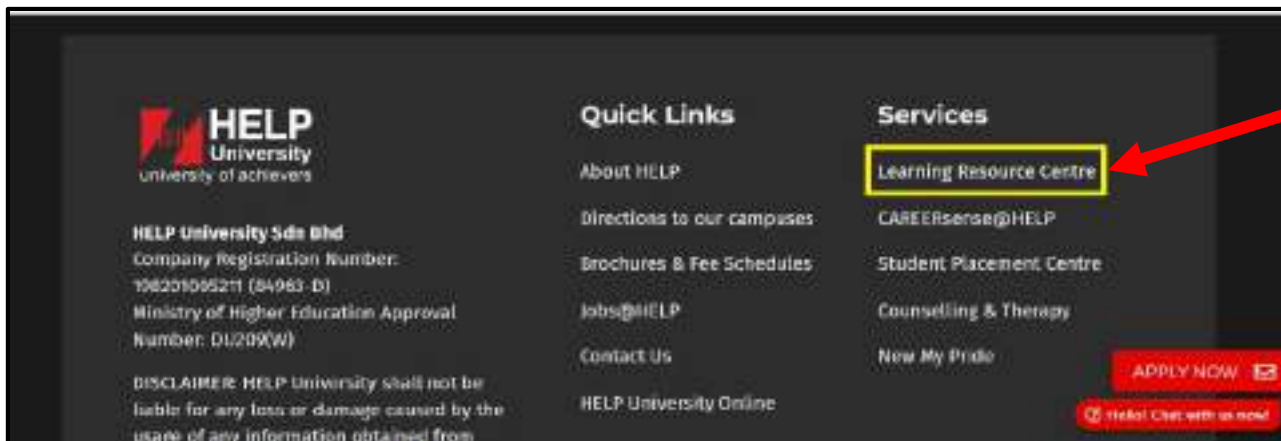
WELCOME TO HELP LEARNING RESOURCE CENTRE

ACCESS LEARNING RESOURCE CENTRE

- ✓ **Library Homepage:** <https://library.help.edu.my/>

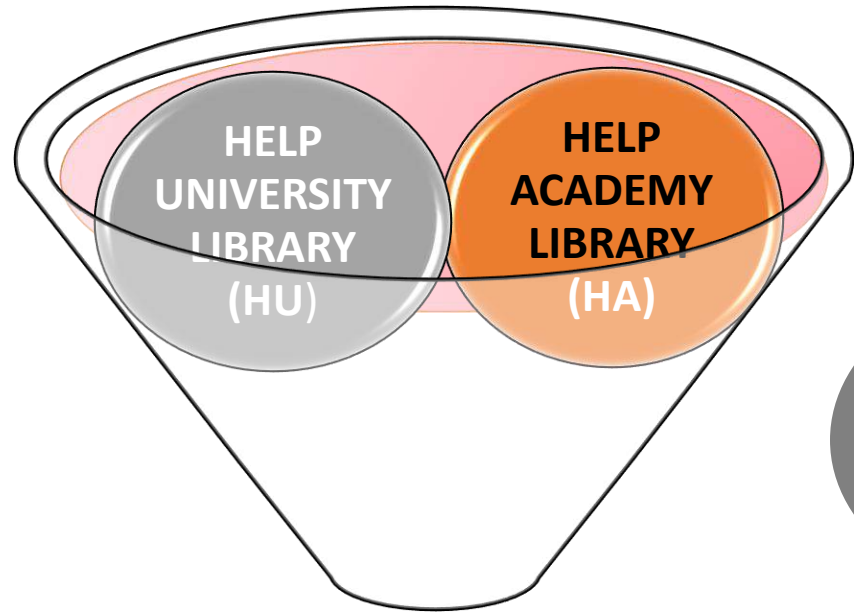


- ✓ **HELP Homepage:** <https://university.help.edu.my/>

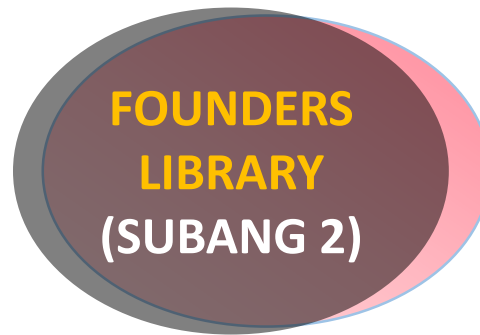


Click 'Learning Resource Centre'

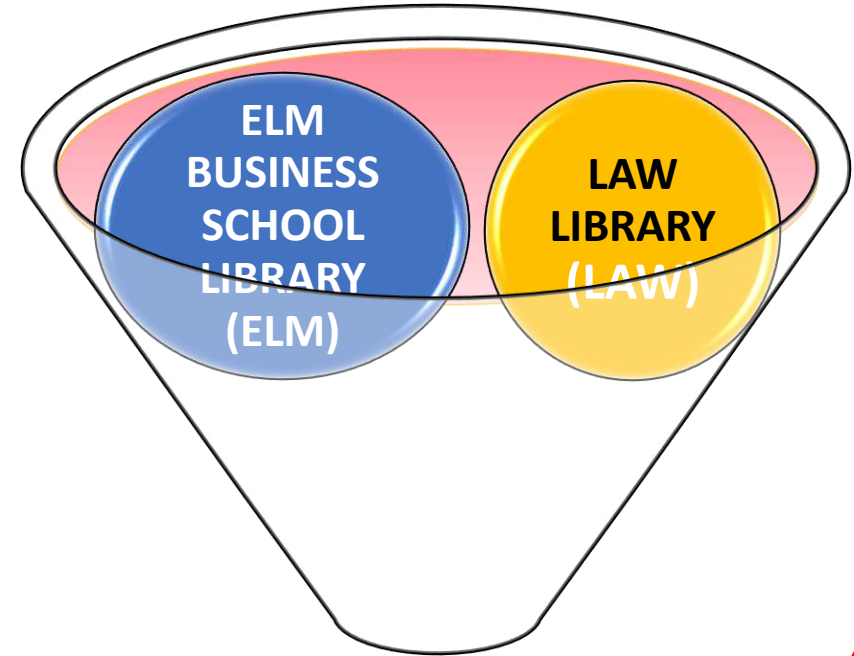
HELP LIBRARIES



HU/HA Library
WISMA HELP



Founders' Library
Subang 2



ELM Library

OPENING HOURS AND LOCATION

	S2 LIBRARY	ELM LIBRARY	HU/HA LIBRARY
Monday – Friday	8.30AM to 8.30PM	8.30AM to 6.00PM	8.30AM to 8.30PM
Saturday	9.00AM to 1.00PM	9.00AM to 1.00PM	9.00AM to 1.00PM
Sunday and Public Holidays	CLOSED		

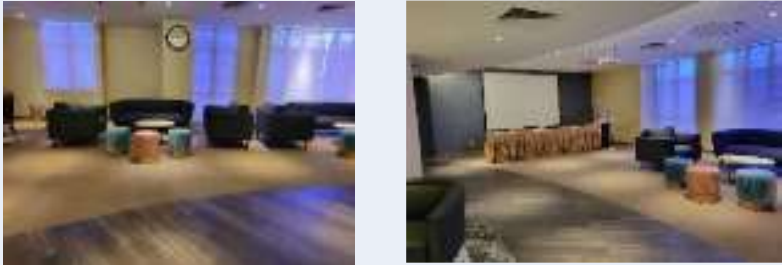




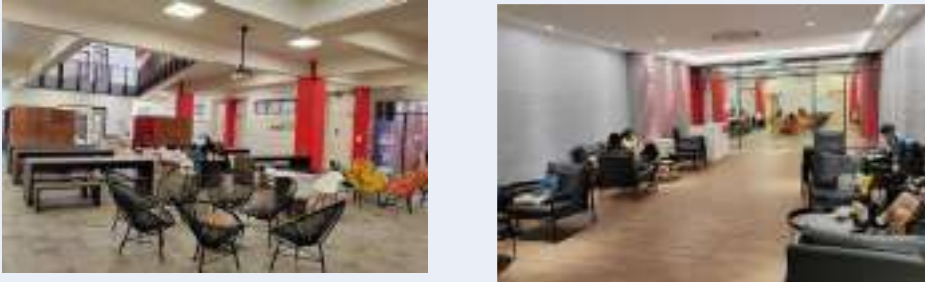
ADDITIONAL STUDY AREAS:

After the library is closed, alternate study areas are at:

- Students at **S2 Library** can use **Student Lounges at G-floor next to CMD office and Batic at Block H, S2 campus**
- Students at **ELM Library** can use **Student Lounge, 9th Floor ELM**
- Students at **HU/HA Library** can use study room at **G floor, Wisma HELP**

Campus Library Location can be found at <https://library.help.edu.my/contact-us/>

ADDITIONAL STUDY AREAS

<p>ELM Library</p>	<p>Student lounge on UL Floor, ELM Business School (for Postgraduate Students only)</p> 	<p>Skyline lounge on 9th Floor, ELM Business School</p> 
<p>HELP Academy Library</p>	<p>Student lounge on Ground Floor, Wisma HELP</p> 	<p>Student lounge on LC Floor, Wisma HELP</p> 
<p>Founders Library</p>	<p>Student lounge on Ground Floor (next to CMD Office), S2 campus</p> 	<p>Student lounge at BATIC, Block H, S2 campus</p> 

LIBRARY PRINTING FACILITIES



➤ **Self-Service Printing, Photocopying and Scanning (Ricoh & HP Printer)**

Ricoh : RM0.15 / page for black and white

Ricoh : RM1.00 per page for colour

HP : RM0.10 / page for black and white

HP : RM1.00 per page for colour

➤ **If library staff card access**
RM0.20 page for black and white
RM1.50 page for colour

LIBRARY REFERENCE SERVICES



Some of the Services provided to students include:

- Guide students **individually or in groups** on how to search **online catalogue (OPAC)** and locate the **physical books** on the shelves
- Guide students how to search **online databases** for their assignments
- Students can receive advice on required **information from multiple sources** for their studies

LIBRARY FACILITIES



7 May 2024

LIBRARY FACILITIES - COMPUTER FACILITIES

PC and Workstations



BOOKS – LOAN POLICY (STAFF/STUDENTS)

Loan Policy	Open Shelf	Redspot	Magazine	Bound Magazines
Pre University/ Undergraduate Students	4 books/ 14 days	<ul style="list-style-type: none"> • Non-circulating • Can be borrowed and used within library for 3 hours 	Non-circulating	1 copy / 14 days
Postgraduate Students	5 books/ 14 days		Non-circulating	1 copy / 14 days
Staff	6 books/ 90 days		Non-circulating	1 copy / 14 days

BOOKS – FINES

BOOKS	FINES (inclusive of holidays)
Open Shelf	RM 0.50 per book per day
Redspot	RM 1.00 per book per hour

LOSS OR DAMAGE

A **replacement copy** (being the latest edition at the time of loss) at borrower's own expense + **Overdue Fines** (if any)

OR

The borrower **pays double the price of the current market price** of the latest edition of the lost or damaged item + **Overdue Fines** (if any).

OVERDUE NOTICE (email) : 1 - 2



**3 DAYS
BEFORE DUE**



**ON THE
SAME DAY**

{ Note: Overdue notice will be sent to student Helplive email Inbox account }

Overdue notices

A reminder only

Courtesy notices only

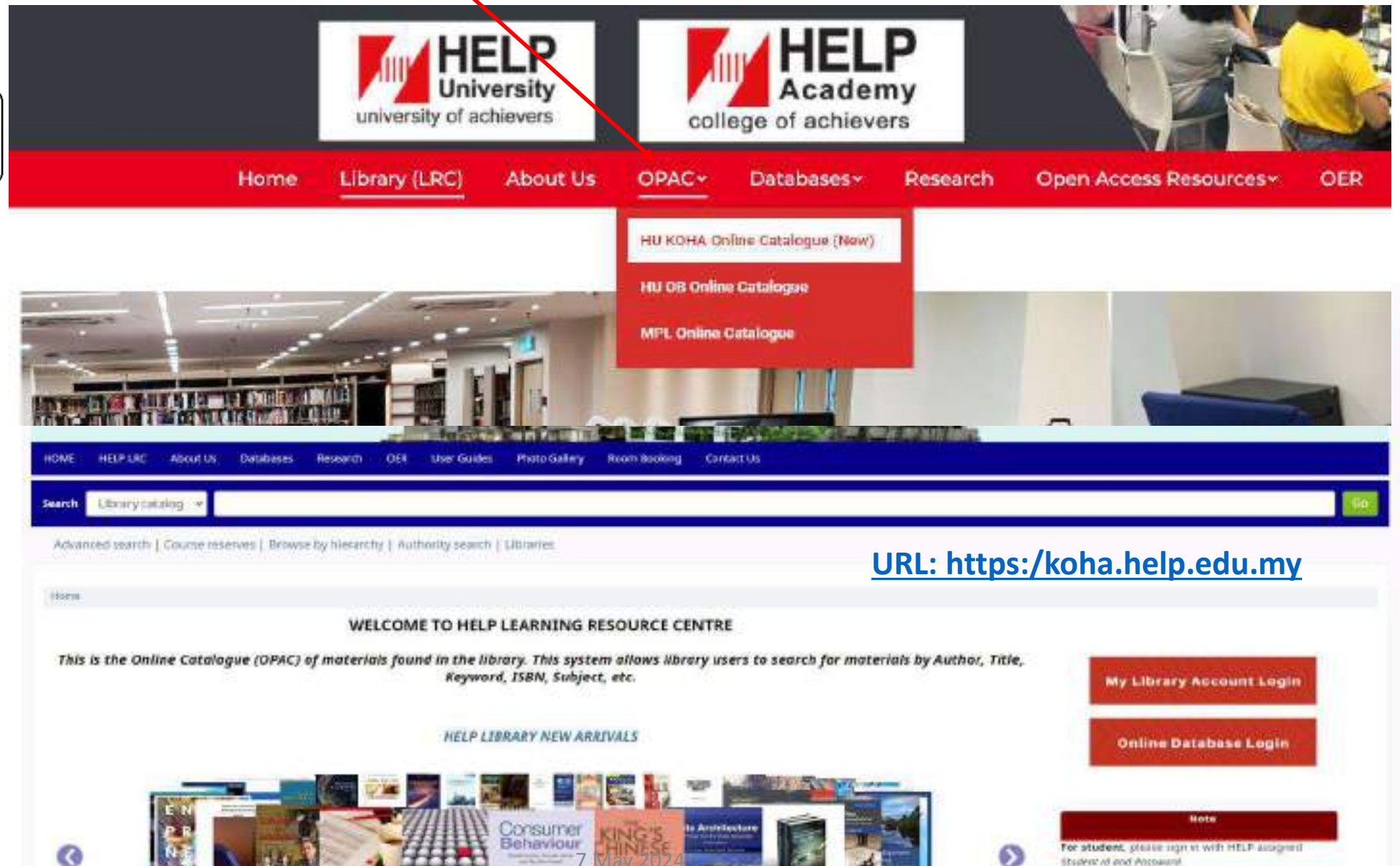
**Library will not accept responsibility
for undelivered notices regardless of
the circumstances.**



www.freetech4teachers.com

OPEN PUBLIC ACCESS CATALOGUE (OPAC KOHA)

How to look for book?



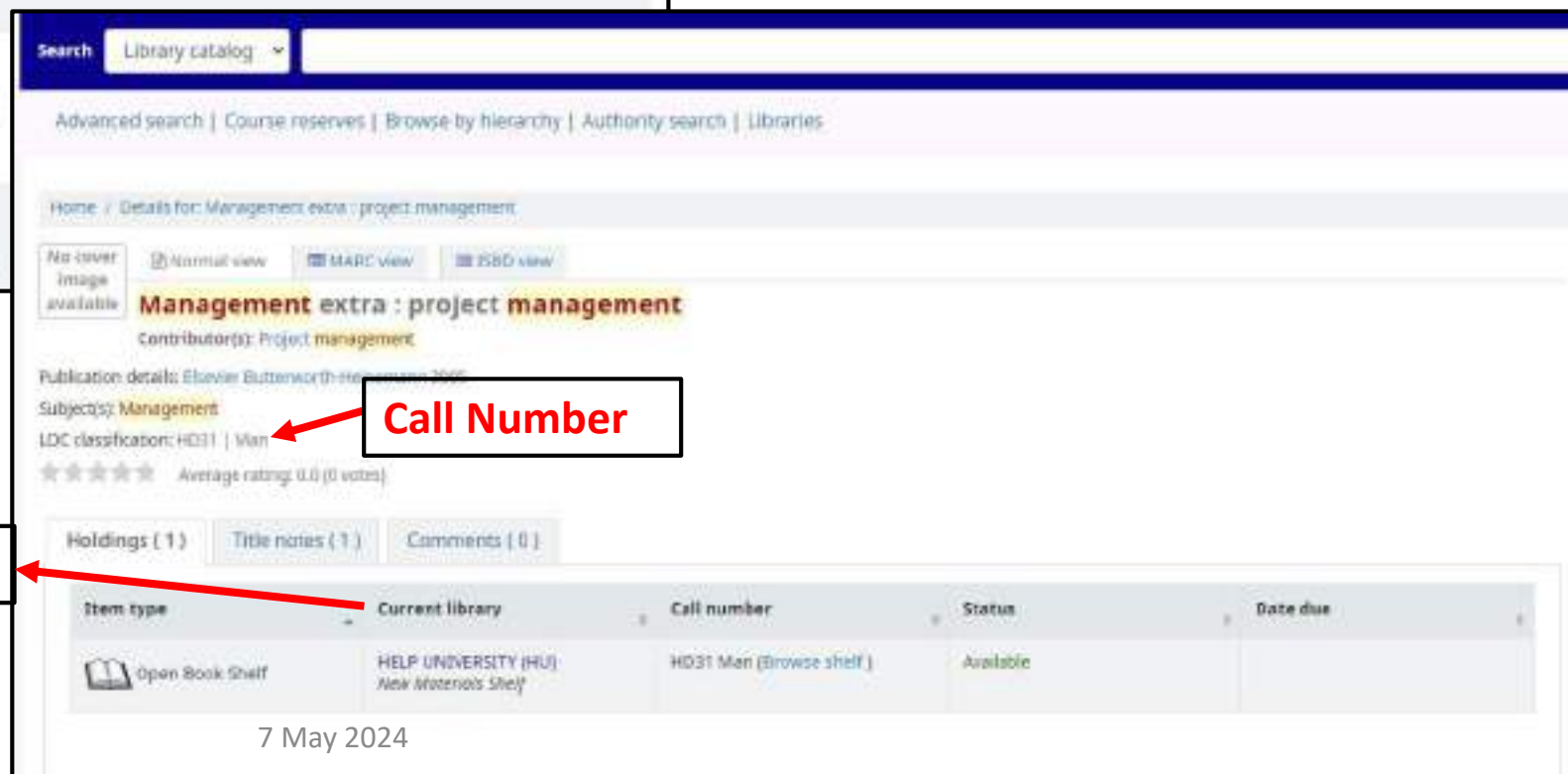
The screenshot shows the HELP University OPAC KOHA website. At the top, there are logos for HELP University and HELP Academy. A navigation menu includes Home, Library (LRC), About Us, OPAC, Databases, Research, Open Access Resources, and OER. A dropdown menu under OPAC lists HU KOHA Online Catalogue (Now), HU DB Online Catalogue, and MPL Online Catalogue. Below the navigation is a search bar with a dropdown menu set to 'Library catalog' and a 'Go' button. The main content area features a welcome message: 'WELCOME TO HELP LEARNING RESOURCE CENTRE' and a description of the OPAC system. There are also buttons for 'My Library Account Login' and 'Online Database Login'. At the bottom, there is a 'Note' section with a warning for students to log in with their HELP assigned Student ID and Password. A date stamp '7 May 2024' is visible at the bottom center.

URL: <https://koha.help.edu.my>

BOOKS SEARCH RESULTS (OPAC KOHA)

Jot down

1. Call Number
2. Title
3. Author
4. Barcode
5. Location
6. Status



Location of Print Book

Call Number

Library of Congress (LC) Classification



Call Number: *HF 5635 Wat*

HF	Accounting, Business & Finance
5635	Specific 'Accounting' subject
Wat	First 3 digits of Author Surname

Library of Congress (LC) Classification



- A:** General Works
(Dictionary)
- B:** **Philosophy, Psychology, Religion**
- C :** Auxiliary Science of History
- D:** World History and History of Europe, Asia, Africa, etc
- E:** History of Americas
- F:** History of Americas
- G:** Geography, Anthropology, Recreation



- H:** Social Sciences
- HB:** **Economics,**
- HF:** **Accounting, Business, Finance,**
- HM:** **Sociology,**
- HV:** **Criminology**
- J:** Political Science
- K:** **Law**
- L:** **Education**
- M:** Music
- N:** Fine Arts
- P:** **Language and Literature**



- Q:** Science
- QA:** **Mathematics ,IT**
- QC:** Physics
- QD:** Chemistry
- QH:** Biology
- R :** Medicine
- S :** Agriculture
- T:** Technology
- TA:** **Engineering and Technology**
- TT:** Arts and Crafts
- TX:** **Hospitality**
- U:** Military Science
- V:** Naval Science
- Z:** General, Library

RESEARCH PORTAL FOR POSTGRADUATE STUDENTS

<https://library.help.edu.my/research-portal-2/>



HELP Learning Resource Centre

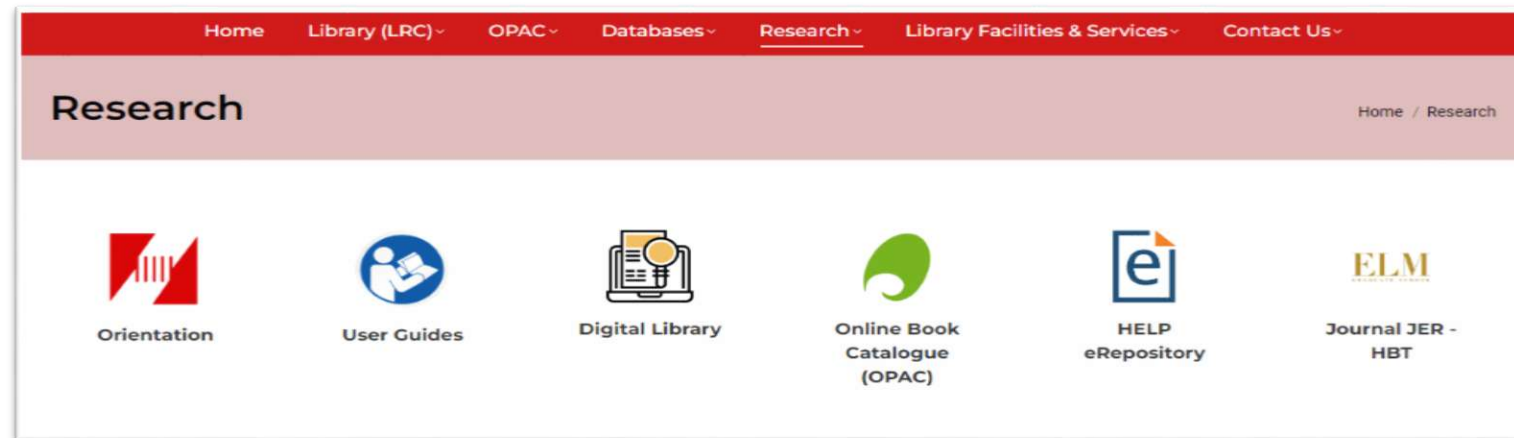
HELP University university of achievers | HELP Academy college of achievers

Home | Library (LRC) | OPAC | Databases | **Research** | Library Facilities & Services | Contact Us

Research

- Research Portal
- Library Orientation







Home / Research



Home | Library (LRC) | OPAC | Databases | **Research** | Library Facilities & Services | Contact Us

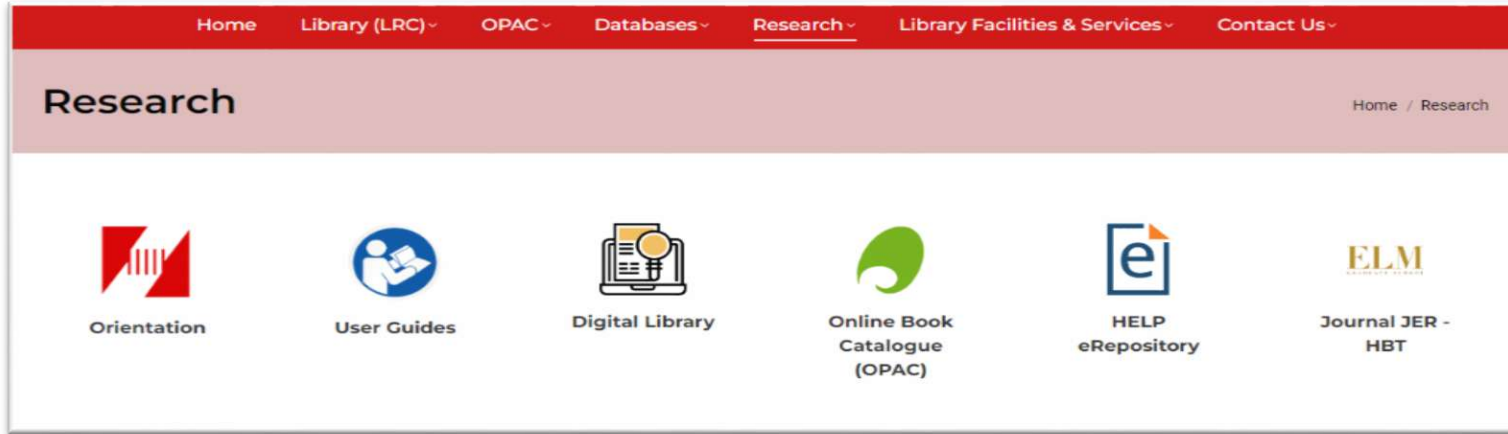
Research

Home / Research

-  Orientation
-  User Guides
-  Digital Library
-  Online Book Catalogue (OPAC)
-  HELP eRepository
-  Journal JER - HBT

RESEARCH PORTAL FOR POSTGRADUATE STUDENTS

<https://library.help.edu.my/research-portal-2/>

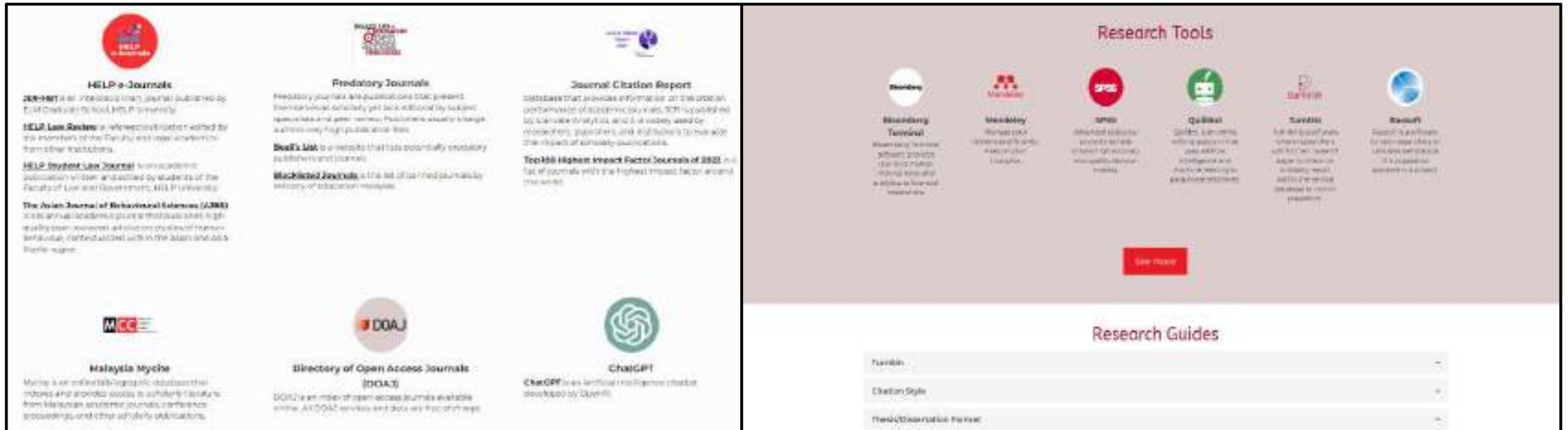


Home Library (LRC) OPAC Databases Research Library Facilities & Services Contact Us

Research

Home / Research

- Orientation
- User Guides
- Digital Library
- Online Book Catalogue (OPAC)
- HELP eRepository
- Journal JER - HBT



Research Tools

- Scopus**
Essential research tool for tracking research trends and impact.
- Web of Science**
Essential research tool for tracking research trends and impact.
- SPICE**
Database that provides information on the overall performance of scientific journals, often published by Clarivate Analytics and is widely used by researchers, publishers, and institutions to measure the impact of scholarly publications.
- Quora**
Quora is a platform for asking and answering questions on a wide range of topics.
- Turnitin**
Turnitin is a software solution for digital plagiarism detection that is used by educational institutions to ensure the integrity of student work.
- Research**
Research is a platform for asking and answering questions on a wide range of topics.

[See more](#)

Research Guides

- Turnitin
- Citation Style
- Thesis/Dissertation Format

User Manual

<https://library.help.edu.my/wp-content/uploads/2024/01/HELP-LRC-User-Manual-6-Jan-2024-DRAFT.pdf>



HELP Learning Resources Centre
User Manual

Online Databases



What is the difference ?
Why Print/eBooks and Database Journals ?

Difference – Books vs Journals Articles

BOOKS (Print or eBooks)

- Books authors need time to write the book usually take 1 to 2 years.
- The book content is slightly outdated because of time taken to publish.
- Books are required to obtain information on theories and facts of a topic or subject area.

DATABASE JOURNALS

- Journals published the latest findings of a subject area.
- For research, assignment and final year projects, you need the latest findings of a subject area.
- But you also need books for theories and facts.

Databases Access

Website: <https://ezproxy.help.edu.my/login>

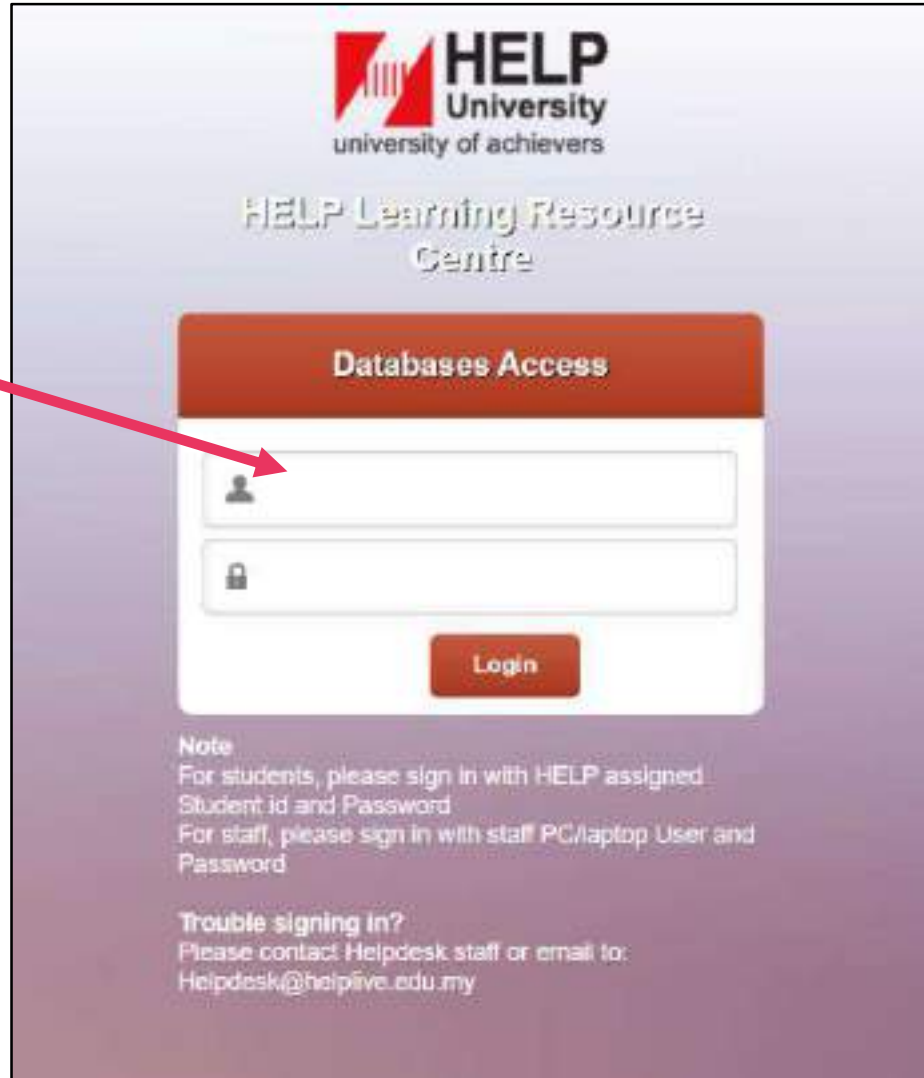


The screenshot displays the HELP Learning Resource Centre website. At the top, there is a red banner with the text "HELP Learning Resource Centre". Below this, there are two logos: "HELP University university of achievers" and "HELP Academy college of achievers". A navigation menu is located below the logos, with "Databases" highlighted. A dropdown menu is open under "Databases", listing "Digital Library", "Institutional Repository (IR)", "MyLOFT (Trial)", and "Open Access Resources". The background of the website features a photograph of a library with people working at computers and bookshelves. The text "RAKYAT" is visible in large blue letters at the bottom of the page.

Databases Access

Website: <https://ezproxy.help.edu.my/login>

**Enter
(Student ID and
Helplive email PW)
or
(Staff PC Login User
and PW)**



The screenshot shows the login interface for the HELP Learning Resource Centre. At the top, the HELP University logo and name are displayed. Below this, the text "HELP Learning Resource Centre" is centered. A white box with a red header "Databases Access" contains two input fields: the first has a person icon and the second has a lock icon. A red "Login" button is positioned below the fields. A red arrow points from the yellow instruction box to the first input field. Below the form, a "Note" section provides instructions for students and staff, and a "Trouble signing in?" section provides contact information for the helpdesk.

HELP
University
university of achievers

HELP Learning Resource
Centre

Databases Access

Login

Note
For students, please sign in with HELP assigned
Student id and Password
For staff, please sign in with staff PC/laptop User and
Password

Trouble signing in?
Please contact Helpdesk staff or email to:
Helpdesk@helplive.edu.my

Databases Access

Website: <https://ezproxy.help.edu.my/login>

Students Login:

Student Id and Student Helplive Email password

Any queries, email to helpdesk@helplive.edu.my

Refer **User Guide** to reset password **on your own**



Same Student ID and PW details should be used for

- | | |
|----------------------------|--------------------|
| 1) HELPlive email | 2) Microsoft Teams |
| 3) Library Online Database | 4) Library PCs |
| 5) WIFI | 6) KOHA OPAC |

Note: Mypride and LMS use DIFFERENT Email and PW details.

User Guide to Reset Password

<http://library.help.edu.my/wp-content/uploads/2022/12/User-Guide-to-Reset-Password-1.pdf>





SELF SERVICE PASSWORD RESET (SSPR)

LEARNING RESOURCE CENTRE
<https://library.help.edu.my/>

STEP 1

Scan QR Code or
go to Reset Password URL:
<https://aka.ms/ssprsetup>




STEP 2

Enter your
helpive email
address



STEP 3

Click
"Forgot my password"




STEP 4

Your email address/
User ID appears.
Enter the characters
given and click 'Next'



STEP 5

Get back into your account



STEP 5

Select 1 of the 2 options,
i.e., 'I forgot my password'
(note the individual explanation for the 2 options).
Click 'Next'


STEP 6

Select 1 of the
options to receive a
verification code,
i.e., via mobile
phone's SMS – key in
your mobile phone
no. and click 'Text'



STEP 7

The verification
code is then sent to
your mobile phone
via SMS. Enter the
code received and
click 'Next'



HLMS


Student Guide to Successful Online Learning

Using Our University Digital Library

Other than the physical library, the University's digital library provides you with a wide array of learning materials like e-books, e-journals and other references which will be useful for you to complete your assignments or prepare for your final assessments/exams. Check out how you can access them and use these facilities!

We have also provided here a guide to do a Self-Service Password Reset (SSPR) for your HELP Learning Resource account.

 [Reset Password](#)

 [Library Facilities](#)

 [How to Download eBooks](#)

 [Online Database Search](#)

 [How do identify Fake News](#)

E-books and Search Database Guide Access

Website: <https://ezproxy.help.edu.my/login>

Trial Databases

1. [IG Publishing eBooks](#) [[User Guides](#)]
2. [CiteReady](#) [[User Guides](#)]

Databases

1. [ProQuest One Academic](#) [[Search Box For ProQuest Databases](#)]
2. [ProQuest Central \(47 databases\)**](#)
3. [ProQuest Academic Complete \(Ebooks\)*](#)
4. [ProQuest Academic Video Online](#)
5. [ProQuest Dissertations and Thesis](#)
6. [APA PsycNET \(PsycBOOKS; PsycARTICLES; PsycTEST\)](#)
7. [Cochrane Library](#)
8. [EBSCO eBook Collection](#)
9. [ELT Journal](#)
10. [Emerald Management 120](#)
11. [Lexis Advance Malaysia](#)
12. [SAGE HSS \(2010-2015\)](#)
13. [Science Direct \(Open Access Only\)](#)
14. [WestlawNext](#)
15. [Springer Link \(Open Access Only\)](#)
16. [ProQuest \(updated 20190722\)](#)
17. [IG Publishing eBook \(updated 20201215\)](#)

List of Databases

User Guides

- a. [47 Proquest Databases Details](#)
- b. [Proquest One Academic - Quick Search Guide](#)
- c. [How to Download ProQuest eBooks](#)
- d. [How to Search Proquest Database Journals](#)
- e. [APA Training Guide](#)
- f. [APA Psycnet Quick Guides](#)
- g. [APA PsycTests Quick Guide](#)

List of User Guides

Subscribed Databases/ eBooks

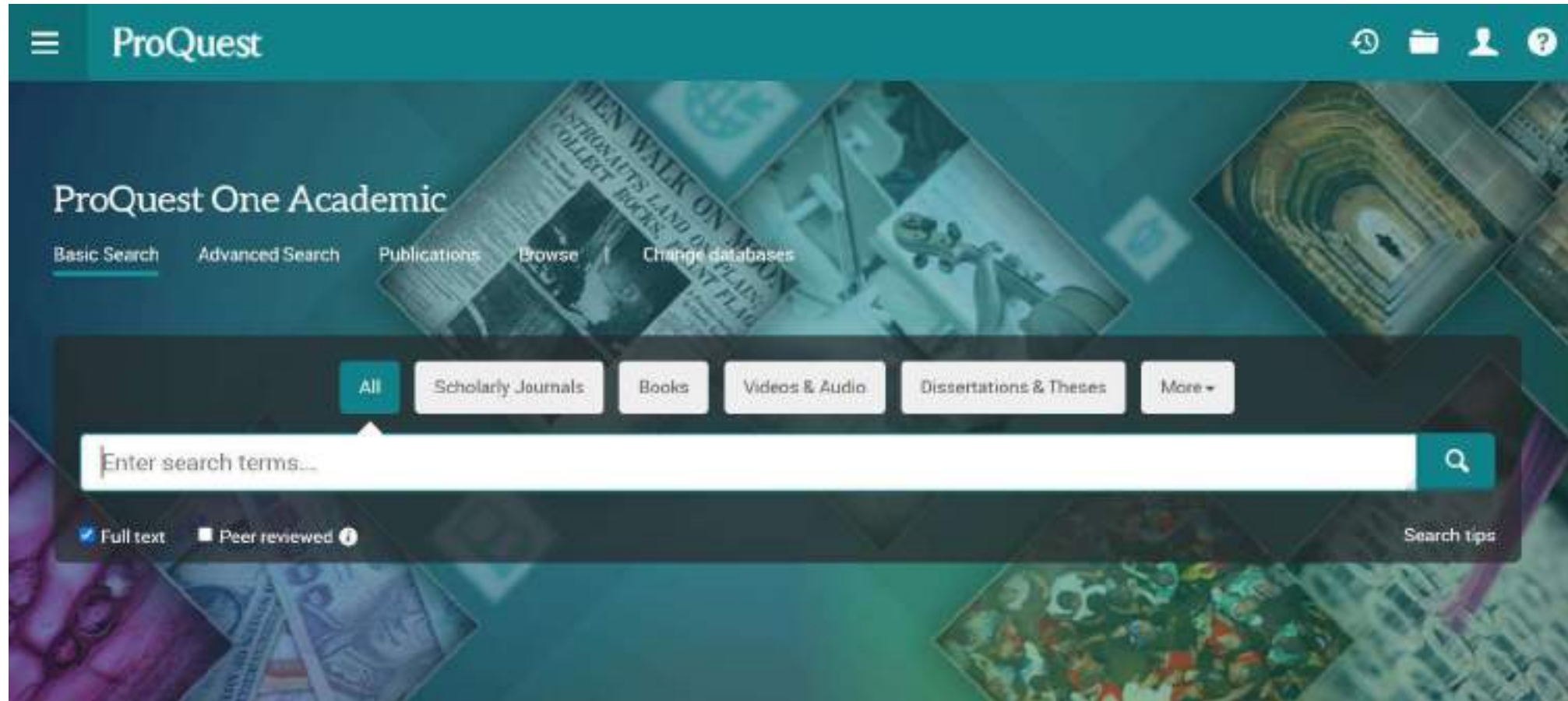
No	Database	Estimated No of Journals / Tools	Estimated No of e-Books
1.	APA PsycBooks		4,666
2.	ProQuest Academic Complete (eBooks)		247,246
3.	APA PsycARTICLES	122	
4.	APA PsycTESTS	Psychological Test Tool	-
5.	ProQuest Dissertation and Thesis (5M with 3M fulltext)	3,000,000	
6.	ProQuest Academic Video Online	71,400	
	ProQuest ONE Academic (47 Journals and News Streams Databases):		
7.	ProQuest ABI/INFORM Collection	9,788	
8.	ProQuest Accounting, Tax & Banking Collection	1,393	
9.	ProQuest Advanced Technologies & Aerospace	3,711	
10.	ProQuest Agriculture Science	1,310	
11.	ProQuest Arts and Humanities	638	

Total Subscribed Databases: 57

Total Journals: 168,487; Theses: 3M; eBooks: 251,912; Videos 72,000

E-books and Search Database Guide Access

Website: <http://library.help.edu.my>



Database Search

Basic and Advanced Search

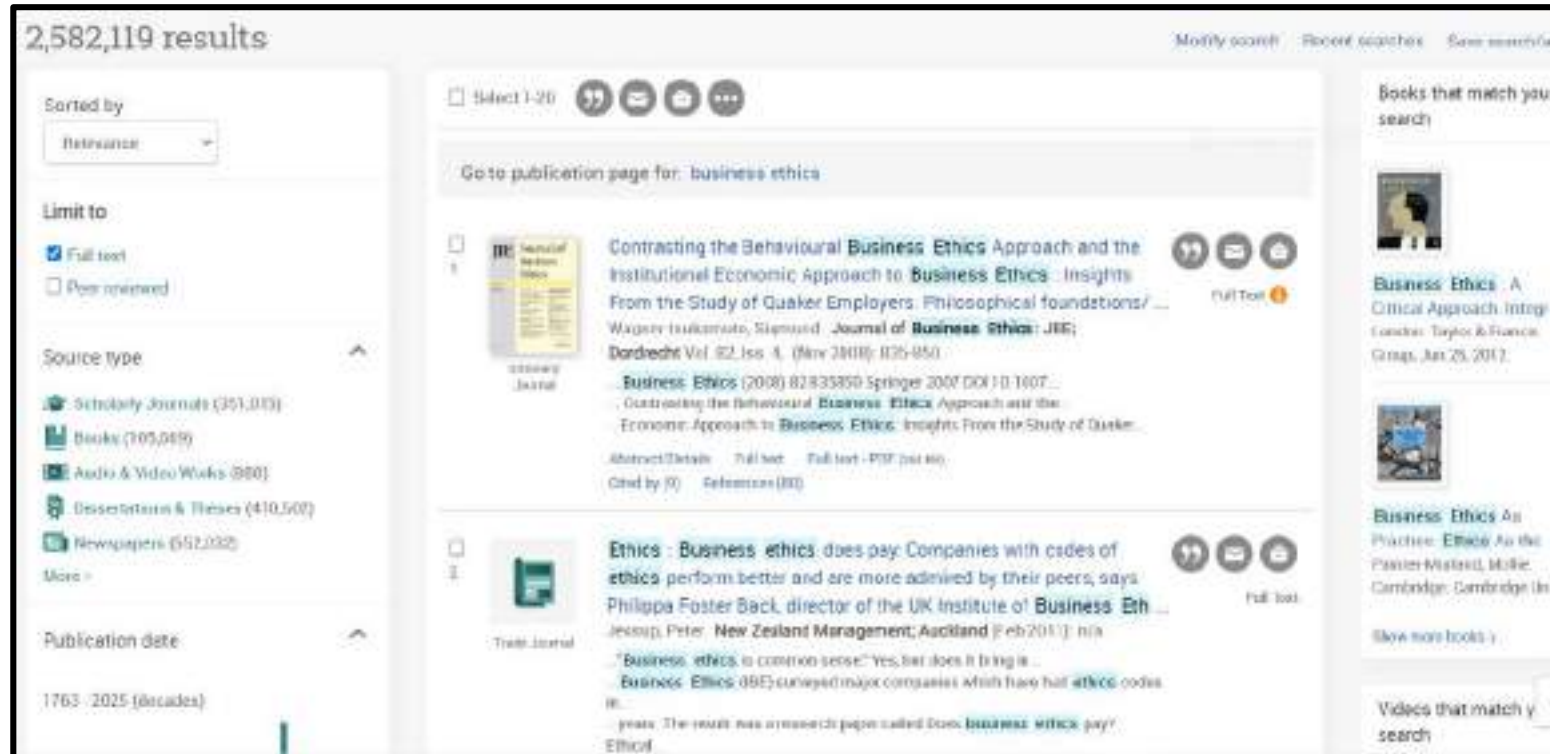
SEARCH TYPES

1 BASIC SEARCH

2 ADVANCED SEARCH

3 BOOLEAN SEARCH

4 TRUNCATED SEARCH



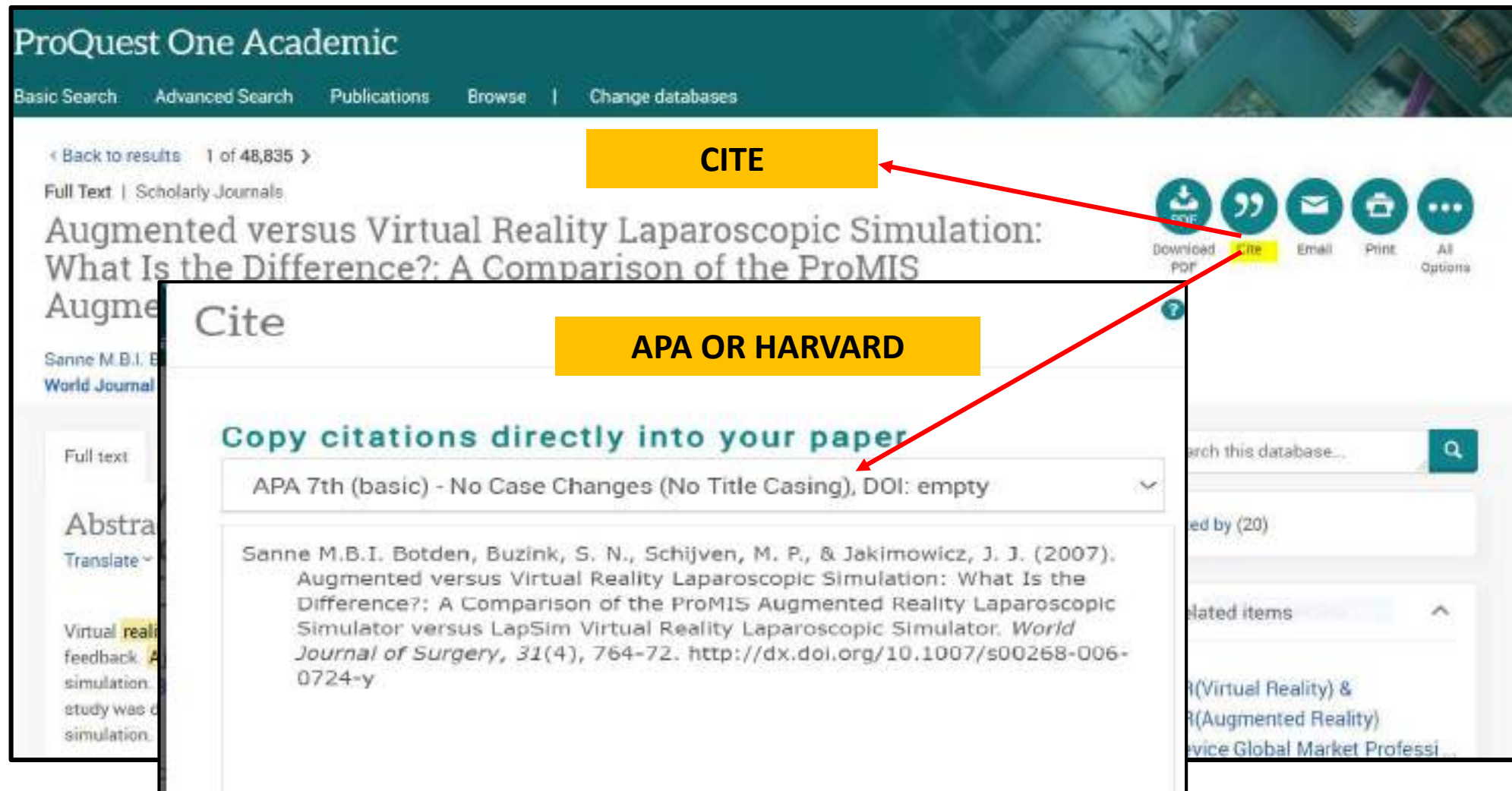
The screenshot shows a search results page with 2,582,119 results. The left panel includes filters for 'Sorted by' (Relevance), 'Limit to' (Full text, Peer-reviewed), 'Source type' (Scholarly Journals, Books, Audio & Video Works, Dissertations & Theses, Newspapers), and 'Publication date' (1763-2025). The main panel displays search results for 'business ethics', including a journal article from the 'Journal of Business Ethics' and a news article from 'New Zealand Management'. The right panel shows 'Books that match your search'.

ProQuest can further filtered by (See Left Panel)

- Full Text
- Source Type (e.g. Books, Journals, Thesis, Newspapers, etc)
- Document Type (eg. Case Studies, Annual Report, Blog, etc)
- Publication Date, Subject, Language, Location, etc

CITATION

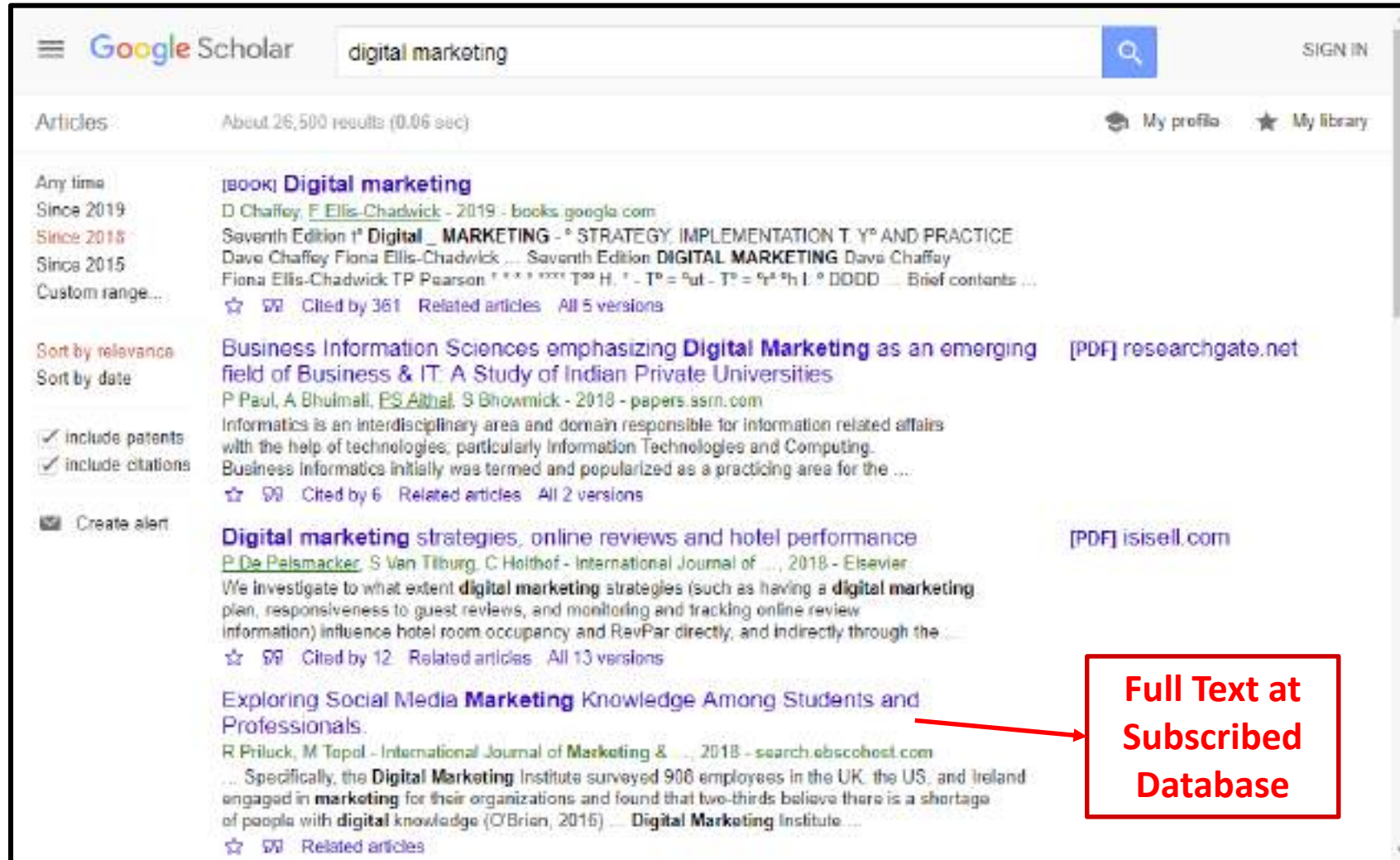
CITE : APA / HARVARD



The screenshot shows the ProQuest One Academic interface. At the top, there are navigation links: Basic Search, Advanced Search, Publications, Browse, and Change databases. Below this, a yellow box labeled "CITE" points to the "Cite" button in the top right corner of the article view. The article title is "Augmented versus Virtual Reality Laparoscopic Simulation: What Is the Difference?: A Comparison of the ProMIS Augmented Reality Laparoscopic Simulator versus LapSim Virtual Reality Laparoscopic Simulator." The author is Sanne M.B.I. Botden. Below the article title, a yellow box labeled "APA OR HARVARD" points to a dropdown menu that is currently set to "APA 7th (basic) - No Case Changes (No Title Casing), DOI: empty". Below the dropdown menu, the citation text is displayed: "Sanne M.B.I. Botden, Buzink, S. N., Schijven, M. P., & Jakimowicz, J. J. (2007). Augmented versus Virtual Reality Laparoscopic Simulation: What Is the Difference?: A Comparison of the ProMIS Augmented Reality Laparoscopic Simulator versus LapSim Virtual Reality Laparoscopic Simulator. *World Journal of Surgery*, 31(4), 764-72. <http://dx.doi.org/10.1007/s00268-006-0724-y>

GOOGLE SCHOLAR

<https://scholar.google.com/>



The screenshot shows the Google Scholar interface with the search term "digital marketing". The search results are sorted by relevance. The first result is a book titled "[BOOK] Digital marketing" by D Chaffey and F Ellis-Chadwick, published in 2019. The second result is an article titled "Business Information Sciences emphasizing Digital Marketing as an emerging field of Business & IT: A Study of Indian Private Universities" by P Paul, A Bhuimali, PS Athai, and S Bhowmick, published in 2018. The third result is an article titled "Digital marketing strategies, online reviews and hotel performance" by P De Pelsmacker, S Van Tilburg, and C Holthof, published in 2018. The fourth result is an article titled "Exploring Social Media Marketing Knowledge Among Students and Professionals" by R Priluck and M Topol, published in 2018. A red box with an arrow points to the fourth result, containing the text "Full Text at Subscribed Database".

Google Scholar digital marketing SIGN IN

Articles About 26,500 results (0.06 sec) My profile My library

Any time [BOOK] Digital marketing
Since 2019 D Chaffey, F Ellis-Chadwick - 2019 - books.google.com
Since 2018 Seventh Edition 1st Digital MARKETING - ^o STRATEGY, IMPLEMENTATION T, Y^o AND PRACTICE
Since 2015 Dave Chaffey Fiona Ellis-Chadwick ... Seventh Edition DIGITAL MARKETING Dave Chaffey
Custom range... Fiona Ellis-Chadwick TP Pearson * * * * * T^o H, * - T^o = ^out - T^o = ^oh I. ^o DDDD ... Brief contents ...
☆ ⓘ Cited by 361 Related articles All 5 versions

Sort by relevance Business Information Sciences emphasizing Digital Marketing as an emerging field of Business & IT: A Study of Indian Private Universities [PDF] researchgate.net
Sort by date P Paul, A Bhuimali, PS Athai, S Bhowmick - 2018 - papers.ssrn.com
Informatics is an interdisciplinary area and domain responsible for information related affairs with the help of technologies; particularly Information Technologies and Computing. Business Informatics initially was termed and popularized as a practicing area for the ...
☆ ⓘ Cited by 6 Related articles All 2 versions

include patents
 include citations

Create alert

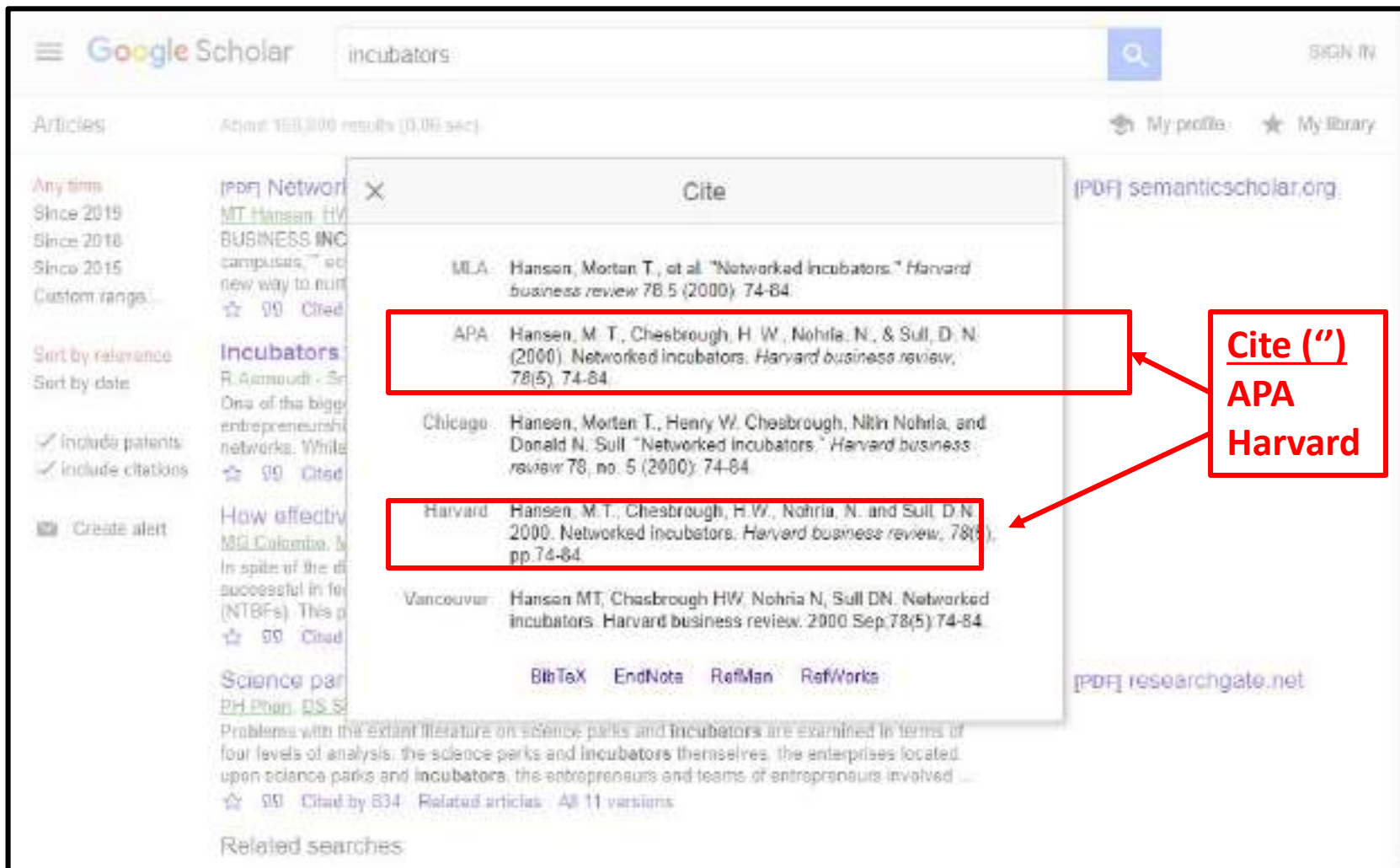
Digital marketing strategies, online reviews and hotel performance [PDF] isisell.com
P De Pelsmacker, S Van Tilburg, C Holthof - International Journal of ... 2018 - Elsevier
We investigate to what extent digital marketing strategies (such as having a digital marketing plan, responsiveness to guest reviews, and monitoring and tracking online review information) influence hotel room occupancy and RevPar directly, and indirectly through the ...
☆ ⓘ Cited by 12 Related articles All 13 versions

Exploring Social Media Marketing Knowledge Among Students and Professionals.
R Priluck, M Topol - International Journal of Marketing & ... 2018 - search.ebscohost.com
... Specifically, the Digital Marketing Institute surveyed 906 employees in the UK, the US, and Ireland engaged in marketing for their organizations and found that two-thirds believe there is a shortage of people with digital knowledge (O'Brien, 2016) ... Digital Marketing Institute ...
☆ ⓘ Related articles

Full Text at
Subscribed
Database

GOOGLE SCHOLAR

<https://scholar.google.com/>



The screenshot shows the Google Scholar interface with a search for 'incubators'. A 'Cite' popup window is open, displaying citation information for the article 'Networked incubators' by Hansen, Morten T., et al. (2000). The popup includes a list of citation styles: MLA, APA, Chicago, Harvard, and Vancouver. The APA and Harvard styles are highlighted with red boxes. A red box on the right contains the text 'Cite (")", APA, Harvard' with arrows pointing to the highlighted citation styles. The background shows search filters on the left and a list of search results on the right.

Google Scholar incubators

Articles About 153,000 results (0.06 sec)

My profile My library

Any time Since 2019 Since 2018 Since 2015 Custom range...

Sort by relevance Sort by date

Include patents Include citations Create alert

[PDF] Networked incubators. *Harvard business review* 78(5) (2000): 74-84. ☆ 99 Cited

Incubators. R. A. G. A. M. O. U. D. I. S. One of the biggest entrepreneurial networks. While...

How effective are science parks and incubators? In spite of the fact that they are successful in fostering new technology-based firms (NTBFs). This paper...

Science parks and incubators: Problems with the extant literature on science parks and incubators are examined in terms of four levels of analysis: the science parks and incubators themselves, the enterprises located upon science parks and incubators, the entrepreneurs and teams of entrepreneurs involved...

Related searches:

Cite

MLA Hansen, Morten T., et al. "Networked incubators." *Harvard business review* 78(5) (2000): 74-84.

APA Hansen, M. T., Chesbrough, H. W., Nohria, N., & Sull, D. N. (2000). Networked incubators. *Harvard business review*, 78(5), 74-84.

Chicago Hansen, Morten T., Henry W. Chesbrough, Nitin Nohria, and Donald N. Sull. "Networked incubators." *Harvard business review* 78, no. 5 (2000): 74-84.

Harvard Hansen, M. T., Chesbrough, H. W., Nohria, N., and Sull, D. N. 2000. Networked incubators. *Harvard business review*, 78(5), pp.74-84.

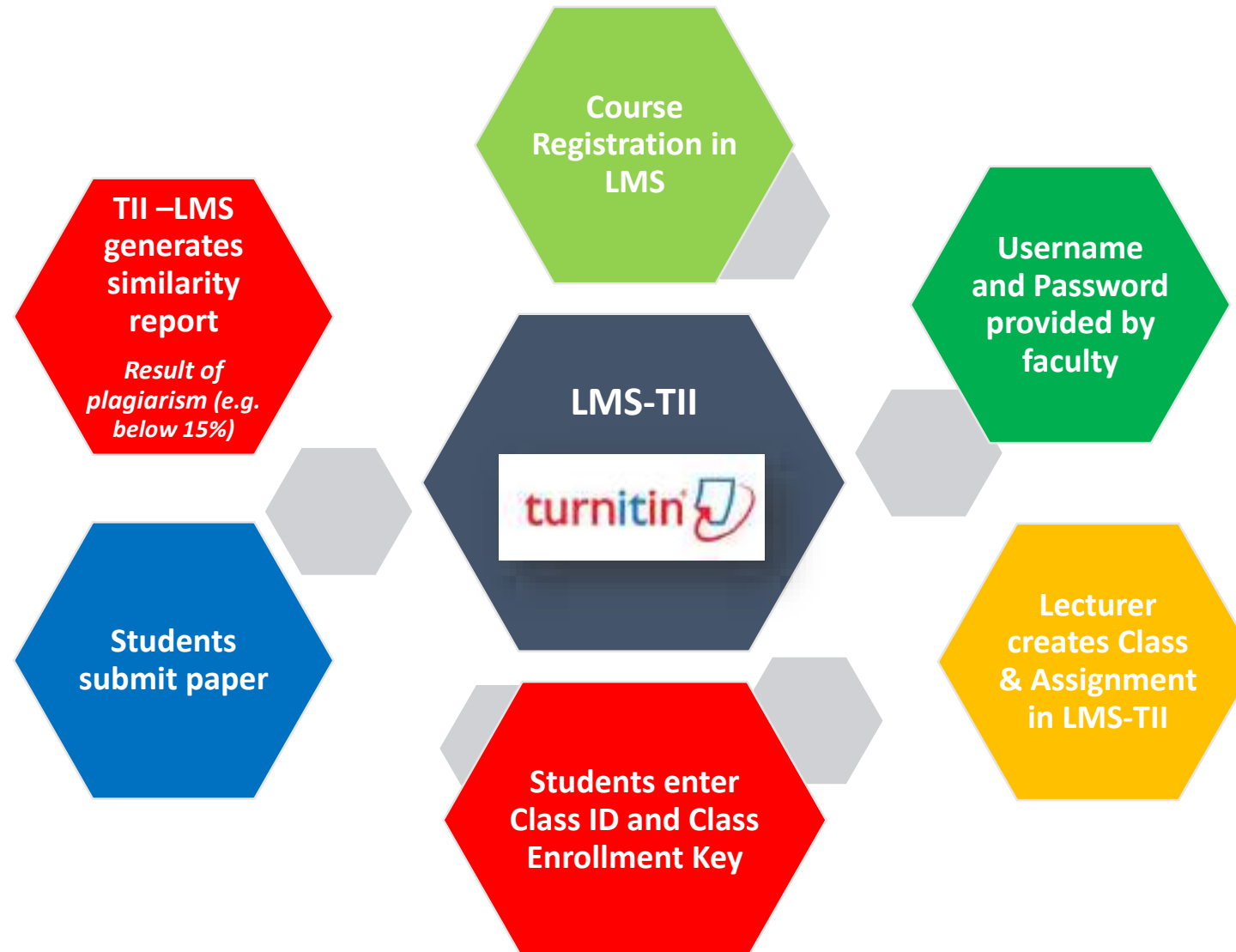
Vancouver Hansen MT, Chesbrough HW, Nohria N, Sull DN. Networked incubators. *Harvard business review*. 2000 Sep;78(5):74-84.

BibTeX EndNote RefMan RefWorks

[PDF] semanticscholar.org

[PDF] researchgate.net

AVOID PLAGIARISM - TURNITIN (LMS-TII)



AVOID PLAGIARISM - TURNITIN (LMS-TII)

Account

- Students register for the subject
- Faculty provides Username and Password for LMS account

Enroll Class

- Lecturer creates a class and assignment in LMS-TII
- Lecturer provides **the Class ID and Class Enrollment Key** (Password) for students to submit an assignment
- Students enroll for the class with the Class ID and Class Enrollment Key provided by the lecturer

Submit Paper

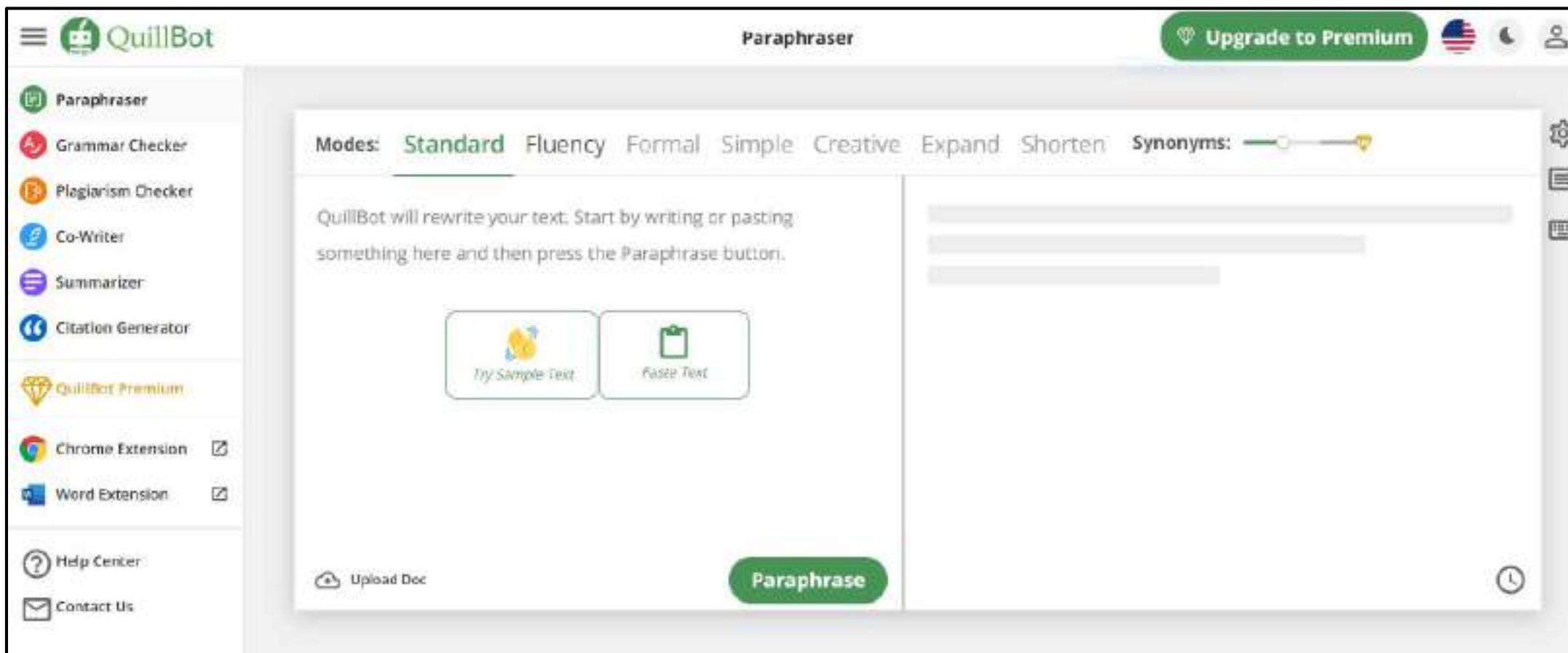
- Upload assignment/document in LMS-TII according to class enrolled

Check Similarity

- Turnitin in LMS generates Similarity Report
- Result of plagiarism/similarity % (e.g. below 15%)



AVOID PLAGIARISM QUILLBOT PARAPHRASING TOOL



HOW TO IDENTIFY FAKE NEWS OR INFORMATION

1. Do a visual assessment

Does the news article and website seem high quality?

2. Identify the news outlet

Is the news outlet well known, well respected, and trustworthy?

3. Check the web domain

Does the URL seem legitimate?

4. Check the “about us” section

Does the site provide detailed background information and contacts?

5. Identify the author

Does the article have a trusted or well known author?

6. Identify the central message

Does the article seem fair, balanced, and reasonable?

HOW TO IDENTIFY FAKE NEWS OR INFORMATION

7. Access spelling, grammar and punctuation

Does the article have proper spelling, grammar, and punctuation?

8. Analyze sources and quotes

Does the article include and identify reliable sources?

9. Find other articles

Are there multiple articles by other news outlets on this topic?

10. Turn to fact checker

Do the fact checkers say the news story is true?

Reference:

ProQuest. (n.d.). *How to identify fake news in 10 steps.*

<https://library.pfeiffer.edu/Fake-News-Worksheet.pdf>. Retrieved September 28, 2021,
from <https://library.pfeiffer.edu/Fake-News-Worksheet.pdf>

Rules and Regulations

✓ Return Borrowed Items before graduation

❖ Student must return borrowed items and settle outstanding fines by the last day of final examinations or before withdrawing from University.

✓ Copyright

❖ Copyright protection in Malaysia is governed by the Copyright Act 1987. Patrons must comply with copyright laws and licensing agreements when using computers, software, online resources and photocopying facilities.

❖ Copyright Act 1987



Rules and Regulations

- ❖ Library patrons should be **decently attired**
- ❖ **Silence** should be observed in the Library. Mobile phones should be kept on silent mode in order not to disturb other users
- ❖ **Library users who do not comply** with the library rules and regulations or **cause disturbances** may be asked to leave the library by the library staff
- ❖ **Reservation of seats is not allowed** in the library. Any items left unattended in the Library will be removed
- ❖ Follow **MOH SOPs** in the library

Library Food and Drink Policy



✓ Drinking water is OK



NO beverages

(eg. no coffee, tea, milk or sugary drinks)



NO food

(eg. No hot, smelly, messy or greasy food)

Otherwise, the ants, rats and other pests will come !



<http://theconversation.com>



<https://www.hiclipart.com>



<https://emojisland.com>

FOR FURTHER INFORMATION



Password related matters

Please email to

helpdesk@helplive.edu.my



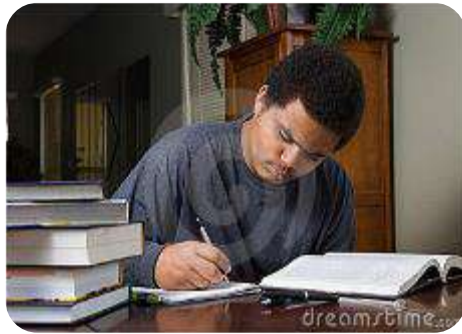
Library /databases related matters

'Contact Us'

Email to : library@help.edu.my



Once again, Welcome to *HELP*



THANK YOU