

# HELP LEARNING RESOURCE CENTRE

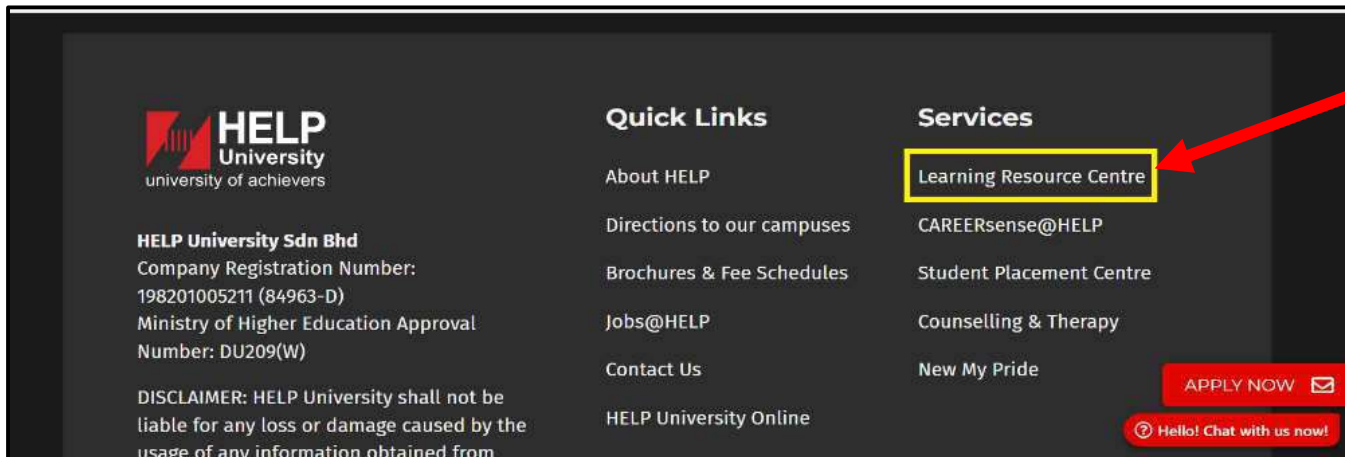
LIBRARY FACILITIES

# ACCESS LEARNING RESOURCE CENTRE

✓ **Library Homepage:** <https://library.help.edu.my/>

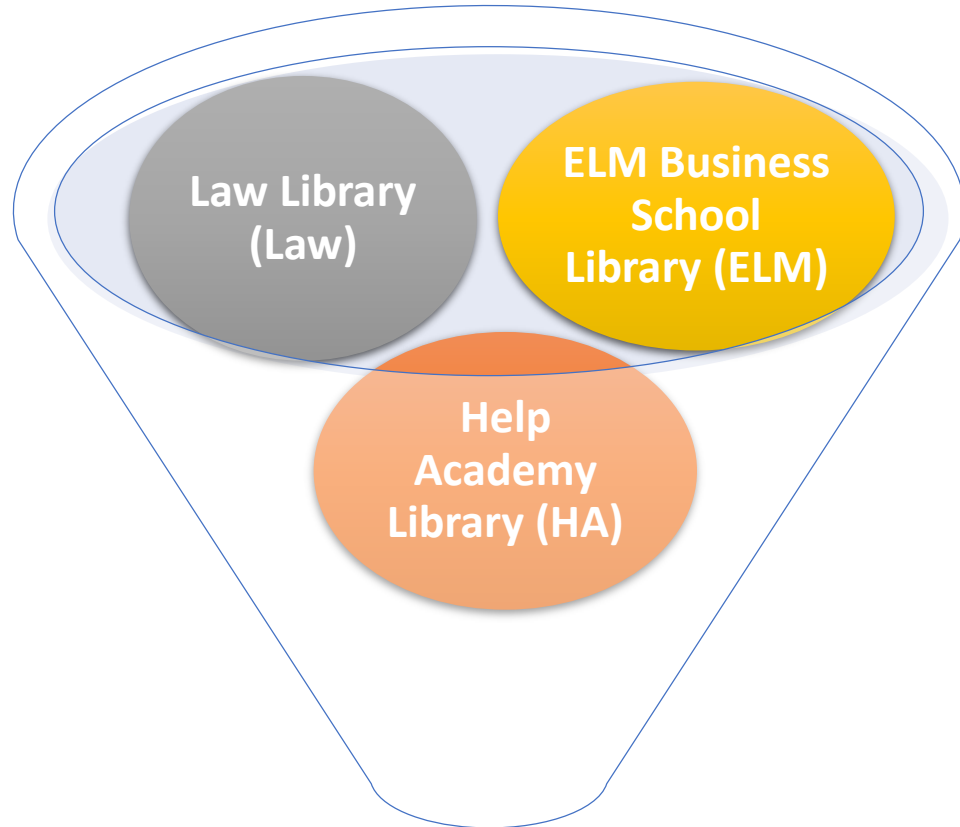


✓ **HELP Homepage:** <https://university.help.edu.my/>

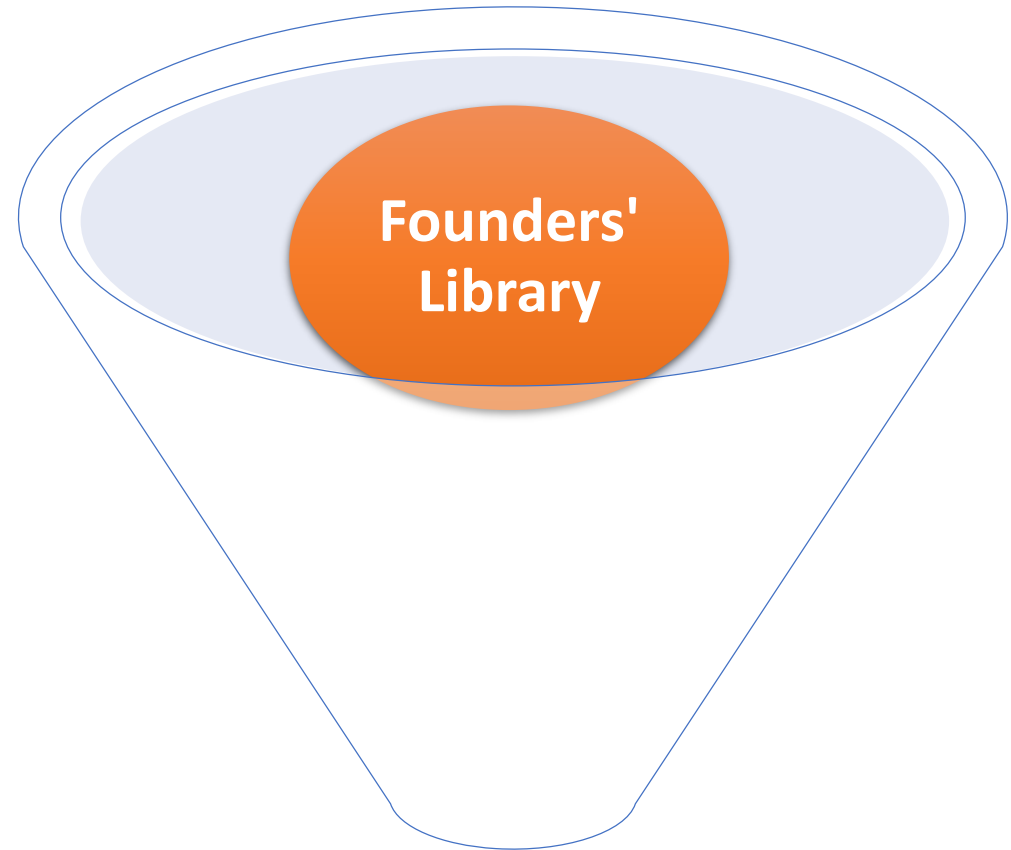


Click 'Learning Resource Centre'

# HELP LIBRARIES



**ELM Business School  
Library, LL ELM**



**Subang 2**



# OPENING HOURS AND LOCATION

	<b>S2 LIBRARY</b>	<b>ELM LIBRARY</b>
<b>Monday – Friday</b>	<b>8.30AM to 8.30PM</b>	<b>8.30AM to 6.00PM</b>
<b>Saturday</b>	<b>9.00AM to 1.00PM</b>	<b>9.00AM to 1.00PM</b>
<b>Sunday and Public Holidays</b>	<b>CLOSED</b>	

## ADDITIONAL STUDY AREAS:





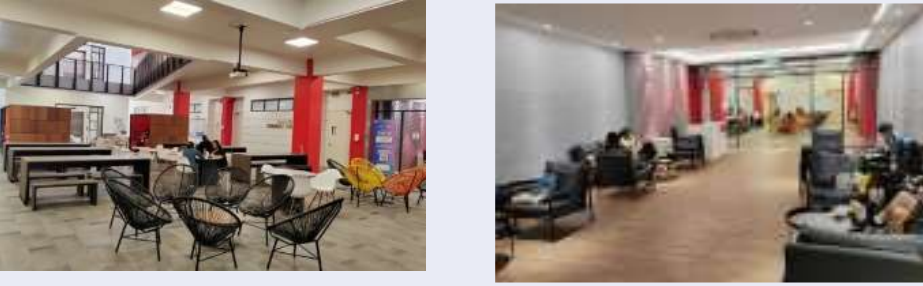
After the library is closed, alternate study areas are at:

- Students at **S2 Library** can use **Student Lounges at G-floor next to CMD office and Batic at Block H, S2 campus**
- Students at **ELM Library** can use **Student Lounge, 9<sup>th</sup> Floor ELM**

Campus Library Location can be found at <https://library.help.edu.my/contact-us/>



# ADDITIONAL STUDY AREAS

ELM Business School Library	<p><b>Student lounge on UL Floor, ELM Business School</b> <b>(for Postgraduate Students only)</b></p> 	<p><b>Skyline lounge on 9th Floor, ELM Business School</b></p> 
	<p><b>Study Room next to ELM library, ELM Business School</b></p> 	
Founders Library	<p><b>Student lounge on Ground Floor</b> <b>(next to CMD Office), S2 campus</b></p> 	<p><b>Student lounge at BATIC, Block H, S2 campus</b></p> 



# LIBRARY PRINTING FACILITIES



➤ **Self- Service Printing, Photocopying and Scanning (Ricoh & HP Printer)**

**Ricoh : RM0.15 / page for black and white**

**Ricoh : RM1.00 per page for colour**

**HP : RM0.10 / page for black and white**

**HP : RM1.00 per page for colour**

➤ **If library staff card access**

**RM0.20 page for black and white**

**RM1.50 page for colour**



# LIBRARY FACILITIES



# LIBRARY FACILITIES - COMPUTER FACILITIES

## PC and Workstations



# BOOKS – LOAN POLICY (STAFF/STUDENTS)

Loan Policy	Open Shelf	Redspot	Magazine	Bound Magazines
Pre University/ Undergraduate Students	4 books/ 14 days	<ul style="list-style-type: none"> <li>• Non-circulating</li> <li>• Can be borrowed and used within library for 3 hours</li> </ul>	Non-circulating	1 copy / 14 days
Postgraduate Students	5 books/ 14 days		Non-circulating	1 copy / 14 days
Staff	6 books/ 90 days		Non-circulating	1 copy / 14 days



## BOOKS – FINES

BOOKS	FINES (inclusive of holidays)
Open Shelf	RM 0.50 per book per day
Redspot	RM 1.00 per book per hour

## LOSS OR DAMAGE

A **replacement copy** (being the latest edition at the time of loss) at borrower's own expense + **Overdue Fines** (if any)

OR

The borrower **pays double the price of the current market price** of the latest edition of the lost or damaged item + **Overdue Fines** (if any).



# OVERDUE NOTICE (email) : 1 - 2



**3 DAYS  
BEFORE DUE**



**ON THE  
SAME DAY**

**{ Note: Overdue notice will be sent to student Helplive email Inbox account }**

## **Overdue notices**

**A reminder only**

**Courtesy notices only**

**Library will not accept responsibility  
for undelivered notices regardless of  
the circumstances.**

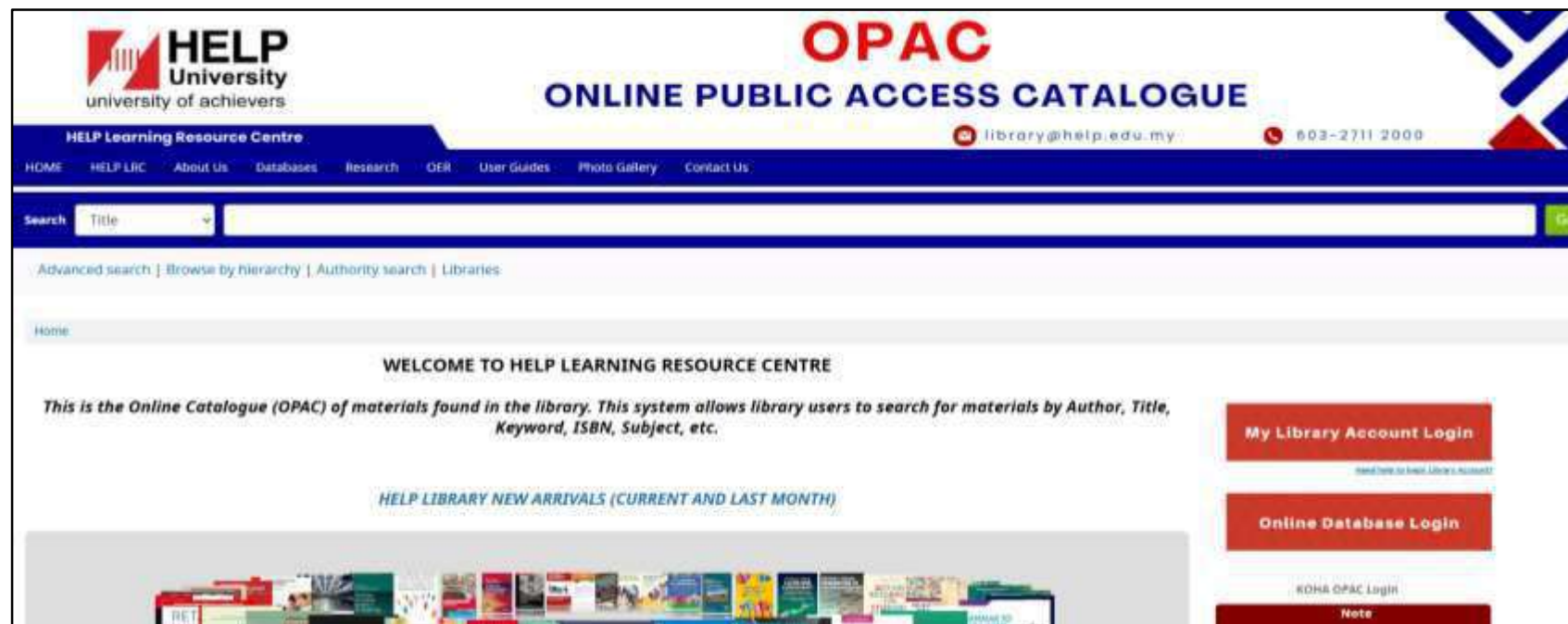
A red rectangular button with rounded corners and a white border, containing the word 'REMINDER' in white capital letters.



# OPEN PUBLIC ACCESS CATALOGUE (OPAC KOHA)



How to look for book?



July 2025



# BOOKS SEARCH RESULTS (OPAC KOHA)

HELP Learning Resource Centre  
library@help.edu.my 603-2711-2000

HOME HELP LRC About Us Databases Research Q&A User Guides Photo Gallery Contact Us

Search Title strategic management

Advanced search | Browse by hierarchy | Authority search | Libraries

Home / Results of search for 'strategic management'

Refine your search

Your search returned 468 results.

1 2 3 4 5 6 7 8 9 10 Next > Last >

Acquisition date: Newest to oldest

Unhighlight Select all Clear all Select titles to: Add to... Save

1. **Strategic human resource management : an international perspective / edited by Gary Rees & Paul E. Smith**  
by Rees, Gary | Smith, Paul.  
Edition: 3rd ed.  
Publication details: Los Angeles SAGE 2021  
Availability: **Items available for loan:** ELM LIBRARY (ELM) (Call number: HF 5549 Str) (1).  
Place hold Save to lists Add to cart

2. **Strategic management / Richard Lynch, Oliver Barish, Vinh Chau, Charles**  
by Lynch, Richard | Barish, Oliver | Chau, Vinh | Thornton, Charles | Warner, Karl.  
Edition: 10th ed.  
Publication details: Thousand Oaks Sage Publishing 2024  
Availability: **Items available for loan:** ELM LIBRARY (ELM) (Call number: HD 30.28 L ym) (1).  
Place hold Save to lists Add to cart

3. **Digital transformation : understanding business goals, risks, processes, a**  
Publication details: Cambridge Open Book Publishers 2023

Availability: Limit to currently available items

Authors: Aaker, David A. Cravens, David W. David, Fred R. Dess, Gregory G. EBSCO

Show more

Holding libraries: ELM LIBRARY (ELM) FOUNDERS LIBRARY (52) HELP ACADEMY (HA) HELP UNIVERSITY (HU)

Item types: eBooks: Open Book Shelf Web Spot Book

Locations: New Materials Shelf Open Shelf Collection

Series: Emerald Points Ser

Topics:

Jot down

1. Call Number
2. Title
3. Author
4. Barcode
5. Location
6. Status

Search Title

Advanced search | Browse by hierarchy | Authority search | Libraries

Home / Details for: Strategic human resource management : an international perspective /

No cover image available

Normal view MARC view ISBD view

**Strategic human resource management : an international perspective / edited by Gary Rees & Paul E. Smith**

Contributor(s): Rees, Gary | Smith, Paul

Publication details: Los Angeles SAGE 2021

Edition: 3rd ed.

ISBN: 9781529740783

Subject(s): Personnel management

LOC classification: HF 5549 Str

Average rating: 0.0 (0 votes)

Holdings ( 1 ) Comments ( 0 )

Item type	Current library	Call number	Status	Date due
Open Book Shelf	ELM LIBRARY (ELM) New Materials Shelf	HF 5549 Str (Browse shelf )	Available	

Call Number

Location of Print Book



# Library of Congress (LC) Classification

## A - G



- A: General Works (Dictionary)**
- B: Philosophy, Psychology, Religion**
- C: Auxiliary Science of History**
- D: World History and History of Europe, Asia, Africa, etc**
- E: History of Americas**
- F: History of Americas**
- G: Geography, Anthropology, Recreation**

## H - P



- H: Social Sciences**
- HB: Economics,**
- HF: Accounting, Business, Finance,**
- HM: Sociology,**
- HV: Criminology**
- J: Political Science**
- K: Law**
- L: Education**
- M: Music**
- N: Fine Arts**
- P: Language and Literature**

## Q - Z



- Q: Science**
- QA: Mathematics ,IT**
- QC: Physics**
- QD: Chemistry**
- QH: Biology**
- R: Medicine**
- S: Agriculture**
- T: Technology**
- TA: Engineering and Technology**
- TT: Arts and Crafts**
- TX: Hospitality**
- U: Military Science**
- V: Naval Science**
- Z: General, Library**



# US Library of Congress (LC) Classification System



*Books arranged on the bookshelves according to LC classification system:*

**Call Number:** *HF 5635 Wat*

**HF** Accounting, Business & Finance


**5635** Specific 'Accounting' subject

**Wat** First 3 digits of Author Surname



# RESEARCH PORTAL FOR POSTGRADUATE STUDENTS

<https://library.help.edu.my/research-portal-2/>



HELP Learning Resource Centre

HELP University university of achievers

HELP Academy college of achievers

Home Library (LRC) OPAC Databases **Research** Library Facilities & Services Contact Us

Research

- Research Portal
- Library Orientation

Home / Research



Home Library (LRC) OPAC Databases **Research** Library Facilities & Services Contact Us

Research Home / Research

- Orientation
- User Guides
- Digital Library
- Online Book Catalogue (OPAC)
- HELP eRepository
- ELM Journal JER - HBT



# RESEARCH PORTAL FOR POSTGRADUATE STUDENTS

<https://library.help.edu.my/research-portal-2/>



### HELP e-Journals

**JER-HBT** is an interdisciplinary journal published by ELM Graduate School, HELP University.

**HELP Law Review** is refereed publication edited by the members of the Faculty and legal academics from other institutions.

**HELP Student Law Journal** is an academic publication written and edited by students of the Faculty of Law and Government, HELP University.

**The Asian Journal of Behavioural Sciences (AJBS)** is a biannual academic journal that publishes high-quality peer-reviewed articles on studies of human behaviour, contextualized within the Asian and Asia-Pacific region.

### Predatory Journals

Predatory journals are publications that present themselves as scholarly yet lack editorial by subject specialists and peer review. Publishers usually charge authors very high publication fees.

**Beall's List** is a website that lists potentially predatory publishers and journals.

**Blacklisted Journals** is the list of banned journals by Ministry of Education Malaysia.

### Journal Citation Report

Database that provides information on the citation performance of academic journals. JCR is published by Clarivate Analytics, and it is widely used by researchers, publishers, and institutions to evaluate the impact of scholarly publications.

**Top 100 Highest Impact Factor Journals of 2022** is a list of journals with the highest impact factor around the world.

### Research Tools

- Bloomberg Terminal**: Bloomberg Terminal software provides real-time market, news, and analytics to financial institutions.
- Mendeley**: Manage your references efficiently. Keep all your thoughts.
- SPSS**: Advanced statistical procedures help ensure high accuracy and quality decision making.
- QuillBot**: QuillBot is an online writing assistant that uses artificial intelligence and machine learning to paraphrase sentences.
- Turnitin**: Turnitin is a software where researchers submit their research paper to check on similarity report with the service database to control plagiarism.
- Rasoft**: Rasoft is a software to help researchers calculate sample size of a population available in a project.

[See more](#)

### Malaysia Mycite

Mycite is an online bibliographic database that indexes and provides access to scholarly literature from Malaysian academic journals, conference proceedings, and other scholarly publications.

### Directory of Open Access Journals (DOAJ)

DOAJ is an index of open access journals available online. All DOAJ services and data are free of charge.

### ChatGPT

**ChatGPT** is an Artificial Intelligence chatbot developed by OpenAI.

### Research Guides

- Turnitin
- Citation Style
- Thesis/Dissertation Format



# User Manual

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<https://library.help.edu.my/wp-content/uploads/2024/01/HELP-LRC-User-Manual-6-Jan-2024-DRAFT.pdf>



HELP Learning Resources Centre  
**User Manual**

July 2025



# Online Databases



**What is the difference ?**  
**Why Print/eBooks and Database Journals ?**



# Difference – Books vs Journals Articles

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- **BOOKS (Print or eBooks)**

- Books authors need time to write the book usually take 1 to 2 years.
- The book content is slightly outdated because of time taken to publish.
- Books are required to obtain information on theories and facts of a topic or subject area.

- **DATABASE JOURNALS**

- Journals published the latest findings of a subject area.
- For research, assignment and final year projects, you need the latest
  - findings of a subject area.
- But you also need books for theories and facts.



# Using AI Tools for Study

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## 1. What is ChatGPT



**AI chatbot developed by OpenAI**



**Understands and generates human-like text**



**Trained on internet data and knowledge**



**Can assist with questions, summaries, writing, coding**



# Using AI Tools for Study

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## 2. What is the Benefit for Student?



**Understand complex topics faster**



**Brainstorm ideas for assignments**



**Paraphrasing and grammar help**



**Summarize long texts or chapters**



# Using AI Tools for Study

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- **AI is a tool to improve literature searches not a shortcut**
- **Use AI to reduce time spent on routine tasks**
- **Understand the concept, please do not just copy and paste**
- **Combine AI with reliable sources**
- **Use prompts creatively**
- **Use AI responsibly and ethically**
- **Always verify information accuracy**
- **Explore different tools**  
**e.g. ChatGPT / DeepSeek / Co-Pilot**



# Using AI Tools for Study

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## 3. What is the danger in using ChatGPT



**May provide inaccurate or outdated information**



**Risk of plagiarism if content is copied blindly**



**Can lead to over-reliance and lack of critical thinking**

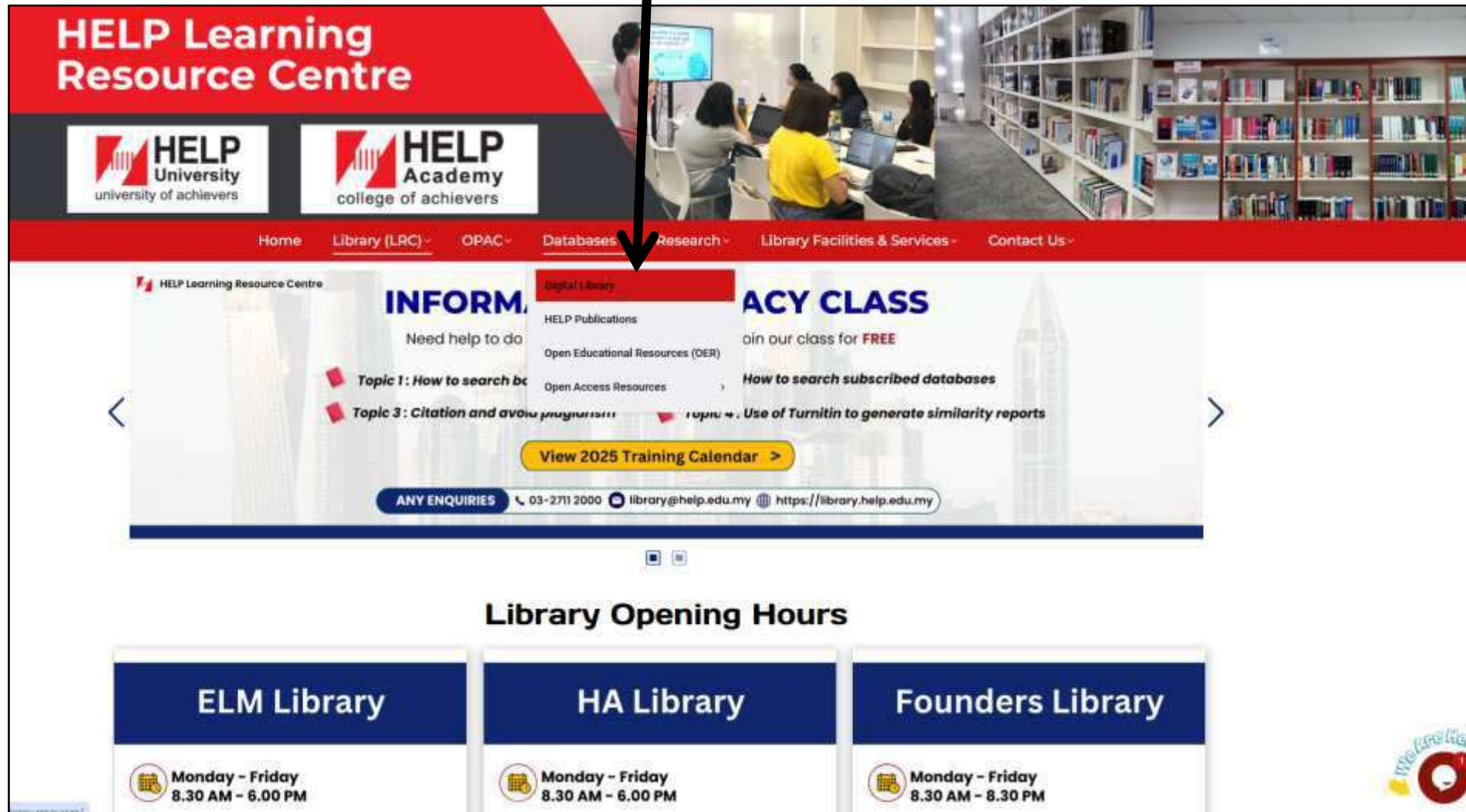


**Students may submit work they don't fully understand**



# Databases Access

Website: <https://ezproxy.help.edu.my/login>



The screenshot displays the HELP Learning Resource Centre website. At the top, there is a red banner with the text "HELP Learning Resource Centre". Below this, there are logos for "HELP University" and "HELP Academy". A navigation menu includes "Home", "Library (LRC)", "OPAC", "Databases", "Research", "Library Facilities & Services", and "Contact Us". The "Databases" menu item is highlighted with a red bar, and a black arrow points to it from the text above. Below the navigation menu, there is a main content area with a "Digital Library" section, "INFORM" and "ACY CLASS" sections, and a "View 2025 Training Calendar" button. At the bottom, there is a "Library Opening Hours" section with three columns: "ELM Library", "HA Library", and "Founders Library", each with its respective opening hours.

**HELP Learning Resource Centre**

**HELP University**  
university of achievers

**HELP Academy**  
college of achievers

Home | Library (LRC) | OPAC | **Databases** | Research | Library Facilities & Services | Contact Us

**Digital Library**

HELP Publications  
Open Educational Resources (OER)  
Open Access Resources

**INFORM**  
Need help to do  
Topic 1: How to search books  
Topic 3: Citation and avoid plagiarism

**ACY CLASS**  
Join our class for **FREE**  
How to search subscribed databases  
Topic 4: Use of Turnitin to generate similarity reports

[View 2025 Training Calendar >](#)

ANY ENQUIRIES | 03-2711 2000 | [library@help.edu.my](mailto:library@help.edu.my) | <https://library.help.edu.my>

**Library Opening Hours**

Library	Opening Hours
ELM Library	Monday - Friday 8.30 AM - 6.00 PM
HA Library	Monday - Friday 8.30 AM - 6.00 PM
Founders Library	Monday - Friday 8.30 AM - 8.30 PM

# Databases Access

Website: <https://ezproxy.help.edu.my/login>

**Enter  
(Student ID and  
Helve email PW )  
or  
(Staff PC Login User  
and PW)**

**HELP University**  
university of achievers

HELP Learning Resource  
Centre

**Databases Access**

Login

**Note**  
For students, please sign in with HELP assigned Student id and Password  
For staff, please sign in with staff PC/laptop User and Password

**Trouble signing in?**  
Please contact Helpdesk staff or email to:  
Helpdesk@helplive.edu.my



# Databases Access

Website: <https://ezproxy.help.edu.my/login>

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Students Login:

**Student Id and Student Helplive Email password**

Any queries, email to [helpdesk@helplive.edu.my](mailto:helpdesk@helplive.edu.my)

Refer **User Guide** to reset password **on your own**

**Same Student ID and PW details should be used for**

- 1) HELPlive email.
- 2) Microsoft Teams.
- 3) Library Online Database.
- 4) Computer and Library PCs.
- 5) WIFI.

**Note: Mypride and LMS use DIFFERENT Email and PW details.**

July 2025



# User Guide to Reset Password

<http://library.help.edu.my/wp-content/uploads/2022/12/User-Guide-to-Reset-Password-1.pdf>

**HELP University** **HELP Academy** **SELF SERVICE PASSWORD RESET (SSPR)**  
LEARNING RESOURCE CENTRE  
<https://library.help.edu.my/>

**STEP 1**  
Scan QR Code or go to Reset Password URL:  
<https://aka.ms/ssprsetup>

**STEP 2**  
Enter your helpive email address

**STEP 3**  
Click "Forgot my password"

**STEP 4**  
Your email address/ User ID appears. Enter the characters given and click 'Next'

**STEP 5**  
Select 1 of the 2 options, i.e., 'I forgot my password' (note the individual explanation for the 2 options). Click 'Next'

**STEP 6**  
Select 1 of the options to receive a verification code, i.e., via mobile phone's SMS – key in your mobile phone no. and click 'Text'

**STEP 7**  
The verification code is then sent to your mobile phone via SMS. Enter the code received and click 'Next'



# HLMS

## Student Guide to Successful Online Learning

### Using Our University Digital Library

Other than the physical library, the University's digital library provides you with a wide array of learning materials like e-books, e-journals and other references which will be useful for you to complete your assignments or prepare for your final assessments/exams. Check out how you can access them and use these facilities!

We have also provided here a guide to do a Self-Service Password Reset (SSPR) for your HELP Learning Resource account.

 [Reset Password](#)

 [Library Facilities](#)

 [How to Download eBooks](#)

 [Online Database Search](#)

 [How do identify Fake News](#)



# E-books and Search Database Guide Access

Website: <https://ezproxy.help.edu.my/login>



Login Required!

List of Databases

### Online Databases

A B C D E F G H I J K L M N  
O P Q R S T U V W X Y Z

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#### A

- ABI/INFORM Collection(ProQuest)
- Accounting, Tax & Banking Collection(ProQuest)
- Advanced Technologies & Aerospace Database(ProQuest)
- Arts & Humanities Database(ProQuest)
- APA PsycNET
- APA PsycNET (PsycArticles)
- APA PsycNET (PsycBooks)
- APA PsycNET (PsycTests)
- APA PsycNET (PsycTherapy)

### Login Required:

1. HELP University Library - **HelpLive Account Login**
2. (PNM) National Library of Malaysia - **Member Login**
3. (SSL) Sarawak State Library - **Member Login**



# Subscribed Databases/ eBooks

No	Database	Estimated No of Journals / Tools	Estimated No of e-Books
1.	APA <u>PsycBooks</u>		4,702
2.	ProQuest Academic Complete (eBooks)		273,557
3.	APA <u>PsycARTICLES</u>	122	
4.	APA <u>PsycTESTS</u>	Psychological Test Tool	-
5.	ProQuest Dissertation and Thesis (5M with 3M <u>fulltext</u> )	3,000,000	
6.	ProQuest Academic Video Online	71,400	
	ProQuest ONE Academic (47 Journals and News Streams Databases):		
7.	ProQuest ABI/INFORM Collection	9,851	
8.	ProQuest Accounting, Tax & Banking Collection	1,396	
9.	ProQuest Advanced Technologies & Aerospace	3,744	
10.	ProQuest Agriculture Science	1,335	
11.	ProQuest Arts and Humanities	707	
12.	ProQuest Asian & European Business Collection	714	
13.	ProQuest Australia & New Zealand	227	
14.	ProQuest Biological Science	2,474	
15.	ProQuest Business Market Research	114	

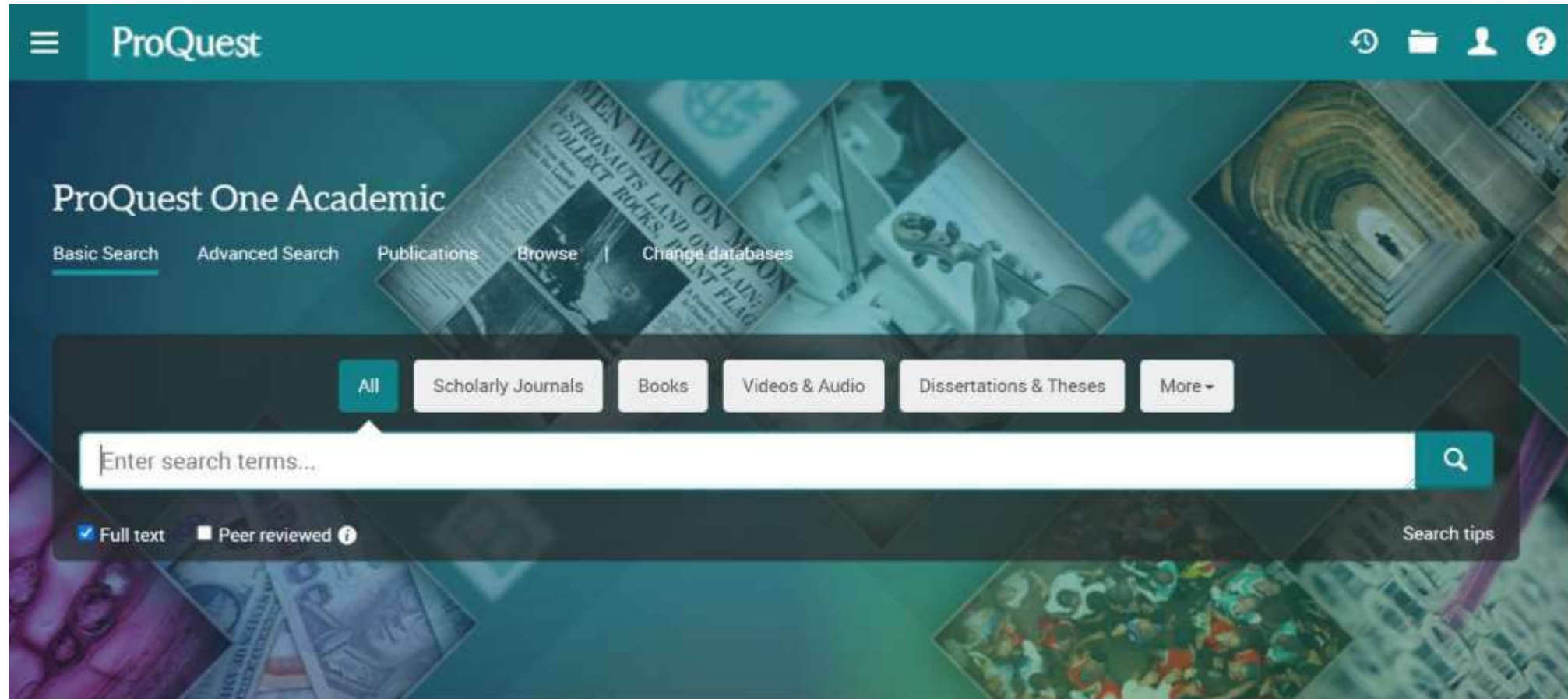
**Total Subscribed Databases: 56**

**Total Journals: 166,768; Theses: 3M; eBooks: 278,259; Videos 71,400**



# E-books and Search Database Guide Access

**Website:** <http://library.help.edu.my>



# CITATION

## CITE : APA / HARVARD

ProQuest One Academic

Basic Search | Advanced Search | Publications | Browse | Change databases

< Back to results 1 of 48,835 >

Full Text | Scholarly Journals

### Augmented versus Virtual Reality Laparoscopic Simulation: What Is the Difference?: A Comparison of the ProMIS Augmented Reality Laparoscopic Simulation

Sanne M.B.I. Botden, Buzink, S. N., Schijven, M. P., & Jakimowicz, J. J. (2007). *World Journal of Surgery*, 31(4), 764-72. <http://dx.doi.org/10.1007/s00268-006-0724-y>

Download PDF | **CITE** | Email | Print | All Options

#### Cite

APA OR HARVARD

Copy citations directly into your paper

APA 7th (basic) - No Case Changes (No Title Casing), DOI: empty

Sanne M.B.I. Botden, Buzink, S. N., Schijven, M. P., & Jakimowicz, J. J. (2007). Augmented versus Virtual Reality Laparoscopic Simulation: What Is the Difference?: A Comparison of the ProMIS Augmented Reality Laparoscopic Simulator versus LapSim Virtual Reality Laparoscopic Simulator. *World Journal of Surgery*, 31(4), 764-72. <http://dx.doi.org/10.1007/s00268-006-0724-y>



# APA FORMATTING AND CITATION GUIDE

The screenshot displays the 'Library Guides' page for the Universiti Malaysia Library. The main heading is 'Library Guides' with the subtitle 'DIGITAL SCHOLARSHIP & INFORMATION COMMONS'. The URL is <https://umlibguides.um.edu.my>. The page is titled 'APA Style 7th Edition' and features a search bar. A navigation menu on the left includes 'HOME', 'GENERAL RULES', 'IN-TEXT CITATIONS', 'REFERENCE FORMAT', and 'REFERENCES'. The 'REFERENCE FORMAT' section is active, showing various source categories like Books, E-Books, Articles in Periodicals, etc. The 'Basic Format for Books' section provides the following examples:

**1 Author :**  
Author Surname / Last Name, First Initial. Middle Initial. (Year of publication). *Title of work: Capital letter also for subtitle.* Publisher

**2 Authors :**  
Author, A. A. & Author, B. B. (Year of publication). *Title of work: Capital letter also for subtitle.* Publisher

**With Edition :**  
Author, A. A., & Author, B. B. (Year of publication). *Title of book* (edition). Publisher.

**Article or Chapter in an Edited Book :**  
Author, A. A., & Author, B. B. (Year of publication). Title of chapter. In A. Editor & B. Editor (Eds.), *Title of book* (pages of chapter). Publisher.

## UM LIBRARY Citation format - APA Style 7th Edition

URL:

<https://umlibguides.um.edu.my/c.php?g=939660&p=6807651>



# CITATION FORMAT - BOOK

## Basic Format for Books - 1 Author :

Author Surname / Last Name, First Initial. Middle Initial. (Year of publication). *Title of work: Capital letter also for subtitle.* Publisher

## Example :

Source Type	Reference List	In-Text Citations <i>(Parenthetical &amp; Narrative)</i>
1 Author	<p>Jackson, L. M. (2019). <i>The psychology of prejudice: From attitudes to social action.</i> (2nd ed.). American Psychological Association.</p> <hr/> <p>Sapolsky, R. M. (2017). <i>Behave: The biology of humans at our best and worst.</i> Penguin Books.</p>	<p>(Jackson, 2019) Jackson (2019)</p> <p>(Sapolsky, 2017) Sapolsky (2017)</p>

URL: <https://umlibguides.um.edu.my/c.php?g=939660&p=6807650>



# CITATION FORMAT - EBOOK

## Basic Format for eBooks :

Author, A. A. (Date of publication). *Title of book*. Publisher. <http://www.someaddress.com/full/url/>.

## Example :

**E-Books**

Author, A. A. (Date of publication). *Title of book*. Publisher. <http://www.someaddress.com/full/url/>.

Source Type	Reference List	In-Text Citations (Parenthetical & Narrative)
E-Books	Steed, J., & Stevenson, F. (2012). <i>Sourcing ideas</i> . AVA Publishing. <a href="http://search.ebscohost.com/login.aspx?direct=true&amp;db=nlebk&amp;AN=441961&amp;site=ehost-live">http://search.ebscohost.com/login.aspx?direct=true&amp;db=nlebk&amp;AN=441961&amp;site=ehost-live</a>	(Steed & Stevenson, 2012) Steed and Stevenson (2012)

URL: <https://umlibguides.um.edu.my/c.php?g=939660&p=6807651>



# CITATION FORMAT – JOURNAL

## Basic Format for Journal :

Author, A. A., Author, B. B., & Author, C. C. (Year). Title of article. *Title of Periodical, volume number (issue number), pages.*

## Example :

Article Type	Reference List	In-Text Citations (Parenthetical & Narrative)
Article in Journal Paginated by Volume	<p>Rush, M. A., Skora, J. I., Lawrence, J. H., &amp; D'Aurora Richardson, L. (2019). Health care's new wilderness: The intersection of telehealth and ancillary services. <i>Journal of Health Care Compliance, 21</i>, 5-16.</p> <p>Note : Continuous pagination throughout volume.</p>	<p>(Rush et al., 2019) Rush et al. (2019)</p>

URL: <https://umlibguides.um.edu.my/c.php?g=939660&p=6807652>



# CITATION FORMAT - CONFERENCE

## Basic Format for Conference :

Contributor, A. A., & Contributor, B. B. (Year). Title of paper. In D. D. Editor, & E. E. Editor (Eds.), Title of conference (pages). Publisher. <https://doi.org/xxxx> OR <https://xxxxx>

## Example :

Proceedings published regularly online	<b>Gross, J., &amp; Böhm, R. (2020). Voluntary restrictions on self-reliance increase cooperation and mitigate wealth inequality. <i>Proceedings of the National Academy of Sciences</i>, 202013744. <a href="https://doi.org/10.1073/pnas.2013744117">https://doi.org/10.1073/pnas.2013744117</a></b>	(Gross & Bohm, 2020) Gross and Bohm (2020)
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URL: <https://umlibguides.um.edu.my/c.php?g=939660&p=6807663>



# CITATION FORMAT - WEBSITE

## Basic Format for Website :

Author or Group name. (Date of publication). Title of page. Site name (if applicable). <http://www.someaddress.com/fullurl>

## Example:

Webpage Type	Reference List	In-Text Citations (Parenthetical & Narrative)
Webpage on a Website with an Individual Author	<b>Ellis, R.</b> (2020, September 11). <i>Dining out linked to increased Covid-19 risk</i> . WebMD. <a href="https://www.webmd.com/lung/news/20200911/diningout-linked-to-increased-covid-19-risk">https://www.webmd.com/lung/news/20200911/diningout-linked-to-increased-covid-19-risk</a>	(Ellis, 2020) Ellis (2020)
Webpage on a Website with Group Author	<b>World Health Organization.</b> (2020). <i>Coronavirus disease (COVID-19) pandemic</i> . <a href="https://www.who.int/emergencies/diseases/novelcoronavirus2019?gclid=Cj0KCQjwoJX8BRCZARIsAEWBFMKdXYCSRt6IENnNd4RZ0tgjoPvcaC1vv8j61WKEYME5esHOOVxEqnkaAl4pEALw_wcB">https://www.who.int/emergencies/diseases/novelcoronavirus2019?gclid=Cj0KCQjwoJX8BRCZARIsAEWBFMKdXYCSRt6IENnNd4RZ0tgjoPvcaC1vv8j61WKEYME5esHOOVxEqnkaAl4pEALw_wcB</a>	(World Health Organization, 2020) World Health Organization (2020)

URL: <https://umlibguides.um.edu.my/c.php?g=939660&p=6807669>



# CITATION FORMAT - **THESIS**

**Online :** Author, A. A. (Year). Title of thesis [Type of thesis, Name of institution awarding degree]. Name of archive or site. <https://xxxxxx>

**Example :**

Academic Exercise / Thesis (Unpublished)	<b>Cheah, W. Y. (2019).</b> <i>Microalgae cultivation in palm oil mill effluent for fuel feedstock production</i> [Unpublished doctoral dissertation]. <b>Universiti Malaya.</b>	<b>(Cheah, 2019)</b> <b>Cheah (2019).</b>
--	--	--

**Database:** Author, A. A. (Year). Title of thesis (Database Publication number, if assigned) [Type of thesis, Name of institution awarding degree]. Database Name.

**Example:**

Master's Thesis / Doctoral Dissertation from a commercial database	<b>Richardson, D. D. (2019).</b> <i>Purloined subjects: Race, gender, and the legacies of colonial surveillance in the British Caribbean</i> (Publication No. 27602842) [Doctoral dissertation, The University of Akron]. <b>ProQuest Dissertations and Theses Global.</b>	<b>(Richardson, 2019)</b> <b>Richardson (2019)</b>
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**URL:** <https://umlibguides.um.edu.my/c.php?g=939660&p=6807664>

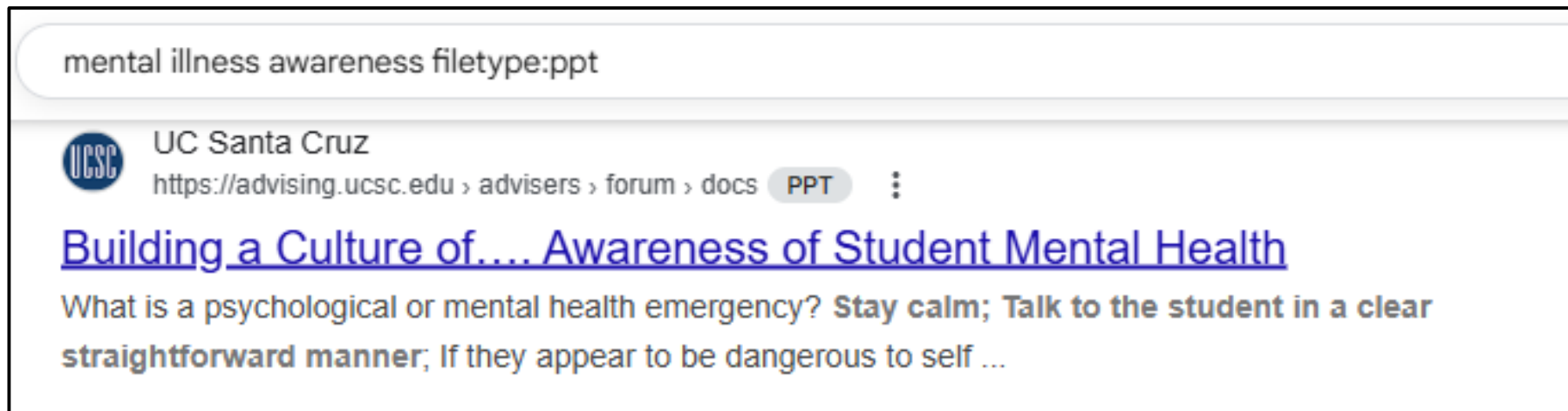


# Difference between Google and Google Scholar

## GOOGLE

You can use google to search for freely accessible online reliable sources by using these searching techniques:

- Phrases searching using quotation marks like searching for **“mental illness awareness”** will only return results containing that exact phrase
- Use "filetype:" operator to filter search results by specific document formats. For example: **“mental illness awareness filetype:ppt”** will return PowerPoint files related to mental illness awareness. This method can also be used with other file types, such as DOCX, PDF, XLSX, and more



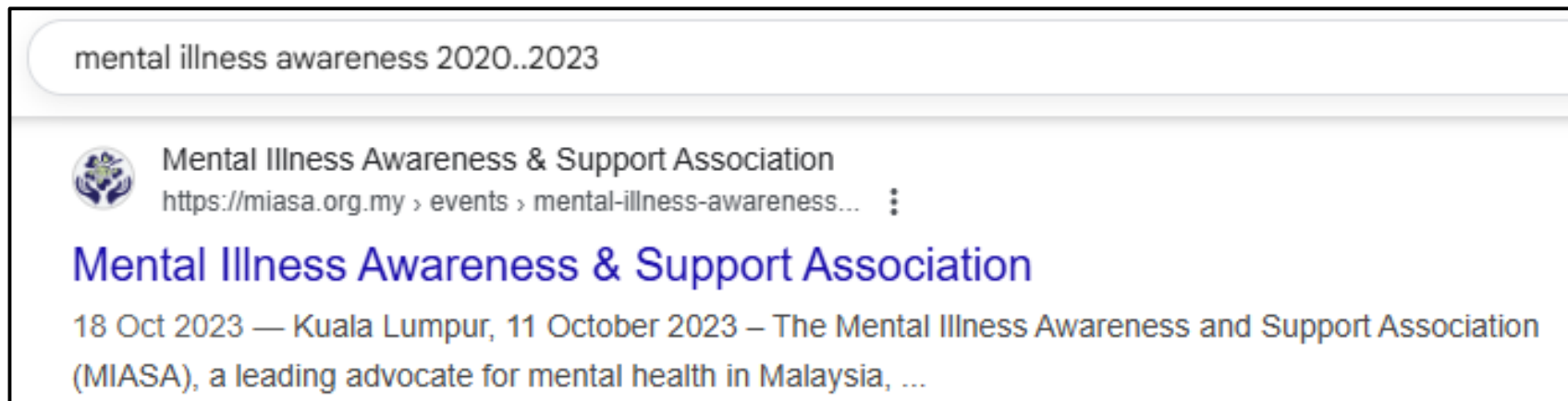
The screenshot shows a search bar with the query "mental illness awareness filetype:ppt". Below the search bar, the first result is from UC Santa Cruz, with the URL "https://advising.ucsc.edu > advisers > forum > docs" and a "PPT" file type indicator. The title of the document is "Building a Culture of... Awareness of Student Mental Health". The snippet of the document reads: "What is a psychological or mental health emergency? Stay calm; Talk to the student in a clear straightforward manner; If they appear to be dangerous to self ..."



# Difference between Google and Google Scholar

## GOOGLE

- Include .. (Range): Use two periods to search for results within a specific number range (e.g., 2020..2023). For example: “**mental illness awareness 2020..2023**” will only show content from that range
- Browse **open access journal** articles from universities, research institutions, publisher’s websites such **Cambridge University Press, Taylor & Francis** and more
- Prioritize information sourced from highly reputable, authoritative, and trustworthy domains, such as **educational institutions (.edu), government agencies (.gov), and established organizations (.org)**



# GOOGLE

## Example of **open access** articles from **publishing companies**

The screenshot shows a search results page on Cambridge University Press. The search query is "mental illness awareness in Open Access". The results are sorted by Relevance. The first result is "The experiences of familial mental illness stigma among individuals living with mental illnesses" by Joseph Adu, Abram Oudshoorn, Kelly Anderson, Carrie Anne Marshall, and Heather Stuart. The article is published in the Journal of Biosocial Science, Volume 56, Issue 5, September 2024. It is an open access article, as indicated by the "Open access" icon and the "Access" icon. The article is available in PDF and HTML formats. The URL is <https://www.cambridge.org/core/publications/open-access>.

URL:

<https://www.cambridge.org/core/publications/open-access>

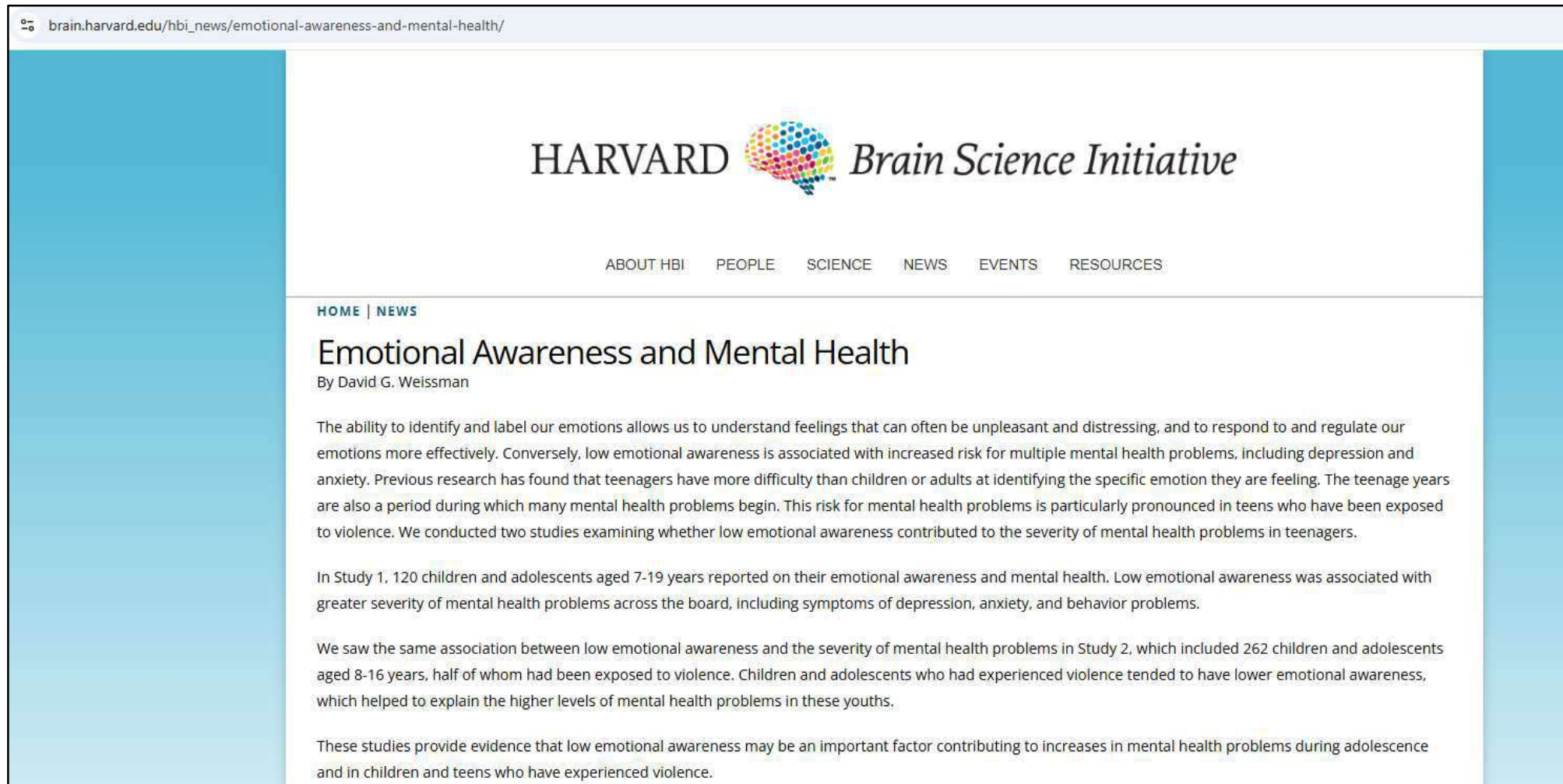
The screenshot shows a search results page on Tandfonline.com. The search query is "mental illness awareness". The results are sorted by Relevance. The first result is "A review of behavioral tailoring strategies for improving medication adherence in serious mental illness" by Julie Kreyenbuhl, Elizabeth J. Record & Jessica Palmer-Bacon. The article is published in Dialogues in Clinical Neuroscience, Volume 18, 2016 - Issue 2. It is an open access article, as indicated by the "Open access" icon and the "Access" icon. The article is available in Abstract and Full Text formats. The URL is <https://www.tandfonline.com/openaccess/open-journals>.

URL:

<https://www.tandfonline.com/openaccess/open-journals>




## Example of news from an **educational institution**



The screenshot shows a web browser window with the URL [brain.harvard.edu/hbi\\_news/emotional-awareness-and-mental-health/](https://brain.harvard.edu/hbi_news/emotional-awareness-and-mental-health/). The page features the Harvard Brain Science Initiative logo, which includes the word "HARVARD" in a serif font, a colorful brain icon made of dots, and the words "Brain Science Initiative" in a script font. Below the logo is a navigation menu with links for "ABOUT HBI", "PEOPLE", "SCIENCE", "NEWS", "EVENTS", and "RESOURCES". The main content area has a breadcrumb "HOME | NEWS" and a title "Emotional Awareness and Mental Health" by David G. Weissman. The article text discusses the importance of emotional awareness in mental health, particularly for teenagers, and mentions two studies conducted by the initiative.

brain.harvard.edu/hbi\_news/emotional-awareness-and-mental-health/

HARVARD  Brain Science Initiative

ABOUT HBI PEOPLE SCIENCE NEWS EVENTS RESOURCES

HOME | NEWS

### Emotional Awareness and Mental Health

By David G. Weissman

The ability to identify and label our emotions allows us to understand feelings that can often be unpleasant and distressing, and to respond to and regulate our emotions more effectively. Conversely, low emotional awareness is associated with increased risk for multiple mental health problems, including depression and anxiety. Previous research has found that teenagers have more difficulty than children or adults at identifying the specific emotion they are feeling. The teenage years are also a period during which many mental health problems begin. This risk for mental health problems is particularly pronounced in teens who have been exposed to violence. We conducted two studies examining whether low emotional awareness contributed to the severity of mental health problems in teenagers.

In Study 1, 120 children and adolescents aged 7-19 years reported on their emotional awareness and mental health. Low emotional awareness was associated with greater severity of mental health problems across the board, including symptoms of depression, anxiety, and behavior problems.

We saw the same association between low emotional awareness and the severity of mental health problems in Study 2, which included 262 children and adolescents aged 8-16 years, half of whom had been exposed to violence. Children and adolescents who had experienced violence tended to have lower emotional awareness, which helped to explain the higher levels of mental health problems in these youths.

These studies provide evidence that low emotional awareness may be an important factor contributing to increases in mental health problems during adolescence and in children and teens who have experienced violence.

**URL:** [https://brain.harvard.edu/hbi\\_news/emotional-awareness-and-mental-health/](https://brain.harvard.edu/hbi_news/emotional-awareness-and-mental-health/)

July 2025



## Example of information from a government agency



The screenshot shows the NIH Health Topics page. At the top, there is the NIH logo and the tagline "Transforming the understanding and treatment of mental illnesses." A search bar and a "In Crisis? Call or Text 988" button are also visible. The main navigation menu includes "MENTAL HEALTH INFORMATION", "GET INVOLVED", "RESEARCH", "FUNDING", "NEWS & EVENTS", and "ABOUT US". Below this, there are sub-navigation options: "Health Topics", "Statistics", "Brochures and Fact Sheets", "Help for Mental Illnesses", and "Clinical Trials". The main content area is titled "Health Topics" and contains an introductory paragraph about NIMH, a disclaimer, and a list of mental disorders. On the right side, there are sections for "Join A Study", "Science Updates", and a "Share Page" button with social media icons. At the bottom right, there is a "Sign up to receive National Institute of Mental Health newsletter" form.

URL: <https://www.nimh.nih.gov/health/topics>



# GOOGLE

Example of **open access** journal from **established** organization and domain

The screenshot displays the homepage of the Asean Journal of Psychiatry. On the left, a vertical menu lists various keywords such as Anxiety Disorders, Behavioural Science, Biological Psychiatry, Child and Adolescent Psychiatry, Community Psychiatry, Dementia, Suicidal Behavior, Social Psychiatry, Psychiatry, Psychiatry Diseases, Psycho Trauma, Posttraumatic Stress, Psychiatric Symptoms, Psychiatric Treatment, Neurocognitive Disorders (NCDs), Depression, and Mental Illness. The main content area is titled 'CURRENT ISSUE HIGHLIGHTS' and features three article previews. Each preview includes a title, author(s), and links for Abstract, PDF, and Full Text. The first article is 'Exploring the Care Pathway of Primary Postpartum Hemorrhage among Postnatal Women: Mother's Perspective at King Abdulaziz University Hospital - Jeddah' by Pushpariata Ramaiyah\* and Roaa Sami Khan. The second is 'SERINE RACEMASE: A TALE OF TWO STEREOISOMERS D-CYSTEINE AND D-SERINE' by Robin Roychaudhuri\*. The third is 'Effect of Group Reality Therapy on Depression and Anxiety in Breast Cancer Patients Undergoing Chemotherapy in Ali-Ibn-Abitalib Hospital' by Afshin Emami, Seyed Mehdi Hashemi\*, Nour Mohammad Bakhshani, Jafar Sarani Yazdappan, and Mohamadreza Hormozi. The right sidebar contains several logos, including LIRKIE, GoLefty, MJL, DRJI, BASE, JournalGuide, and GDANSK UNIVERSITY OF TECHNOLOGY, along with an 'Open Access Journals Search Engine (OAJSE)' button.

**URL:** <https://www.aseanjournalofpsychiatry.org/>

July 2025



# GOOGLE

## Example of Google page of **reputable** organization and domain



Reference: Malaysian Journal of Economic Studies. (n.d.). <https://mjes.um.edu.my/>



# GOOGLE

## Example of website **with inaccurate and misleading** information



Reference: Who's behind the (Mis)Leading report? (2023, October 31). Science Feedback.  
<https://science.feedback.org/who-is-behind-the-misleading-leading-report/>



# Difference between Google and Google Scholar

**GOOGLE SCHOLAR** <https://scholar.google.com/>

- A wide range of scholarly literature such as journal articles, conference papers, theses, dissertations, and preprints
- A mix of peer-reviewed and non-peer-reviewed articles
- Not all available full-text, you may find full-text article on the publisher's website or through HELP subscribed databases
- Covers the open web and access to most scholarly information
- Students may miss relevant and important research that is not available for free online



# GOOGLE SCHOLAR

<https://scholar.google.com/>

The screenshot shows the Google Scholar interface with the search term 'digital marketing'. The search results are filtered to 'Articles' and show 'About 26,500 results (0.06 sec)'. On the left, there are filters for 'Any time', 'Since 2019', 'Since 2018', 'Since 2015', and 'Custom range...'. Below these are options to 'Sort by relevance' and 'Sort by date', and checkboxes for 'include patents' and 'include citations'. At the bottom left, there is a 'Create alert' option. The search results list several articles, including a book, a PDF, and a journal article. A red box with the text 'Full Text at Subscribed Database' is overlaid on the right side of the page, with a red arrow pointing to the article 'Exploring Social Media Marketing Knowledge Among Students and Professionals'.

Google Scholar digital marketing SIGN IN

Articles About 26,500 results (0.06 sec) My profile My library

Any time [BOOK] **Digital marketing**  
Since 2019 D Chaffey, F Ellis-Chadwick - 2019 - books.google.com  
Since 2018 Seventh Edition t<sup>o</sup> Digital \_ MARKETING -<sup>o</sup> STRATEGY, IMPLEMENTATION T. Y<sup>o</sup> AND PRACTICE  
Since 2015 Dave Chaffey Fiona Ellis-Chadwick ... Seventh Edition DIGITAL MARKETING Dave Chaffey  
Custom range... Fiona Ellis-Chadwick TP Pearson \* \* \* \* \* T<sup>o</sup> H. \* - T<sup>o</sup> = <sup>o</sup>ut - T<sup>o</sup> = <sup>o</sup>r<sup>o</sup> h I. <sup>o</sup> DDDD ... Brief contents ...  
☆ 99 Cited by 361 Related articles All 5 versions

Sort by relevance Business Information Sciences emphasizing **Digital Marketing** as an emerging [PDF] researchgate.net  
Sort by date field of Business & IT: A Study of Indian Private Universities  
P Paul, A Bhumali, PS Aithal, S Bhowmick - 2018 - papers.ssrn.com  
Informatics is an interdisciplinary area and domain responsible for information related affairs with the help of technologies; particularly Information Technologies and Computing.  
Business Informatics initially was termed and popularized as a practicing area for the ...  
☆ 99 Cited by 6 Related articles All 2 versions

include patents  
 include citations

Create alert

**Digital marketing** strategies, online reviews and hotel performance [PDF] isisell.com  
P De Pelsmacker, S Van Tilburg, C Holthof - International Journal of ..., 2018 - Elsevier  
We investigate to what extent **digital marketing** strategies (such as having a **digital marketing** plan, responsiveness to guest reviews, and monitoring and tracking online review information) influence hotel room occupancy and RevPar directly, and indirectly through the ...  
☆ 99 Cited by 12 Related articles All 13 versions

Exploring Social Media **Marketing** Knowledge Among Students and Professionals.  
R Priluck, M Topol - International Journal of Marketing & ..., 2018 - search.ebscohost.com  
... Specifically, the **Digital Marketing** Institute surveyed 908 employees in the UK, the US, and Ireland engaged in **marketing** for their organizations and found that two-thirds believe there is a shortage of people with **digital** knowledge (O'Brien, 2016) ... **Digital Marketing** Institute ...  
☆ 99 Related articles

Full Text at Subscribed Database

# GOOGLE SCHOLAR

<https://scholar.google.com/>

The screenshot shows the Google Scholar interface with a search for 'incubators'. A citation popup is open, displaying the citation for the article 'Networked incubators' by Hansen, Morten T., et al. (2000). The popup lists four citation styles: MLA, APA, Chicago, and Harvard. The APA and Harvard styles are highlighted with red boxes. A red box on the right contains the text 'Cite (") APA Harvard' with arrows pointing to the highlighted citation styles. The background shows search filters on the left and a list of search results.

Google Scholar incubators

Articles About 168,000 results (0.06 sec)

My profile My library

Any time  
Since 2019  
Since 2018  
Since 2015  
Custom range...

Sort by relevance  
Sort by date

Include patents  
 Include citations

Create alert

[PDF] Networked incubators  
Morten T. Hansen, Henry W. Chesbrough, Nitin Nohria, and Donald N. Sull  
BUSINESS INCUBATORS: A NEW WAY TO NURTURE  
campuses," etc.  
new way to nurt...

Incubators  
R. Aarnoudt - Sr  
One of the biggest  
entrepreneurship  
networks. While...

How effective are  
science parks and  
incubators?  
MG Colombo, M  
In spite of the d  
successful in fo  
(NTBFs). This p...

Science parks and  
incubators  
PH Phan, DS S  
Problems with the extant literature on science parks and incubators are examined in terms of four levels of analysis: the science parks and incubators themselves, the enterprises located upon science parks and incubators, the entrepreneurs and teams of entrepreneurs involved ...

Cited by 834 Related articles All 11 versions

Related searches

Cite

MLA Hansen, Morten T., et al. "Networked incubators." *Harvard business review* 78.5 (2000): 74-84.

APA Hansen, M. T., Chesbrough, H. W., Nohria, N., & Sull, D. N. (2000). Networked incubators. *Harvard business review*, 78(5), 74-84.

Chicago Hansen, Morten T., Henry W. Chesbrough, Nitin Nohria, and Donald N. Sull. "Networked incubators." *Harvard business review* 78, no. 5 (2000): 74-84.

Harvard Hansen, M. T., Chesbrough, H. W., Nohria, N. and Sull, D. N. 2000. Networked incubators. *Harvard business review*, 78(5), pp.74-84.

Vancouver Hansen MT, Chesbrough HW, Nohria N, Sull DN. Networked incubators. *Harvard business review*. 2000 Sep;78(5):74-84.

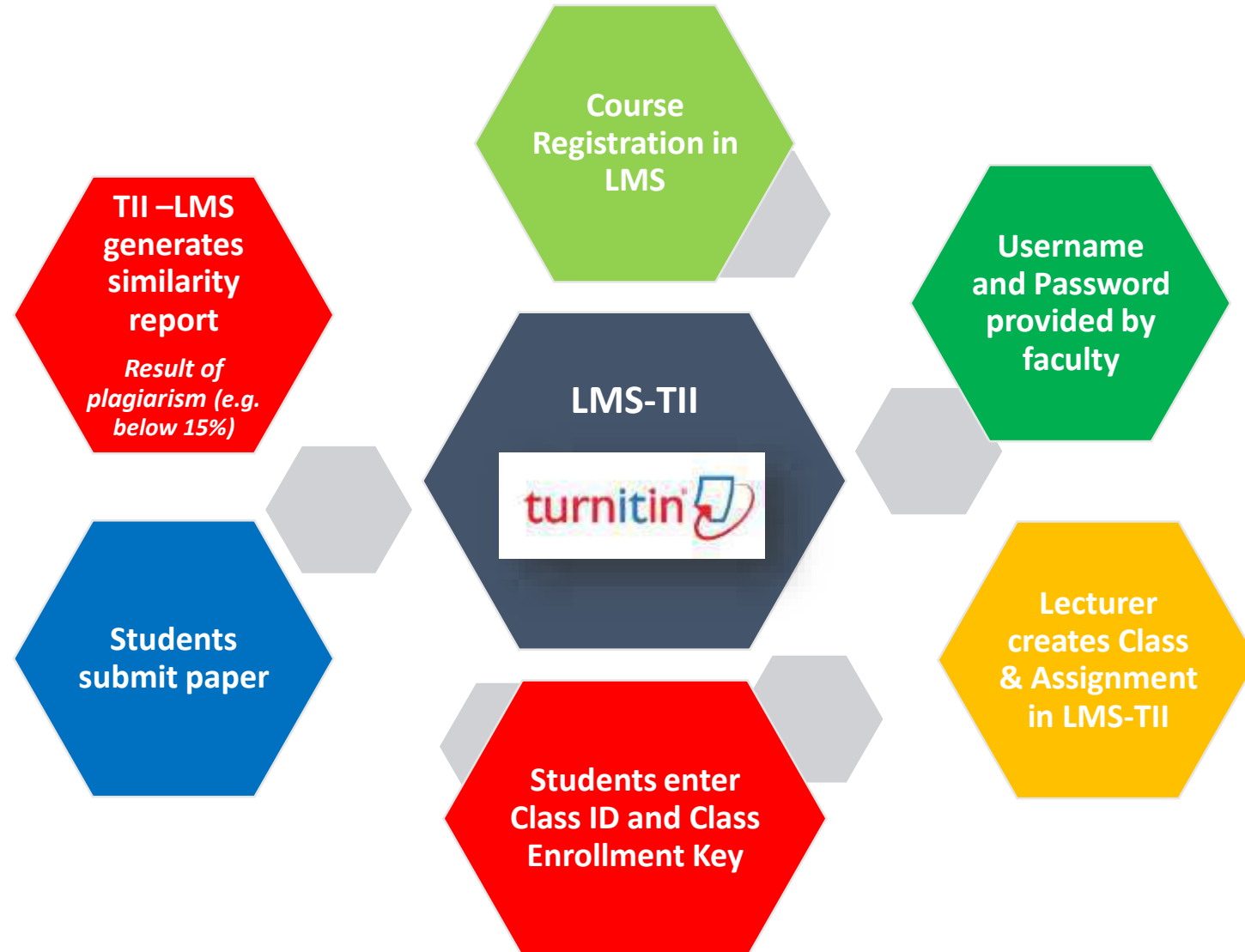
BibTeX EndNote RefMan RefWorks

[PDF] semanticscholar.org

[PDF] researchgate.net



# AVOID PLAGIARISM - TURNITIN (LMS-TII)



# AVOID PLAGIARISM - TURNITIN (LMS-TII)

## Account

- Students register for the subject in LMS
- Faculty provides Username and Password for LMS account

## Enroll Class

- Lecturer creates a class and assignment in LMS-TII
- Lecturer provides **the Class ID and Class Enrollment Key** (Password) for students to submit an assignment
- Students enroll for the class with the Class ID and Class Enrollment Key provided by the lecturer

## Submit Paper

- Upload assignment/document in LMS-TII according to class enrolled

## Check Similarity

- Turnitin in LMS generates Similarity Report
- Result of plagiarism/similarity % (e.g. below 15%)



# AVOID PLAGIARISM QUILLBOT PARAPHRASING TOOL

The screenshot displays the QuillBot Paraphraser web interface. At the top, the QuillBot logo is on the left, the title 'Paraphraser' is in the center, and a green 'Upgrade to Premium' button is on the right. A sidebar on the left lists various tools: Paraphraser, Grammar Checker, Plagiarism Checker, Co-Writer, Summarizer, Citation Generator, QuillBot Premium, Chrome Extension, Word Extension, Help Center, and Contact Us. The main area features a 'Modes' selector with 'Standard' highlighted, and other options like Fluency, Formal, Simple, Creative, Expand, and Shorten. A 'Synonyms' slider is also visible. Below the modes, a text box contains the instruction: 'QuillBot will rewrite your text. Start by writing or pasting something here and then press the Paraphrase button.' Two buttons, 'Try Sample Text' and 'Paste Text', are positioned below the instruction. At the bottom of the main area, there is an 'Upload Doc' button, a large green 'Paraphrase' button, and a clock icon. The right side of the interface includes a settings gear, a chat bubble, and a calendar icon.

# HOW TO IDENTIFY FAKE NEWS OR INFORMATION

## **1. Do a visual assessment**

Does the news article and website seem high quality?

## **2. Identify the news outlet**

Is the news outlet well known, well respected, and trustworthy?

## **3. Check the web domain**

Does the URL seem legitimate?

## **4. Check the “about us” section**

Does the site provide detailed background information and contacts?

## **5. Identify the author**

Does the article have a trusted or well known author?

## **6. Identify the central message**

Does the article seem fair, balanced, and reasonable?



# HOW TO IDENTIFY FAKE NEWS OR INFORMATION

## **7. Access spelling, grammar and punctuation**

Does the article have proper spelling, grammar, and punctuation?

## **8. Analyze sources and quotes**

Does the article include and identify reliable sources?

## **9. Find other articles**

Are there multiple articles by other news outlets on this topic?

## **10. Turn to fact checker**

Do the fact checkers say the news story is true?

### **Reference:**

ProQuest. (n.d.). *How to identify fake news in 10 steps.*

<https://library.pfeiffer.edu/Fake-News-Worksheet.pdf>. Retrieved September 28, 2021,  
from <https://library.pfeiffer.edu/Fake-News-Worksheet.pdf>



# Rules and Regulations

---

## ✓ Return Borrowed Items before graduation

❖ Student must return borrowed items and settle outstanding fines by the last day of final examinations or before withdrawing from University.

## ✓ Copyright

❖ Copyright protection in Malaysia is governed by the Copyright Act 1987. Patrons must comply with copyright laws and licensing agreements when using computers, software, online resources and photocopying facilities.

## ❖ Copyright Act 1987



# Rules and Regulations

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- ❖ Library patrons should be **decently attired**
- ❖ **Silence** should be observed in the Library. Mobile phones should be kept on silent mode in order not to disturb other users
- ❖ **Library users who do not comply** with the library rules and regulations or **cause disturbances** may be asked to leave the library by the library staff
- ❖ **Reservation of seats is not allowed** in the library. Any items left unattended in the Library will be removed
- ❖ Follow **MOH SOPs** in the library



# Library Food and Drink Policy

✓ Drinking water is OK



**NO** beverages

(eg. no coffee, tea, milk or sugary drinks)



**NO** food

(eg. No hot, smelly, messy or greasy food)



**Otherwise, the ants, rats and other pests will come !**



<http://theconversation.com>



<https://www.hiclipart.com>



<https://emojiland.com>



# FOR FURTHER INFORMATION

Library related matters, please refer to

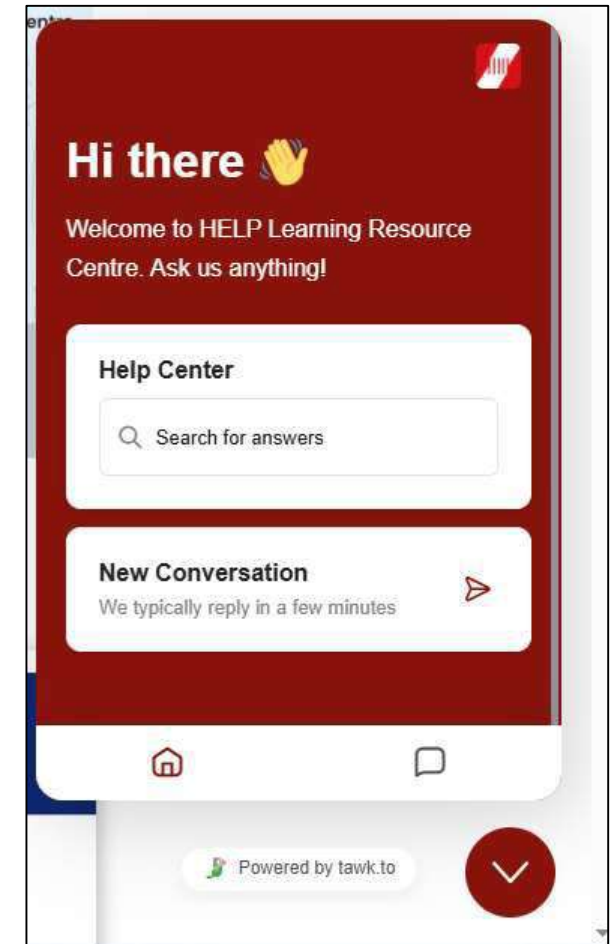
- **Library AI Chatbot on website**

OR

- Email to : [library@help.edu.my](mailto:library@help.edu.my)

Password related matters

- Email to : [helpdesk@helplive.edu.my](mailto:helpdesk@helplive.edu.my)



# THANK YOU



No. 15, Jalan Sri Semantan 1, Off Jalan Semantan, Bukit Damansara, 50490 Kuala Lumpur, Malaysia.

T +603-2716 2000

[www.help.edu.my](http://www.help.edu.my)

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